COLLEGE
HANDBOOK
& CALENDAR
2023-24

GOVT. ARTS AND SCIENCE COLLEGE KONDOTTY

learn to prune

GOVERNMENT ARTS & SCIENCE
COLLEGE - KONDOTTY
(accredited with A grade by NAAC)
www.gasckondotty.ac.in
(Established in 2013)

IMPORTANT CONTACT DETAILS

Principal
Dr. Abdul Latheef V.
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Mob. No: 7034070214

Internal Quality Assurance Cell (IQAC)
Dr. Vinesh O.P.
Department of Commerce
Mob. No: 9495234052
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Internal Complaint Committee (ICC)
Dr. Abida Farooqui
Department of English
Mob. No: 9446764091
E-mail: drabidafarooqui@gmail.com

Anti-Ragging Cell
Mr. Adullatheef Kampuravan
Department of English
Mob. No. 6300785920
E-mail: latheefkavanur@gmail.com

NSS Program Officer
Thohir Kunnathuchalil
Department of Commerce
Mob.No.7012293330
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College Office
Landline : 0483 2945101
Mobile : 91 920 763 0507
E-mail: kondottygc@gmail.com
gckondotty.dce@kerala.gov.in

College Hours
09.30 am - 03. 30 pm

Office Hours
10.00 am - 05.00 pm

OUR VISION

To strive to be one among the foremost centres of higher education by imparting distinctive quality teaching and learning, professional excellence and superb employability skills.
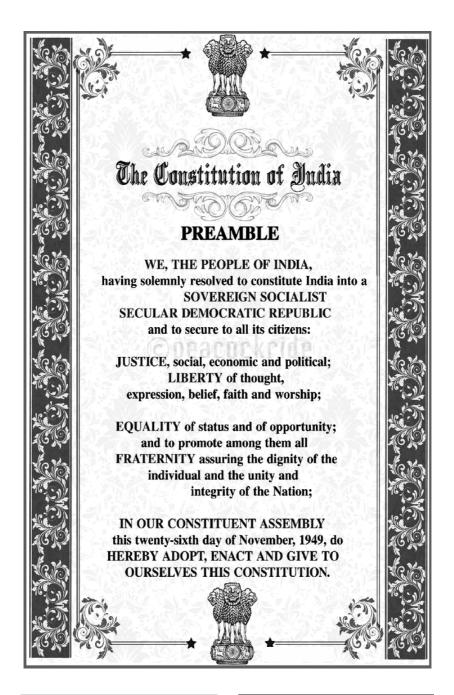
OUR MISSION

To mould the prospective students to be educationally, socially, culturally and politically adept and adaptable individuals.

To achieve excellence in teaching, learning and research by capita-lizing on the technological tools and by creating a conducive envir-onment for self learning, indepen-dent pursuit of knowledge and innovative pedagogic practices.

PERSONAL RECORD

Name	
Class & Department	
Roll Number	
Admission Number	
University Exam Reg. No.	
Blood Group	
Residential Address	
Contact number	
Name of Parent/Guardian	
Contact number	

The Constitution of India

PREAMBLE

WE, THE PEOPLE OF INDIA,
having solemnly resolved to constitute India into a
**SOVEREIGN SOCIALIST
SECULAR DEMOCRATIC REPUBLIC**
and to secure to all its citizens:

JUSTICE, social, economic and political;
LIBERTY of thought,
expression, belief, faith and worship;

EQUALITY of status and of opportunity;
and to promote among them all
FRATERNITY assuring the dignity of the
individual and the unity and
integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY
this twenty-sixth day of November, 1949, do
**HEREBY ADOPT, ENACT AND GIVE TO
OURSELVES THIS CONSTITUTION.**

Fundamental Duties of Indian Citizens

To abide by the constitution and respect its ideals and institutions, the National Flag and the National Anthem

To cherish and follow the noble ideals which inspired our national struggle for freedom

To uphold and protect the sovereignty, unity and integrity of india

To defend the country and render national service when called upon to do so

To promote harmony and the spirit of common brotherhood amongst all the people of india transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women

To value and preserve the rich heritage of our composite culture

To protect and improve the natural environment including forests, lakes, rivers and wildlife and to have compassion for living creatures

To develop the scientific temper, humanism and the spirit of inquiry and reform

To safeguard public property and to abjure violence

To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement

PLEDGE

India is my country and all Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give my parents, teachers and all elders respect and treat everyone with courtesy.
To my country and my people,
I pledge my devotion.
In their well-being and prosperity alone lies my happiness.

Government Arts and Science College, Kondotty, abbreviated as GASCK, is intent on the mission of achieving excellence in teaching and learning by capitalizing on the state-of-the-art technological tools and by creating a conducive environment for self-learning, independent pursuit of knowledge and innovative pedagogic practices.

We strive to create and maintain safe, academic, social and physical environments which help all our students learn and succeed in their personal and professional domains. We encourage all our students to develop high expectations about themselves, their work and behavior and to put in sustained efforts to imbibe all our core values in their full measure and sense.

Our approach involves the strategy of working with parents to enable the learners to meet their individual needs, and to support them to fulfil their academic and co-curricular goals and dreams.

The asset of gasck is the dedicated team of vibrant teachers who have true penchant for teaching, learning and research, an equally active wing of administrative staff and a campus culture replete with mutual respect and love, collaborative learning academic ambience and friendly relationships.

I am pleased to welcome you all to the GASCK family and would love to see you join hands with us to achieve the vision and mission that the college stands for. I do believe that each of you can contribute your own considerable share to transform the college to a premier centre of learning, teaching and research.

Dr. Abdul Latheef V
Principal

CONTENTS

CONTENTS

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्थापत संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

is pleased to declare the

Government Arts and Science College, Kondotty

Parappur, Vilayil, Kondotty, Dist. Malappuram,

affiliated to University of Calicut, Kerala as

Accredited

with CGPA of 3.09 on four point scale

at A grade

valid up to December 27, 2026

Date : December 28, 2021

S.C.Sharma

Director

BC(SC)/86/1ˢᵗ Cycle/KLCOGN109763

COLLEGE PROFILE

Government Arts and Science College Kondotty, popularly known as GASCK, was established in 2013 as per GO .(M.S) No.565/13/H.E.D dated 17/08/2013 and is located in a lush green village called Vilayil-Parappur which is about 12 KMs away from Kondotty town and 15 KMs far from Calicut International Airport. Affiliated to the University of Calicut, the college offers five undergraduate (UG) and two postgraduate (PG) programs which include new generation job-oriented programs like BTHM and Functional English. Within a short span of time, the college could find its niche in academic, social, cultural and athletic domains due to the committed and concerted efforts of the teachers, students, administrative staff and the local community around. The AISHE code of the college is C-48450. The college was accredited with A grade by NAAC in December 2021 and has been recogonized under 2(F) and 12 (B) of UGC act 1956.

The college has been offering UG programs in Functional English, Mathematics, Urdu, Commerce, and Tourism & Hotel Management since its inception in 2013. The Departments of English and Mathematics started offering PG programmes in 2018. The college is blessed with a peaceful, academic and intellectual culture which is highly conducive to knowledge dissemination, creativity augmentation and overall individual development of learners.

Within a short span of time, the college has made significant marks in the academic, social and cultural growth of the areas and communities around. The college NSS Unit is functioning very actively and was chosen as one of the best units at the State level for innovative works and services for the year 2018-19. The alumni of the college are either working/pursuing their higher studies in and outside the country. Since there are 15 higher secondary schools in the nearby areas, the college is a main hope for higher education for thousands of students passing out from these schools. The distinctive feature of the college is that girl students form the majority of the student community of this institution and this is the only government college in the state with the program, Bachelor of Tourism and Hotel

Management (BTHM).

VISION

To strive to be one among the foremost centres of higher education by imparting distinctive quality teaching and learning, professional excellence and superb employable skills.

MISSION

- To mould the prospective students to be educationally, socially, culturally and politically adept and adaptable individuals.
- To achieve excellence in teaching, learning and research by capitalizing on the technological tools and by creating a conducive environment for self-learning, independent pursuit of knowledge and innovative pedagogic practices.

CORE VALUES

- Excellent instructional practices
- Independent and lifelong learning
- Individual responsibilities
- Personal honesty and professional ethics

COLLEGE MOTTO

'Learn to Prune' is the motto of the college which implies that learning has to bring about cognitive and qualitative changes in the learners so as to enable them to locate and realise the skills and habits they have to sharpen to be adaptable and adaptive to the ever-changing world.

LOCATION

The campus is located in a remote village called Vilayil which is in Cheekode Panchayath, in Kondotty Taluk of Malappuram District, Kerala. The college is about 12 KMs away from Kondotty town and 15 kilometres from the Calicut International Airport. Kozhikode, the nearest major railway station to access the College, is about 32 Kilometres from the Campus.

COLLEGE EMBLEM

The college emblem consists of an open book, a pen, two elephants and eight stars. The open book and the pen symbolise the

unrivalled position of reading and writing in acquiring and sharing knowledge. The elephants stand for the power that knowledge is capable of infusing to the learner in multiple ways and means and the eight starts stand for the core values or skills that learners have to strive for in the process of pursuing their studies: systematism, commitment, perseverance, adaptability, scholarship, obedience, sociability, indebtedness.

