



Government Arts and Science College, Kondotty

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www.gasckondotty.ac.in

Clearance Certificate for Teaching Staff

(to be submitted for issuing relieving order/sanctioning last month salary of those who have cases like LWA/ Transfer/ Termination of Contract/ FDP)

Name	
Designation	
Department	
Nature of Posting	Permanent / Contract
Date of joining duty here	
Reason for relieving	Transfer/ Termination/ LWA/ FDP/Other (specify)

Clearance

(to be certified by HoD/ authorities concerned)

Item	Own Department		Other Departments (if applicable)		
	Dues	Sign		Dues	Sign
Whether Internal marks submitted	Yes/No		BTHM	Yes/No	
			Commerce	Yes/No	
			English	Yes/No	
			Maths	Yes/No	
			Urdu	Yes/No	
Departmental library	Yes/No				
Properties/ files returned/handed over	Yes/No		<i>(remarks, if any)</i>		
Library & Office					
General Library	Dues/ No dues		<i>(remarks, if any)</i>		
Office	Dues/ No dues		<i>(remarks, if any)</i>		