HISTORY

As a bold step to further the right to and spread of education to the still side-lined sections in the society, the Government of Kerala in power in 2013, decided to set up Government Colleges in all Assembly Constituencies where there is no single Govt College. Mr. Mammed Unni Haji, the then MLA of Kondotty Constituency took commendable initiative to find free land in a suitable location for a centre of higher education in his constituency. When the local leaders like Mr. Gafoor Haji and Mr. Alavi Haji gave unparalleled support to bring the college to Vilayil, a village located at Cheeckode Panchayath and the Vidya Poshani Educational Trust (VPET) donated the required land setting an imitable model for the posterity, a centre of higher education was established in a remote village to serve and realise educational dreams of many underprivileged villages around the locality.

The committee of Madharul-Uloom Higher Secondary Madrasa, Cheriyaparamb did all the required arrangements and facilities to start the college in 2013 in its building and the college was functioning there till it shifted to its own campus in September, 2016. Dr. K Abdul Hameed, retired Principal, EMEA College of Arts and Science, Kondotty was the first Special Officer of the college. Then, Dr. AK Abdul Gafoor of Govt College, Meenchantha, was given additional charge of Special Officer till the appointment of the first Principal Prof. K Jayakumar in 2013. The college, since then, has had remarkable contributions to its tremendous growth from successive Principals like Dr. Kunheenkutty, Dr. Vasudevan Nair, Dr. Abdul Latheef (in charge) Dr. Laila, Dr. Elizabeth, Dr. Muhammed Rafeeque, Dr. Haridasan , Dr. Krishnankutty. and Dr. AK Abdul Gafoor.

PROGRAMMES OFFERED

I. UG PROGRAMMES

1. B.A. Functional English
2. B.A. Urdu Language & Literature
3. B. Com (Computer Application)
4. B.Sc. Mathematics with Statistics & Computer Science
5. BTHM Bachelor of Tourism & Hotel Management

II. PG PROGRAMMES

1. M.A. English Language & Literature
2. M.Sc. Mathematics

ADD-ON COURSE

Diploma in Computer Applications, Business Accounting and Multilingual DTP offered by NCPUL DOEACC (NIELIT **-**Chandigarh)

DEPARTMENTS

1. Department of Commerce
2. Department of English
3. Department of Mathematics
4. Department of Tourism and Hotel Management.
5. Department of Urdu
6. Department of Physical Education
7. Department of Arabic
8. Department of French.
9. Department of Hindi.
10. Department of Malayalam.
11. Department of Computer Science.
12. Department of Statistics

SUCCESSION LIST OF PRINCIPALS

Sl.No.	Name	From	To
1	Dr. KUNHEENKUTTY.M	13-06-2014	23-09-2014
2	Dr. V. SURENDRAN NAIR	08-10-2014	31-03-2015
3	Dr. ABDUL LATHEEF.V (full additional charge)	01-04-2015	09-07-2015
4	Dr. ELIZABETH JOHN	10-07-2015	17-09-2015
5	Dr. ABDUL LATHEEF.V (full additional charge)	18-09-2015	10-12-2015
6	Dr. M. LAILA	11-12-2015	01-07-2016
7	Dr. ABDUL LATHEEF.V (full additional charge)	04-07-2016	28-03-2017
8	Dr. P. MOHAMED RAFEEK	29-03-2017	31-03-2017
9	Dr. ABDUL LATHEEF.V (full additional charge)	01-04-2017	31-05-2017
10	Dr. HARIDASAN. P	01-06-2017	29-12-2017
11	Dr. KRISHNANKUTTY	30-12-2017	13-06-2018
12	Dr. ABDUL GAFOOR. A. K	14-06-2018	31-05-2020
13	Dr. ABDUL LATHEEF V (full additional charge)	01-06-2020	31-04-2022
14	Dr. ABDUSSALAM K. (full additional charge)	1-05-2022	18.9.2022
15	Dr. ABDUL LATHEEF V. (full additional charge)	19.9.2022	

Administrative/ Non-Teaching Staff

PRINCIPAL

Sl.No	Name	Phone No.
1	**Dr. Abdul Latheef V** (acting) MA (Eng) MA (ling.) BEd, NET, Ph.D	70340 70214

OFFICE STAFF

Sl. No	Name	Designation	Section	Phone No.
1	Sajitha S	Senior Superintendent		9745258840
2	Lija.V.V	Head Accountant		9847510139
3	Kamarunnazeeda Yakkipparamban	Sr.Clerk	A1 - (Establishment)	9497895941
4	Bahir	Clerk	A2-Admission	9567670409
5	Jisha.P.P	Sr.Clerk	A3- Purchase	9946814500
6	Ariffa Valiyaparambath	UD Typist	Fair Copy Section	9495845924
7	Shasmira. K	Librarian Grade IV		8129941416
8	Sakkeena.B.K	Attender		9846998759
9	Rimshida. K	Office Attendant		9496275152
10	Rafiyath. P	Office Attendant		9633233073
11	Vanaja Oleriyan	Full Time Sweeper		9037677654
12	Appukuttan.B.P	Sanitation Worker		9747708665
13	Sakhi John	Night watchman		7293091649

COLLEGE COUNCIL

The **College Council** consists of the Principal and Heads of the Department of each subject of study, two persons elected from the staff members, Librarian of the General Library and the Ministerial Head of Administrative Staff of the College Office. The Principal is the ex-officio President of the Council.

The Council is empowered to consider and report any questions concerning physical facilities, course of instruction, or rules of discipline referred to it by the Principal but it shall not interface in any manner with the general administration of the college which is vested in the Principal acting under the orders of the Director of Collegiate Education. All questions of promotion, term certificates and scholarships shall ordinarily be decided by the Council. All cases of serious misconduct on the part of students involving loss of their term certificates or their removal or expulsion from the College shall also be dealt with by the Principal, ordinarily in consultation with the College Council.

COLLEGE DEVELOPMENT COMMITTEE

The CDC is a mandatory body which includes the District Collector as its Chairman and the Principal as Convener. Other members include the Vice President of PTA, the President of Alumni Association, Chairman of the College Union, the Executive Engineer of the PWD-Buildings Division and four persons nominated by the Director of Collegiate Education. The committee is responsible for identifying infrastructural requirements of the college on priority basis and utilising the funds available in matching grants heads. The committee also takes active role in assessing the overall needs of the college for ensuring quality in teaching and learning. The Committee has powers to accept donations from the public. The staffs of the college are also permitted to make collections towards the fund in the name of the "College Development Fund". An amount equal to the funds raised by the Committee towards the college development fund will be given by the Government as grant.

ADMISSION

The College is affiliated to the University of Calicut, Kerala. It follows the rules and regulations set by the University/Government in all matters related to admissions and conduct of the courses. Usually, the University announces the admission notification in June-July every year. Since the university of Calicut has centralised the under-graduate/post-graduate admissions, candidates seeking admission can apply online at **https://admission.uoc.ac.in/**

FACILITIES AND INITIATIVES

The college has:
- Well stocked library with good collection of books of all disciplines of study offered in the college.
- Career Guidance and Placement Cell to extend all possible assistance to students for better educational and career prospects.
- Spacious and well-furnished seminar hall
- Broadband internet connectivity and Wi-Fi hotspots
- Computer laboratory
- Student's Store and Photocopying facility
- ORICE room for online classes
- Remedial Coaching Programme
- Canteen
- College Bus for transportation
- Food production lab for BTHM
- Food&Beverage Service lab for BTHM
- Front Office and Housekeeping lab for BTHM
- NSS & CWC
- Various clubs, forums, cells and initiatives to promote co-scholastic activities.
- DRP & ABHAYAM initiatives
- Moodle LMS
- Scholarship Cell
- Waste disposal system and mechanism
- Scheme for Earn to Learn (SEL)

- Earn While You Learn (EWYL)
- EMBASE
- Organic Farming
- Learn to Teach and Teach to Learn (LTTL)
- We With You
- ASAP & NSDC

COLLEGE LIBRARY

The college library has a comprehensive collection of books. The reference section has adequate collection in the domain of languages, science, Tourism and Hotel management, Commerce and management. The college library will be open on all days from 9.30 am to 4.30 pm except public holidays.

DRP

The present student community prefers screen reading to print reading and to cater to this preference, the college initiated a distinctive practice called Digital Resource Pool. This is a repository of e-books in each faculty members' collection, their study notes, video or audio lectures, etc and made available on the college website for students to access and download at their own convenience. These e-resource collections, grouped and labelled systematically, can be used by our students and other students because their links are provided in the college website, student WhatsApp groups and display boards in the form of hyperlinks or QR codes

N-LIST (e-resources)

The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The authorized users from colleges can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. The college has subscribed to N-List and it opens up chances for the staff and students to access thousands of e-resources like e-books, journals and doctoral theses etc. To get user details, contact the college N-List Coordinator/the Librarian.

Moodle LMS

Modular Object-Oriented Dynamic Learning Environment (MOODLE) is designed to provide educators, administrators, and

learners with an open, robust, secure and free platform to create and deliver personalized learning environments. It is a free and open-source learning management system (LMS) under the GNU General Public License. Developed on pedagogical principles, Moodle is used for blended learning, online education, flipped classroom and other e-learning projects across the globe. GASCK has its own customized version of Moodle known as GASCK LMS. It is well capacitated to meet the educational needs of its community of learners and teachers. Instructional practices like assignments, testing, attendance marking etc are fully done through this platform. To get your login details, you can contact either the class tutor or the Head of your department.

Scheme for Earn to Learn (SEL)

SEL, an innovative initiative by the department of Tourism and Hotel Management, is started to support financially challenged students in the department to earn the money needed to meet their academic expenses by taking up part-time /weekend duties in leading five-star hotels or premium hospitality and event management firms. This benefit is also extended to students from other departments who have opted NSDC-certified add-on/ certificate courses offered by THM department. In addition to earning a reasonable amount, the scheme gives students an opportunity for industry exposure and experiential learning.

Earn While You Learn (EWYL)

EWYL is a government funded novel project launched by the higher education department in the academic year 2021-22 to inculcate love for work and to foster employability skills among students by giving them the opportunity to undertake various works related to the institution they study in and getting reasonably paid for the work. As part of the program, students who have skills in works like data entry, painting, plumbing, gardening, wiring . photography etc are identified and assigned works for which they get a fixed amount per hour. The scheme has the double benefit of helping students earn while they are learning to meet their needs and getting many works completed in a timely manner.

Embase Pro Suit

EMBASE Pro Suit a highly customized software pack which eases the administration of an educational institution by bringing a number of services and utilities to a single platform. It covers admission, fee

collection, accounting, students' management, staff management, attendance entry, library book management, admin-parent communications, tutors- parent communications, emergency notifications, live interactions, certificate generations and many more. The college has purchased this pack to make its administrative and academic services run smoothly and effectively.

WE WITH YOU

There are hundreds of people around us whose financial condition is not as good as ours. WE With You is a Gasckian initiative to help the needy students in the college to excel in their studies by collecting funds from our own students and teachers. In the beginning of the academic year, the class tutors/mentors shortlist the neediest students from their class and forward the list to the project coordinator. After ensuring eligibility of the students for the help, different kinds of support are extended to students to meet their academic needs.

COLLEGE BUS

The college bus, purchased using the LADS of T.V. Ibrahim, MLA-Kondotty constituency, has been running service since 2019. Two trips are available and students can board the bus either from Kondotty or Edavannappara. The timings of the bus and various stops are communicated to students from time to time. The pass for using college bus service can be obtained from the college store.

INTERNET CONNECTIVITY

The college has NMIECT broadband connectivity available in the ORICE cum seminar hall, library, departments and office. Moreover, free browsing facility is provided to students in the library and select hotspots in the main academic block. The passwords for hotspot access can be had from the departments concerned.

COMPUTER LAB

The computer lab is equipped to open the window towards the horizon of information technology. It has facility to meet the needs of students who learn computer science or IT courses in different departments. Free Wi-Fi is provided in the computer lab.

ORICE

Expanded as Online Resource Initiative of Collegiate Education (ORICE), is a programme of the Department of Collegiate Education, Govt. Of Kerala. The programme envisages that each college

constitutes a full-fledged spacious room cum studio, which is suitable for the conduct of online classes, video conferences, and content dissemination and preparation. The project aims:

- To digitize and preserve the classes of the eminent academics of yester years in the field of higher education in Kerala for the use of future generations.
- To make available digitally the pedagogical techniques of eminent academics in various fields of study.
- To make available the lectures regarding emerging areas in various disciplines by eminent experts in the respective fields.
- The curriculum-based topic wise lectures in different subjects will be made available by the faculty having expertise in the different topics of the arts and science colleges and Universities in Kerala.
- The lectures of the Nobel Laureates and other scholars within India and abroad and their interaction with the faculty and students will be made available in the portal.

ANTI RAGGING CELL

The anti-ragging cell in the college is constituted as per the UGC/Supreme Court/ the government instructions/norms to deal with cases of ragging on the campus and to take strict measures to prevent ragging. The college has a zero-tolerance policy towards ragging and conducts which can be interpreted as ragging as per the UGC Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions. Students should report instances of ragging to the convener, anti-ragging cell. Further details about ragging and lodging direct complaints can be had at

> https://www.ugc.ac.in/page/helpline.aspx &
> https://www.antiragging.in/

- Mr. Adullatheef Kampuravan, Assistant Professor and Head of Department of English
  Mob. No. 6300785920
- National Anti-ragging Helpline 1800-180-5522 (24x7 Toll Free)
- E-mail: **helpline@antiragging.in.**

CAREER GUIDANCE AND PLACEMENT CELL

It functions with the objectives of giving career guidance and placement support to all the students. The cell acts as a booster to extend all possible assistance to career conscious students by conducting

orientation programs, soft skill development sessions and interactions with professionals in various fields. Targeting the overall development, the following programs are conducted in the college

➢ Career Guidance Seminars

➢ Resume writing workshops

➢ Aptitude tests

➢ Group discussions

➢ Placement Assistance

COLLEGE WOMEN CELL

The College Women Cell aims to ensure the welfare of the female students, facilitate redressal of their grievances and caters to the issues/ grievances concerning female students. CWC promotes all round development of students of the college, through events, and health care awareness, family care assistance, training for skill formation etc.

INTERNAL COMPLAINT COMMITTEE (ICC)

ICC is meant to sensitize the employees about their fundamental right to have safe and healthy environment at their workplace/place of study. It is constituted to provide protection against sexual harassment of women at workplace and is bound to take steps to prevent occurrence of any such event. The committee also deal with reddressel mechanism if any such case is reported. The ICC at the college consists of representatives from female teachers, administrative staff and girl students. The complaints of sexual harassment can be given in writing to the ICC Convener (Dr. Abida Farooqui, Dept of English).

IQAC

Internal Quality Assurance Cell , a body proposed by the National Assessment and Accreditation Council (NAAC), is perceived as a mechanism to build and ensure a quality culture at the institutional level. The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The IQAC is expected to channelize and systematize the efforts and measures of an institution towards academic excellence. The IQAC structure consists of i)Principal ii)Few senior Administrative officers iii) Three to eight teacher iv) One or two

members from the Management) v) One or two nominees from local society vi)One of the teachers as Members Secretary (Co-ordinator) and representatives from the student community as well. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college and facilitating the creation of a learner-centric environment conducive for quality education are key among the objectives of forming IQAC.

NATIONAL SERVICE SCHEME (NSS)

NSS aims at individual development of the student volunteer through community service. It acts as bridge for students to get involved with the harsh problems of the communities around them and lend whatever helping hands they can by means of educational, cultural, social interactions and involvement. The NSS unit in the college is one among the best in the University, is actively and constructively intervening as a powerful agent for uplifting the society around the college in many dimensions. Ms. Thohir K, Asst. Prof of Commerce is the present unit Program Officer. Within a short span, the Unit has bagged university and state level awards for the best units.

ARC

Academic Reciprocity with the Community (ARC) is an initiative by the college to strengthen the neighboring community academically for their continued service and support to the college right from its beginning in 2013. As a part of this, the College has decided to extent academic support to the SAKAN an orphan care project, initiated by CBMS Orphanage, Vilayil for uplifting the orphans.The project adopts the orphans and takes care of their educational needs, life expenses and overall caring. The college creates a pool of teachers and students who are willing to give individual tutoring sessions on school subjects or general sessions on motivation/personality development/ career guidance to the orphans adopted in the SAKAN project.

EQUAL OPPORTUNITY CELL

EOC has been established in the college to aid and advise the students belonging to marginalized sections including the Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Communities (OBCs), and minority communities with the aim of ensuring equity and equal opportunity to the community at large in the college so that

social inclusion can be achieved. The major objectives of EOC are
•   To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
• To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
• To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination.
• To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.

Innovation and Entrepreneurship Development Centre (IEDC)

IEDC was sanctioned in the College in the last quarter of 2022-23, and it was inaugurated on 30th January 2023. IEDCs works as the first launch pad for a student's entrepreneurial journey and provide them with access to cutting edge technology, world-class infrastructure, high-quality mentorship, early risk capital and global exposure. Innovation and Entrepreneurship Development Centre (IEDC) is a flagship initiative of Kerala Startup Mission to promote innovation and entrepren-eurship among the student and academic fraternity in the educational institutions in the State of Kerala and considered as an umbrella programme that would play an instrumental role in fostering innovation culture in Academic institutions.

HUNGER-FREE CAMPUS

The Hunger-Free Campus programme is a government initiative in Kerala, India aimed at combating hunger and ensuring food security among college students. The programme is part of the state government's efforts to address the socio-economic challenges faced by students, particularly those from marginalised backgrounds. The Hunger-Free Campus programme works with the help on canteens, run by kudumbha shree units on college campus. These kitchens provide nutritious meals to students at subsidised rates or sometimes even for free, depending on their financial situation. The aim is to ensure that no student remains hungry due to financial constraints.

VARIOUS COMMITTEES & CHARGES: 2023-24

TEACHING, LEARNING & EVALUATION

Committees	Coordinator/ Convener / Secretary	Members	Responsibilities
Admission & Orientation/ Induction	HABEEBU REHMAN KP (UG) MS. SALIHA RAHMANI (PG)	Principal Ms. Muhsina M Mr. Abdul Nazer K Ms. Rasiya TP Mr. Abin KI Dr. Manjusha OT SS-Office Section Clerk-Bahir	Admission and induction for the new students.
Mentoring/ Remedial/ Tutorial	Ms. MUMTHAZ C H	Mr. Bassam K Mr. Sahad Dr Ashraf PK Ms. Aseena K Jeevani Counsellor	Prepare a plan for the tutorial work of the college and maintain record of the same.
Timetable	Dr. JOYMON	Mr. Thohir Ms. Mufeeda Mr. Haris M	Making master time table
Internal Examination	Dr. ASHRAF P K	Ms. Mumthaz CH, Mr. Prasad Mr. Bassam K Ms. Shamla	Conduct internal exams in each semester and prepare progress report. Internal Exam/Audit Course/ Open course
University Exam	DR. MUBEEN M	Dr. Ratheesh K P	As per Guidelines
LMS- Moodle/ DRP	Dr. RATHEESH K P	Dr. Abdul Latheef Mr. Haris M Mr. Shihabudeen Mr.Prasad Mr.Basaam	
Program Guide (UG & PG)	DR. MANJUSHA OT	Mr. Jeevesh, Mr. Thohir Mr. Gireesh C Ms.Shamla	Preparing /updating PP for UG and PG
ASAP & Skill Development	MRS. SHAMLA	Mr. Shihabudheen P Mr. Anwar Mr. Gireesh C	Coordinate ASAP & skill related activities

2.RESEARCH, CONSULTANCY & EXTENSION

Research/ conference Committee	DR.ABIDA FAROOQUI	Dr. A I Vilayathullah Dr. Manjusha O T Dr. Ratheesh K P Ms.Mumthaz CH Dr Indulekha Dr. Abdul Latheef	As per Guidelines
Information Officer	Mr. SHIHABHUDHEEN P	Senior Superintendent	As per Guidelines
NSS	Mr.THOHIR KUNNATHUCHALIL	Mr.Anwar G Mr. Praveen Raj Jeevani counselor Ms. Aseena M	As per Guidelines
Library Advisory	Librarian/ DR. INDULEKHA	Dr. Vandana P T Mr. Sahad Ms. Rasiya TP Mr. Praveen Raj	As per Guidelines
Media and digital wing	Mr. PRAVEEN RAJ	Dr. Indulekha Mr. Shihabudheen P	
CBCSS	DR. ASHRAF PK	All ClassTutors NSS PO	As per Guidelines

3.INFRASTRUCTURE & LEARNING RESOURCES

Computer & Accessories (Technical Committee)	DR. MUBEEN M	Dr. Ratheesh K P Mr. Prasad Mr. Jeevesh Ms. Mufeeda V K	To provide everything required for electronic Systems
Website	Dr. ABDUL LATHEEF V	Ms. Mufeeda V K , Mr. Gireesh C	Updating of college website.
ORICE/ E-content centre	MS. MUHSINA M	Mr. Aseena K , Mr. Bassam , Mr. Habeeburehman	
CDC	Dr. ABDUL LATHEEF V	Mr. Abdulatheef K	As per Guidelines
Health Club and Fitness	MR. HABEEBUREHMAN	Muhsina M Dr.Vandana Dr.Mumthaz CH, Mr.Gireesh C	organise wellness programs

Infrastructure Management and Maintenance	Mr. ABDULATHEEF KAMPURAVAN	Dr. Abdulatheef V Dr. Vineesh OP Dr. Abida Farooqui Dr. Ratheesh K P Mr. Habeeburehman	All Infrastructure management and maintenance

4.STUDENT SUPPORT

Election Returning Officer	To be nominated	To be nominated	To conduct elections
Staff Advisor	To be nominated		
Fine Arts Advisor	To be nominated		
Staff Editor	To be nominated		
Committee for SC/ST	MS. SALIHA REHMANI	Ms. Shamla T Mr. Praveen Raj Mr. Abdul Nazar	
Minority Cell/OBC Cell	MR. PRAVEEN RAJ K	Mr. Anwar Mr. ThohirKC Dr. Mubeen Ms. Muhsina M	
Liaison officer for PWD students	MR. ABDUL NASAR K	Ms. O.P. Rajila	
Film Club	MS. RAJILA	Mr. Praveen Raj K Mr. Jeevesh	As per Guidelines
Nature Club	Mr. PRAVEEN RAJ K	Mr. Gireesh C Mr. Habeeburehman	As per guidelines
ED Club	Mr. ABDUL NASAR K	Mr. Abin KI Dr. Indulekha Dr. Shamna N Dr. Rasiya TP	As per Guidelines
Photography Club	Mr. JEEVESH V	Mr. Haris Ms. Muhsina Mr. Sahad Hussain	
Tourism Club	Mr. JEEVESH V	Mr. Abin, Ms. Rajila, Mr. Haris	
College Handbook	Dr. A I VILAYATHULLAH	Mr.Thohir, Dr Mubeen , Ms. Shamla, Ms. Jeevesh	

Science Club	DR. VANDANA P T	Dr. Manjusha O T , Ms. Mufeeda, Mr. Abin KI	As per Guidelines
Anti Harassment Cell/ICC	Dr. ABIDA FAROOQI	Ms. Shamla T Dr. Ratheesh KP Dr. Vandana P T	As per Guidelines
Anti-Ragging Cell	Mr. ABDULATHEEF K	All HOD'S	As per Guidelines
Anti Narcotic Cell/	Mr. THOHIR KUNNATHUCHALIL NSS PO	Chairman, College Union Shihabudheen P Dr. Ratheesh KP Dr. Indulekha Vice Chairman, College Union	As per Guidelines
Placement & Career	Dr ASHRAF PK	Jeevani Counselor Mr. Gireesh C Ms. Rajila Mr. Sahad	As per Guidelines
Scholarships	Dr. SHIHABUDHEEN P	Ms. Muhsina M Dr. Vandana Mr. Prasad Mr. Bassam K	As per Guidelines
Ethics Committee	Dr AI VILAYATHULLAH	Dr. Abida Farooqi Ms. RasiyaTP Dr Ashraf PK	As per Guidelines
Women's Cell/ Ladies Haven	Dr MANJUSHA OT	Ms. Muhsina M Ms. Rasiya T P Ms. Jisha (office) Ms. Rajila Student Rep (union)	As per guidelines
Student Grievance Cell	Ms. ASEENA K	Dr. Mubeen M Ms. Rasiya TP Mr. Abdullatheef K, Student Rep (union)	As per Guidelines
Student Amenities	Dr. ANVAR K	Mr. Praveen Raj Mr. Abin KI, Gireesh C SS (Office) Student Rep (union)	All basic facilities Bus, drinking water, etc

Student Counseling	Jeevani Counsellor/ Ms. RASIYA TP	Dr. Abida Farooqui Ms.Aseena K Dr.Ratheesh K P Mr. Habeeburehman PTA Vice President HA (Office)	As per Guidelines
PTA Store	Mr. ABDUL NAZAR	Dr Ratheesh KP Mr. Shihabudheen P Rep. from students	As per Guidelines
College Canteen	Mr. THOHIR K	Dr Ratheesh KP Mr. Shihabudheen P Rep. from students	As per Guidelines

5.GOVERNANCE AND LEADERSHIP

College Council	PRINCIPAL	1. ALL HOD'S 2. SS- office 3. Librarian 4. Staff Nominees	As per Guidelines
IQAC	DR. VINEESH OP	Members as per norms	As per Guidelines
Institutional Development and Planning	Mr. ABDULATHEEF KAMPURAVAN	IQAC Coordinator NAAC Coordinator Mr. Shihabudheen P Dr. Abdul Lathef V SS (Office)	As per Guidelines
Purchase Committee	Dr. ABDUL LATHEEF. V	HOD'S –Major Depts SS- office Librarian	As per Guidelines
Discipline	Mr. HABEEBUREHMAN KP	All HOD'S NSS PO IQAC Coordinator	
Secretary Staff Club	Dr. VANDANA PT.	Mr. Praveen Raj K Mr. Jeevesh Ms.Shamla T Habeeburehman Muhsina Aseena Bahir -office	

6. INNOVATIVE PRACTICES

EWYL	Mr. GIREESH C	Mr. Abdul Nasar K, IQAC coordinator,	As per Guidelines
IEDC	Mr. ABDUL NAZER K. Dr. INDULEKHA KR		
ED Club	Mr. ABDUL NAZAR	HoD Commerce	As per Guidelines
YIP	Dr. VANDANA P T	Mr. Haris M, EWYL Coordinator, ED Club Coordinator	As per Guidelines
PTA (secretary)	Dr. RATHEESH KP	Dr. Abdul latheef V Mr. Shihabudheen P Dr. Ashraf PK, Mr. Jeevesh	
Alumni Association Coordination	Mr. SHIHABUDHEEN P	Ms. Muhsina M, Mr. Thohir K Mr. Haris M, Mr. Prasad	As per Guidelines
We With You	Ms. RASIYA TP	All HOD's	
ARC	Dr. MUBEEN M	Dr. Vilayathulla Ms. Mumthaz CH, Ms. Aseena M	
SIP	Muhsina M	Dr. Ratheesh KP, Mr. Prasad Mr. Abdul Nazar	
Hunger Free Campus	Shamla T	Dr. Mubeen, Mr. Asad Ms. Mumthas CH Ms. Saliha Rehmani	
Green Campus Initiative	Aseena K	Mr. Abdul Latheef K IQAC Cordinator NSS PO , Dr.Ratheesh KP	
Campus Cleanliness and Beautification	NSS PO (Thohir)	Vice Principal , Mr. Praveen Raj, Mr.Shihabudheen P & Ms.Saliha Rehmani NSS Secretary,Student Union Rep.	
Student for Society (SFS)	Dr. ANVAR K	Mr. Abdul Naser	
FDSI (Forum forDemocratic and Social Justice)	Mr. GIREESH C		
CU Radio	DR. INDULEKHA	Student Reps, Student Union members	
Attendance Monitoring	MR. HABEEBREHMAN	Ms.Muhsina M, Mr.Abdul Nazar K, Ms.Rasiya TP , Mr.Jeevesh, Mr. Haris M, Mr. Swadik	

THE PARENT-TEACHERS ASSOCIATION

The Parent Teacher Association (PTA) consists of elected members of staff and parents with the Principal as its President and an elected parent member as the Vice President. The General Body of the PTA meets annually and the Executive Committee members meet periodically to transact business. The PTA fund is utilised for student welfare and for the overall development of the college

DEPARTMENT & PROGRAM DETAILS

DEPARTMENT OF COMMERCE

Department of commerce started functioning in the year 2013, the year of establishment of this College. The department offers under-graduate programme Bachelor of Commerce (BCom) with Computer Application, with a sanctioned strength of 40 students.

VISION

To be a hub of academic excellence for imparting quality education in commerce, management and related fields.

MISSION

♦ To inspire and empower the students to be innovative leaders capable of contributing to the success of organizations and betterment of communities.

♦ To give the students quality instruction, adequate training and opportunities to make them competent and qualified entrepreneurs.

PROGRAM OVERVIEW

Bachelor of Commerce (B.Com) is a 3-year UG Programme which is divided in to six semesters. In each semester students have to study five courses, along with a project report in the last semester. The courses cover Business Studies, Computerized Accounting, Auditing and Taxation. The programme also includes practical aspects like field visits and industrial visits.

PROGRAM OBJECTIVES

The programme aims at giving exposure and in-depth familiarity with diverse aspects of business, commerce and management. All the thirty courses intend to give an in-depth knowledge and better understanding about the current economic scenario and the business world. It enables the students to learn the basic concepts of accounting and allied aspects of accounting. It also aims at preparing the students to cope up with changing business environment.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Abilities to prepare the final accounts and financial statement analysis.

♦ Skills to independently manage the manual and computerized system of an organization.

♦ Skills in auditing, which pursue advance courses such as CA, CS, CMA, CPA etc.

♦ Familiarity with e-filing and income tax assessment.

FACULTY MEMBERS

1. Dr. Vinesh OP — PhD, M.Com, MBA in
Assistant Professor & Head — HRM, NET
9495234052

2. Mr. Thohir Kunnathuchalil — M.Com, NET, CA (Inter),
Assistant Professor — MBA (Fin), MA Ecnomics
Class Tutor: 1st Year — # 70122 93330

3. Abdul Nazer K — M.Com ,BEd , NET
Assistant professor — # 9745053848
Class Tutor: 2nd Year

4. Bassam K — M.Com , BEd , NET with
Assistant professor(Contract) — JRF, M.Phil
Class tutor : 3rd Year — # 9497344012

Curricular/program Details of B. Com with Computer Application

Sl. No.	Sem	Course Title	Course Type	Course Code
1	1	English	Common	BCM1A01
2	1	English	Common	BCM1A02
3	1	Additional Language	Common	BCM1A07
4	1	Business Management	Core	BCM1B01
5	1	Managerial Economics	Compl	BCM1C01
6	2	English	Common	BCM1A03
7	2	English	Common	BCM1A04
8	2	Additional Language	Common	BCM1A08
9	2	Financial Accounting	Core	BCM2B02

10	2	Marketing Management	Compl	BCM2C02
11	3	Basic Numerical Methods	Common	BCM3A11
12	3	Professional Business Skills	Common	BCM3A12
13	3	Business Regulations	Core	BCM3B03
14	3	Corporate Accounting	Core	BCM3B04
15	3	Human Resources Management	Compl	BCM3C03
16	4	Entrepreneurship Development	Common	BCM4A13
17	4	Banking and Insurance	Common	BCM4A14
18	4	Cost Accounting	Core	BCM4B05
19	4	Corporate Regulations	Core	BCM4B06
20	4	Quantitative Techniques for Business	Compl	BCM4C04
21	5	Accounting for Management	Core	BCM5B07
22	5	Business Research Methods	Core	BCM5B08
23	5	Income Tax Law and Accounts	Core	BCM5B09
24	5	Computer application in business	Core	BCM5B10
25	5	Business information system	Core	BCM5B11
26	5	Basic accounting (Open Course)	OPEN	BCM5D01
27	6	Income Tax and GST	Core	BCM6B12
28	6	Auditing and Corporate Governance	Core	BCM6B13
29	6	Office Automation Tool	Core	BCM6B14
30	6	Computerised Accounting with Tally	Core	BCM6B15
31	6	Project Report: Three Weeks Project and Viva-Voce	Core	BCM6B16

DEPARTMENT OF TOURISM & HOTEL MANAGEMENT

Department of Tourism & Hotel Management of the college started functioning in the year 2013, the year of establishment of this College. The department offers undergraduate programme Bachelor of Tourism and Hotel Management (BTHM) with FRENCH as the second language. The sanctioned intake is 24 students. The department mainly aims to incubate the students who wish to see their career in Tourism and Hospitality industry. The department aims at equipping the learners with the theory, practical and the right attitude to be a hotelier, tour provider, travel assistant and other related positions in the Tourism and Hospitality industry.

VISION

To be an exceptional centre of Tourism and Hospitality education by moulding the students to become great professionals and innovative entrepreneurs.

MISSION

♦ To develop quality human resources in Tourism and Hospitality with adequate knowledge, skills and attitude.

♦ To prepare the students for employment and entrepreneurial opportunities by way of theoretical knowledge and practical training.

PROGRAM OVERVIEW

BTHM (Bachelor of Tourism and Hotel Management) is a 3 year undergraduate (UG) program. The program consists of six semesters distributed over a period of 3 academic years. The total number of course in programme is 31, which are spread through 120 credits. The courses are divided into four categories that are Common Course, Core Course, Complementary course and open course. Practical orientations to Food production, Food and Beverage Service, Accommodation Operation and Front office operation are the main attractions of this programme.After second semester every student has to go for one month Industrial exposure Training either at Travel Agency or Airport and after fourth semester every student has to go for five month industrial exposure training at Hotels .During the six semesters, students have to do a project. The programme also includes industrial visits to reputed Hotels .During the third or Fourth semester the students

have to undertake a study tour of not less than seven days.

PROGRAM OBJECTIVES

This course gives an opportunity to the students to equip themselves to meet the emerging challenges of the ever-expanding Hospitality and Tourism Industry. BTHM graduates have exiting and enticing opportunities in the lucrative management cadres in the tourism and hospitality organizations in India as well as abroad. The program focuses on developing of quality human resources in tourism and hospitality with adequate knowledge, skills and attitude, and prepare the students for employment and entrepreneurial opportunities, by way of theoretical, practical and field training, grooming and industry academic interactions.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Abilities to meet various job requirements in Tourism and Hospitality Industry.

♦ Talents of decision making to deal with emergency in hospitality industry.

♦ Knowledge and skills to help them pursue their higher studies in the discipline.

♦ High degree of professionalism and employability skills to work different domains of travel or hospitality industries.

BTHM, being a professional program, has the following segments:

Classroom Learning: Theoretical sessions.

Practical lab sessions: Front Office, Food Production, F&B Service, and Housekeeping Operations.

Learning from the field: Industrial visit in the first year, Study tour in the second year to learn about tour operation.

Learning by Doing: One month Travel / Tourism internship training in the second year; and 20 weeks long Industrial Exposure Training (IET) in 5 star hotels/resorts in the 5th semester.

FACILITIES

1. Food Production Laboratory: The Food production lab has facilities like kitchen work stations, Oven, LPG bank, and other equipments and utensils used in hotels, where students care trained as

professional chefs.

2. F&B Service Laboratory: This lab trains the students in different styles of Food and Beverage Service.

3. Front Office and Housekeeping Lab: This lab trains the students for Front office Procedures and Housekeeping operation methods.

UNIFORM

The students have two sets of Uniforms. Formal wear with black suit coat and pants, formal white full sleeve shirt, tie and formal black shoes is worn on Mondays and Thursdays. Chef uniform with safety boots is to be worn on days of Food production practical.

FACULTY MEMBERS

1. Mr. Jeevesh Viswambharan   MBA Travel and Tourism NET (JRF)
   Assistant Professor & Head   # 9645899935
   Class Tutor: 1st Year

2. Mr. Abin K I   MTA, NET, MA History and
   Assistant Professor   Heritage Management, M.Com
   (Contract)   Marketing, MA Rural Management,
   Class Tutor: 2nd Year   MA Development Administration,
                                PGDTM, PGDBA, PGDE, PGDPR
                                # 9496741776

3. Mr. Prasad M   MHMCT
   Assistant Professor   # 8943076619
   (Contract)
   Class Tutor: 3rd Year

4. Mr. Sahad Hussain V   MHMCT
   Assistant Professor   #8157876757
   (Contract)

Curricular/program details of BTHM

Sl. No.	Sem	Course Title	Course Type	Course Code	Theory/ Practical
1	1	Common English I	Common		Theory
2	1	Common English II	Common		Theory
3	1	Communication Skills in (French)	Common		Theory
4	1	Fundamentals of Tourism and Hospitality	Core	BTH1B01	Theory
5	1	Front Office Operation Theory	Core	BTH1B02	Theory
6	1	Front Office Operation Practical	Core	BTH1B03 (P)	Practical
7	1	Marketing Management	Compl	BTH1C01	Theory
8	2	Common English III	Common		Theory
9	2	Common English IV	Common		Theory
10	2	Translation and Communication in French	Common		Theory
11	2	Basics of Food Production-Theory	Core	BTH2B04	Theory
12	2	Basics of Food Production Practical	Core	BTH2B05 (P)	Practical
13	2	Travel Agency and Tour Operation Business	Core	BTH2B06	Theory
14	2	Travel Geography	Compl	BTH2C02	Theory
15	3	Basics Numerical Methods	Common	BTH3A11	Theory
16	3	Professional Business Skills	Common	BTH3A12	Theory
17	3	Advanced Food Production Principles- Theory	Core	BTH32B07	Theory
18	3	Advanced Food Production Principles Practical	Core	BTH32B08 (P)	Practical

19	3	Basics of Food and Beverage Service Theory	Core	BTH32B09	Theory
20	3	Basics of Food and Beverage Service Practical	Core	BTH32B10 (P)	Practical
21	3	Management Principles and Practices	Compl	BTH3C03	Theory
22	4	Entrepreneurship Development	Common	BTH3A13	Theory
23	4	Banking and Insurance	Common	BTH3A14	Theory
24	4	Advanced Food and Beverage Service Theory	Core	BTH32B11	Theory
25	4	Advanced Food and beverage Service Practical	Core	BTH32B12 (P)	Practical
26	4	Airport and Cargo Management	Core	BTH32B13	Theory
27	4	Hospitality law	Compl	BTH4C04	Theory
28	5	Accommodations operation – Theory	Core	BTH6B17	Theory
29	5	Accommodations Operation –Practical	Core	BTH6B18 (P)	Practical
30	5	Air fares and Ticketing	Core	BTH6B19	Theory
31	5	Food science and Nutrition	Core	BTH6B20	Theory
32	5	Food and beverage management	Core	BTH6B21	Theory
33	5	Tourism Resources and Emerging Trends	Core	BTH6B22	Theory
34	5	OPEN COURSES: Offered to students of other Departments: Tourism and Hospitality Mgt. Customer Care Management	Open	BTH5D 01/02	Theory
35	6	Event management	Core	BTH5B14	Theory
36	6	Comprehensive self study	Core	BTH5B15	Theory
37	6	Industrial exposure training and report	Core	BTH5B16	Theory
38	6	Project Report	Core	BTH6B23	Theory

DEPARTMENT OF URDU

Department of Urdu has been functioning since the inception of the college in 2013 academic year. The department offers Undergraduate Programme in BA Urdu Language & literature. The sanctioned intake is 24 students per year. It is a course in arts stream and aims at equipping the learners linguistically competent to meet their personal, professional and academic needs. In addition, the department offers One year Certificate Course in Computer Application and Multilingual DTP (CABA MDTP) ,recognized by NIELIT (DOEACC) Chandigarh and One Year Diploma Course in Urdu which is offered by National Council for Promotion of Urdu Language under MHRD

VISION

To be a Centre of excellence for Urdu Language and Literature studies by imparting quality instruction.

MISSION

- To impart good skills to the students so as to enable them to meet professional, industrial and personal requirements.
- To enable them to prepare for lifelong learning by nurturing independent thinking and taste for the language and literature.

PROGRAM OVERVIEW

Bachelor of Arts in Urdu is a 3-year under graduation program (UG) in Urdu language and literature. It is divided in to six semesters. In each semester students have to learn 5 courses along with a dissertation in the sixth semester. In the entire program, the courses are divided as Core Courses, Common Courses, Complementary Courses, Elective Courses and Open Courses. The program deals with areas like Urdu literary studies, poetic and prosaic genres, literary criticism, linguistics, writing for the media, translation etc.

PROGRAM OBJECTIVES

This three year BA Urdu Program aims at developing comm-endable level of mastery over Urdu language, very good communi cation skills in Urdu, considerable familiarity with literatures written in Urdu, the way of reading and appreciating literature from different angles and orientations etc. In addition to this, the program, through different courses offered, tries to inculcate democratic, multicultural, secular, and environmental and gender sensitive values to cater to the modern notions of equity, social justice and merit in all educational endeavors.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Ability to speak, write, communicate and cascade their ideas to others inUrdu.
♦ Ability to understand the characteristic features of various Urdu poetic and prosaic genres.
♦ Skills of assessing and interpreting the important poetic or prosaic pieces.
♦ Critical abilities to interpret and understand literatures in Urdu language.
♦ Ability to perceive and imbibe the values and ethics related to different domains of life and living.

FACULTY MEMBERS

1. M s.Mumthaz CH   MA, B.Ed, NET
   Assistant Professor & Head #9048503682
   Class Tutor 2nd year

2. Mr. Shihabudheen P   MA, M.Phil, M Ed, NET, SET,
   Asst. Professor   CABA-MDTP, DJMC
   Class Tutor, 3rd year   # 99466 30680

3. Ms. Rasiya TP   MA, MPhil, NET
   Assistant Professor   #9539289891
   Class Tutor, 1st year

4. Ms. Shamla T   MA, B.Ed, NET, SET
   Asst. Professor   # 9562472298
   Class tutor 2nd year

Curricular/program Details of B. A. Urdu

Sl. No.	Sem	Course Title	Course Type	Course Code
1	1	Common English-1	Common	ENG 1A 01
2	1	Common English-2	Common	ENG 1A 02
3	1	Urdu Prose	Common	URD 1A 07
4	1	Afsana	Core	URD 1B 01
5	1	SeerathaurKhiklafathRashida	Complementary	URD 1(2) C01
6	2	Common English-3	Common	ENG 2A 03
7	2	Common English-4	Common	ENG 2A 04

8	2	Urdu Poetry-1	Common	URD 2A 08
9	2	Qaseeda, Masnavi, MarsiyaaurRubayi	Core	URD 2B 02
10	2	Sahafath Paper-1	Complementary	URD 1(2)C03
11	3	Common English-5	Common	ENG 3A 05
12	3	Drama and Fiction	Common	URD 3A 09
13	3	Tharjamaaurtharseel (Translation and Communication)	Core	URD 3B 03
14	3	Ghazal	Core	URD 3B 04
15	3	Sahafath Paper-2	Complementary	URD 4(3)C04
16	4	Common English-6	Common	ENG 4A 06
17	4	Urdu Poetry -2	Common	URD 4A 08
18	4	Qawaid	Core	URD 4B 05
19	4	Nazm	Core	URD 4B 06
20	4	Thareekh-e- Hind	Complementary	URD 4(3)C02
21	5	Informatics	Core	URD 5B 07
22	5	Urdu ZabankiThareekhaurLisaniyath	Core	URD 5B 08
23	5	Novel	Core	URD 5B 09
24	5	Thanqeed	Core	URD 5B 10
25	5	Open Course for the students of other Degree 1.Buniyadi Urdu (Basic Urdu) 2.Urdu Ghazal 3. MirzaGhalib	Open	URD 5D 01 URD 5D 02 URD 5D 03
26	6	InshaiyaaurKhakhe	Core	URD 6B 11
27	6	Drama	Core	URD 6B 12
28	6	Thareekh-e-Adab-e-Urdu	Core	URD 6B 13
29	6	Special Study on AllamaIqbal	Core	URD 6B 14
30	6	Elective Courses (Any one of the following) 1. Buniyadifarsi 2. Buniyadi Arabic 3. Sahafath	Elective	URD 6B 15(E-1) URD 6B 15(E-2) URD 6B 15(E-3)
31	6	Project	Core	URD 6B 16 (Pr)

CABA MDTP CERTIFICATE COURSE

The one year Certificate Course in Computer Applications, Business Accounting & Multilingual DTP is shortly known as CABA-MDTP. NIELIT (DOEACC Society Chandigarh) is accrediting the CABA MDTP Centres. Dept. of Urdu is offering a one year Certificate Course in Computer Applications, Business Accounting & Multilingual DTP as an add-on Course. The department started offering this from July 2022 with the support of National Council of Promotion of Urdu Language (NCPUL). The NCPUL is an autonomous body under the Ministry of Human Resource Development (HRD), Department of secondary and higher education, Government of India.

NCPUL-DOEACC Certification.

This course has been designed for transformation of Urdu speakers into productive human resources and making them part of the employable technological work force in the emerging IT scenario and penetration of computer education to grass root level. The course contents have been enriched with

a. Information Technology Basics.
b. Python Language with emphasis on Machine Learning and Artificial Intelligence
c. Financial Accounting using Tally
d. Emerging Information Technology Trends
e. Web-Designing with HTML, DHTML and Java Script
f. web Development using PHP
g. Database concepts with MS- Access
h. Converge of Urdu and DTP Software: Inpage
I. Multimedia Applications with varied tools like Corel Draw, Photoshop, Dreamweaver and Illustrator
j. Exposure to Personality Development

CABA-MDTP course is a modular course. The course contents of CABA-MDTP include those of DOEACC 'O' Level and CCC of DOEACC in addition to Multilingual –DTP. The contents have been designed keeping in view that there will be number of career options possible for an individual after successfully completing the Course. The students can appear for the semester examination in this Centre.

Course structure:

This course consists of six theory modules, One Practical and One Project. The structure of the Course is indicated below:-

1. **Module I**   : Fundamentals of Information Technology
2. **Module II**   : Internet of technology and Web Design
3. **Module III** : Financial Accounting using Tally & Personality Development
4. **Module IV** : Emerging trends in IT
5. **Module V**   : Multilingual DTP
6. **Module VI**   : Artificial Intelligence and Machine Learning Python
7. **Module VII :** Practical & Project Work

Schedule

The course will be organized in two batches of 40 students. The Class timing is from 9.00 am to 6:00 PM. One batch will be in the morning and another in the evening. The four teaching hours in a day are divided as 2 hours each for theory and practical.

Fee Structure

Admission Fee, Examination Fee 860/-

Monthly fee of Rs. 250x12=3000/-

Total : 860+3000= 3860/-

Final examination (1st and 11nd semester) consists of objective and subjective type questions. NIELIT Chandigarh will prepare the question paper for IT component under the guidance of controller of examination. The question papers will be sent to the NCPUL centre, Examiner in sealed envelopes and shall be opened under the supervision of centre in charge and examiner

Award of Diploma

All successful students will be awarded "Certificate in computer applications. Business accounting and multilingual DTP at the end of the academic session jointly by NCPUL and NIELIT Chandigarh.

Details of the Faculty members

Name of the Faculty	Nature	Educational Qualification
Suhaibathul Aslamiyya MP 9496078939	Senior Faculty	B.Tech, M.Tech

Diploma in Urdu

Dept. of Urdu offering One year Diploma Course in Urdu through English and Hindi medium as a certificate Course with the Support of NCPUL.

Intake Capacity 80

Total Fee : 200/-

Centre in charge : Shihabudheen P
(Assistant Professor of Urdu)

For more details : +91 9946630680

DEPARTMENT OF ENGLISH

The Department of English, started in 2013, was upgraded as Post-Graduate Department in 2017. The Department offers BA Functional English and MA English Language & Literature.

The programmes aim at equipping the learners linguistically competent to meet their personal, professional and academic needs in English at global standards. With the help of systematic instruction, deft use of e-contents and incorporation of web tools to instructional practices, the department ensures that each of its students is well armed linguistically to use English in real life or life-like situations with distinct mastery. In addition to this ,the department takes care to host a number of interactive programs and student-centric activities capable of nurturing and pruning their holistic development like professionalism, personality, creativity and extensive academic enrichment.

The department has consistently organized many creative and academic activities to give the students enough exposure and extensive practice in many aspects of learning, communication and life skills. Regular visits to Newspaper bureaus/ Media broadcasting Centres to learn the practical sides of mass media, translating Malayalam works of reputed writers to English, publishing a full-fledged English Newspaper and a print magazine, arranging talks of academics at national and international levels and interactive sessions with great scholars and native speakers , hosting national seminars on specific topics and conducting regular inter-departmental contests make the list pretty long.

VISION

To be a unique centre of excellence in English language education and English studies and research.

.MISSION

♦ To impart quality education in the disciplines of English language and literature to the students from different social, cultural and educational background.

♦ To equip the learner with exceptional skills in English language and

literature to meet their personal and professional needs.

PROGRAM OVERVIEW: BA Functional English

Bachelor of Arts (BA) in Functional English is a 3- year under graduation program (UG) in English with orientations on practical communication skills, media studies/journalism, ELT, Business English, English literature and content writing. It is divided in to six semesters. In each semester students have to learn 5 courses along with a dissertation in the sixth semester. The program consists of core, complementary, elective and common courses which are designed to meet specific learning objectives/outcomes. In the end of each Semester, University conducts the end Semester Examinations and the results are published in due time.

Though a major share of the courses taught is somewhat related to English literature, the program's orientations include practical communication skills, media studies/journalism, ELT, Business English and content writing.

PROGRAM OBJECTIVES

The programme is designed to equip the learners with outstanding practical skills in the spoken and written aspects of English and to prepare them to meet the existing and emerging needs of the corporate world. In addition, there are many courses in literature which aims at giving ample exposure and in-depth familiarity with diverse aspects of literature written across the world in different genres. The practice oriented courses like business English, creative writing and translation aim giving the students ample exposure to and down-to-earth experiences in the use of English in different professional domains.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Excellent communication skills in English.

♦ A taste in English language and Literature.

♦ The innate creative and critical faculties in them and to nourish them properly.

♦ Skills to use English language for their own personal and professional needs and success.

♦ Life skills, perceptions values and critical thinking abilities to meet varied challenges in life.

FACULTY MEMBERS

Dr. Abdul Latheef Vennakkadan   PhD, MA. (Eng) MA (Ling)
Assistant Professor   PGCTE, PGDCE., Dip
(Principal in Charge)   TESOL(UK), NET, BEd.
                                   #7034070214

Mr. Adulatheef Kampuravan   MA, B.Ed, NET
Assistant Professor and Head   # 8592063007

Dr. Abida Farooqui   PhD, MPhil , NET (JRF)
Assistant Professor   PGDHRM
                                   #9446764091

Dr. Ahamad Ilyaas Vilayathullah   PhD, MA
Associate Professor   #9645943532

Ms. Muhsina M   MA, M Phil, BEd, NET
Assistant Professor   #9895379590
Class Tutor: 1st year MA

Dr. Indulekha KR   PhD, MPhil, MA, BEd, NET
Assistant Professor   #9495591438
Class Tutor: 2nd year MA

Mrs. Saliha Rehmani   MA, NET
Assistant Professor   #7306356267
Class Tutor: 3rd year BA

Ms. Abdulkareem Aseena K   MA, NET
Assistant Professor   #9633411242
Class Tutor: 2nd Year BA

Mr. Gireesh. C   MA, NET, B.Ed
Assistant Professor   #9447007248
Class Tutor: 1st year BA

Curricular/program Details of B.A. Functional English

Sl. No.	Sem	Course Title	Course Type	Course Code
1	1	Common English Course I	A01	
2	1	Common English Course II	A02	
3	1	Additional language Course I	A07(1)	
4	1	Communication Skills in English	FEN1B01	Core
5	1	Literatures in English: From Chaucer to the Present	FEN1(2) CO1	Compl
6	2	Cultural Studies: Perspectives in Culture	FEN1(2) CO2	Compl
7	2	Common English Course III	A03	Common
8	2	Common English Course IV	A04	Common
9	2	Additional language Course II	A08 (1)	Common
10	2	Advanced English Grammar		Core
11	3	Common English Course V	A05	Common
12	3	Additional language Course III	A09	Common
13	3	Language and Technology	FEN3B03	Core
14	3	Literatures in English: American & Post Colonial		Compl
15	3	Applied Phonetics	FEN3B04	Core
16	4	Cultural Studies: Cultural Spaces	FEN4(3) CO2	Compl
17	4	Fundamentals of Linguistics	FEN4B05	Core
18	4	Business English	FEN4B06	Core
19	4	Common English Course VI	A06	Common
20	4	Additional language Course IV	A010	Common
21	5	Creative Writing	FEN5B07	Core
22	5	Functional English for Print media	FEN5B08	Core
23	5	Theatre for Communication	FEN5B09	Core
24	5	Contemporary Literary and Cultural Theory	FEN5B10	Core

25	5	English for Business Communication	FEN5D01	Open
26	6	English Language Teaching	FEN6B11	Core
27	6	Functional English for electronic media	FEN6B12	Core
28	6	Translation Studies	FEN6B13	Core
29	6	Introduction to Film Studies	FEN6B14	Core
30	6	Elective 1 – Language for Advertising: Theory and Practice	FEN6B15 (A)	Core-Elective
31	6	Project	FEN6B16	Core

PROGRAM OVERVIEW: MA English Language & Literature

MA English is a 2-year post graduate course in English language and literature. . It is divided into four semesters in each of which students have got to study four courses along with a dissertation in the last semester. The courses cover English literary studies, theories, criticism and pedagogy, Linguistics, ELT, writing for the media and other courses.

PROGRAM OBJECTIVES

The program aims at giving ample exposure and in-depth familiarity with diverse aspects of literature written across the world in different genres. The sixteen courses to be done to complete the program intend to prepare the learners to appreciate literature written in English and other regional languages, to critically analyze literary texts to uncover semantic underpinnings dexterously woven between lines, and to get profound insights to the organisation, complexity and workings of the English language. Another primary objective of the program is to ensure the students advanced mastery over all the four macro skills of English.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Very good command over all the macro skills of English.
♦ An aptitude for and Interest in English language and Literature.
♦ Critical and analytical faculties to read and interpret literatures written in English.
♦ Creative abilities to produce their own literary works.
♦ Life skills and critical thinking abilities to meet varied challenges in life.

Curricular/program details of M.A. English Language and Literature

Sl. No.	Sem	Course Title	Course Code	Credit
1	1	British Literature from Chaucer to 18th Century	ENG1CO1	5
2	1	British Literature 19th century	ENG1CO2	5
3	1	History of English Language	ENG1CO3	5
4	1	Indian Literature in English	ENG1CO4	5
5	2	Twentieth Century British Literature up to 1940	ENG2CO5	5
6	2	Literary Criticism and Theory - Part 1	ENG2CO6	5
7	2	American Literature	ENG2CO7	5
8	2	Post Colonial Writings	ENG2CO8	5
9	3	Twentieth Century British Literature Post 1940	ENG3CO9	5
10	3	Literary Criticism and Theory-Part 2	ENG3CO10	5
11	3	Elective – 1 (from the list below)		5
12	3	Elective – 2 (from the list below)		5
13	3	Shakespeare Studies	ENG3E01	
14	3	European Fiction in Translation	ENG3E02	
15	3	Women's Writing	ENG3E03	
16	3	Introduction to Linguistics	ENG3E04	
17	3	Introduction to Cultural Studies	ENG3E05	
18	3	Teaching of English	ENG3E06	
19	3	World Drama	ENG3E07	
20	3	Latino Literature	ENG3E08	
21	3	American Ethnic Writing	ENG3E09	
22	4	English Literature in the 21st Century	ENG4C11	4
23	4	Dissertation / Project	ENG4C12	4
24	4	Comprehensive Viva-voce	ENG4C13	4

25	4	Elective – 1 (from the list below)		4
26	4	Elective – 2 (from the list below)		4
27	4	Film Studies	ENG4E10	
28	4	Queer Studies	ENG4E11	
29	4	Literature and Ecology	ENG4E12	
30	4	Regional Indian Literature in Translation	ENG4E13	
31	4	Indian English Fiction	ENG4E14	
32	4	Introduction to Children's Literature	ENG4E15	
33	4	Dalit Studies	ENG4E16	
34	4	Writings from the Middle East	ENG4E17	
35	4	Malayalam Literature in English Translation	ENG4E18	
Audit Course: Ability Enhancement Course: Writing Skills			ENG1A01	4
Audit Course: Professional Competency Course Translation Theory and Practice			ENG1A02	4

DEPARTMENT OF MATHEMATICS

The Department of Mathematics, established in 2013, was upgraded as a Post-Graduate Department in 2017. The Department offers BSc Mathematics, a UG degree program with Statistics and Computer Science as complementary subjects, and MSc Mathematics. The sanctioned intake for BSc is 24 whereas MSc has a sanctioned strength of 12 students.

VISION

To be one of the best mathematical centres in the country by creating eminent mathematicians with research aptitude, knowledge and social commitment.

MISSION

♦ To provide excellent foundation for acquiring mathematical knowledge by imparting quality education.

♦ To create congenial academic ambience that stimulates students' critical as well as analytical thinking and mathematical reasoning.

PROGRAM OVERVIEW (BSc Maths)

BSc Mathematics is a 3-year graduate program in Mathematics. The course is divided into 6 semesters of which first 4 semesters contain English and second language (Malayalam/Arabic/Hindi/Urdu) courses. Statistics and Computer Science are included in the curriculum as subsidiary papers. Mathematics papers include Calculus, Geometry, Vector Calculus, Analysis, Algebra, Number Theory, Discrete Mathematics and Linear Programming.

PROGRAM OBJECTIVES

The program aims to develop mathematical thinking and provide broad and balanced knowledge and understanding of definitions, concepts, principles and theorems. It intends to provide students sufficient knowledge and skills enabling them to undertake further studies in mathematics and its allied areas on multiple disciplines concerned with Mathematics. Further, it encourages the students to develop a range of generic skills helpful in employment, internships and social activities.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Mathematical thinking will be developed in Students.

♦ Students can practice mathematical way of problem solving.

♦ Students acquire basic mathematical skills & knowledge for solving various scientific and engineering problems.

♦ Students become employable; they will be eligible for career opportunities in teaching and other various industries.

♦ Students gain basic subject knowledge required for higher studies, professional and applied courses.

FACULTY MEMBERS

Dr. Manjusha OT   MSc, Ph. D, NET, SET, B.Ed
Assistant Professor & Head   #9846259354

Dr. Joymon Joseph. P   PhD,MSc,NET
Associate Professor   #9447313010

Dr. Ratheesh K.P. PhD, UGC-CSIR(JRF-NET),
Assistant Professor MSc, SET, BEd
Class Tutor:1st Year B.Sc #9497493857

Dr. Ashraf PK PhD,MSc, BEd,NET, SET
Assistant Professor #9497385907
Class Tutor: 1st & 2nd Year M.Sc

Dr. Mubeen M MSc Mathematics, UGC NET, Ph.D
Assistant Professor #9497712938
Class Tutor 3rd Year B.Sc

Dr. Vandana P T M.Sc., M.Phil., Ph.D
Assistant Professor #9447276843
Class Tutor: 2nd year B.Sc

Mr. Haris Msc (Statistics)
Asst. Professor on Contract #9526477055

Mufeeda V K MCA , NET , M Phil
Assistant Professor on Contract #9995733483

Curricular/progam Details of B. Sc Mathematics

Sl. No.	Sem	Course Title	Course Type	Course Code	Max Mark
1	1	Common English Course I	A01		
2	1	Common English Course II	A02		
3	1	Additional language CourseI	A07(1)		
4	1	Basic Logic and Number Theory	Core	MTS1B01	100
5	2	Calculus of Single variable-1	Core	MTS2B02	100
6	3	Calculus of Single variable-2	Core	MTS3B03	100
7	4	Linear Algebra	Core	MTS4B04	100
8	5	Abstract Algebra	Core	MTS5B05	100
9	5	Basic Analysis	Core	MTS5B06	100
10	5	Numerical Analysis	Core	MTS5B07	75
11	5	Linear Programming	Core	MTS5B08	75
12	5	Introduction to Geometry and Theory of Equations	Core	MTS5B09	75
13	6	Real Analysis	Core	MTS6B10	100
14	6	Complex Analysis	Core	MTS6B11	100

15	6	Calculus of Multivariable	Core	MTS6B12	100
16	6	Differential Equations	Core	MTS6B13	100
17	6	Project Viva	Core	MTS6B15 (PR)	75
18	6	Graph Theory	Elective	MTS6B14(E01)	75
19	6	Topology of Metric spaces	Elective	MTS6B14(E02)	75
20	6	Mathematical Programming with Python and Latex	Elective	MTS6B14(E03)	75
21	5	Applied Calculus	Open	MTS5D01	75
22	5	Discrete Mathematics for Basic and Applied Sciences	Open	MTS5D02	75
23	5	Linear Mathematical Models	Open	MTS5D03	75
24	5	Mathematics for Decision Making	Open	MTS5D04	75

PROGRAM OVERVIEW: MSc Maths

M.Sc. Mathematics is a 2-year post graduate (PG) programme in Mathematics. It is divided into 4 semesters and covers 15 core courses, 4 elective courses and a project in the last semester. The courses offered include Mathematical Analysis, Algebra, Number Theory, Discrete Mathematics and Linear Programming.

PROGRAM OBJECTIVES

The main objective of this program is to enhance mathematical skills and understand the fundamental concepts of pure and applied mathematics. It aims to nurture the interests of the students towards problem solving aptitude and to cultivate a mathematical way of problem solving. Further, it aims at motivating students for research in mathematical sciences.

PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

♦ Students master the mathematical way of problem solving.

♦ Students attain the ability to identify, formulate and solve challenging problems in Mathematics.

♦ Students become employable; they will be eligible for career opportunities in R&D, teaching and other various industries.

♦ Students are aware of their professional, social and ethical responsibilities.

Curricular/program Details of M.Sc. Mathematics

Sl. No.	Sem	Course Title	Course Code	Course Type	Wei-ghtag
1	1	Algebra - I	MTH1C01	Core	30
2	1	Linear Algebra	MTH1C02	Core	30
3	1	Real Analysis - I	MTH1C03	Core	30
4	1	Discrete Mathematics	MTH1C04	Core	30
5	1	Number Theory	MTH1C05	Core	30
6	2	Algebra - II	MTH2C06	Core	30
7	2	Real Analysis - II	MTH2C07	Core	30
8	2	Topology	MTH2C08	Core	30
9	2	ODE and Calculus of variations	MTH2C09	Core	30
10	2	Operations Research	MTH2C10	Core	30
11	3	Multivariable Calculus and Geometry	MTH3C11	Core	30
12	3	Complex Analysis	MTH3C12	Core	30
13	3	Functional Analysis	MTH3C13	Core	30
14	3	PDE and Integral Equations	MTH3C14	Core	30
15	4	Advanced Functional Analysis	MTH4C15	Core	30
16	3	Coding theory	MTH3E01	Elective	30
17	3	Cryptography	MTH3E02	Elective	30
18	3	Measure & Integration	MTH3E03	Elective	30
19	3	Probability Theory	MTH3E04	Elective	30
20	4	Advanced Complex Analysis	MTH4E05	Elective	30
21	4	Algebraic Number Theory	MTH4E06	Elective	30
22	4	Algebraic Topology	MTH4E07	Elective	30
23	4	Commutative Algebra	MTH4E08	Elective	30
24	4	Differential Geometry	MTH4E09	Elective	30
25	4	Fluid Dynamics	MTH4E10	Elective	30
26	4	Graph Theory	MTH4E11	Elective	30
27	4	Representation Theory	MTH4E12	Elective	30
28	4	Wavelet Theory	MTH4E13	Elective	30

ALLIED DEPARTMENTS

In addition to the major departments offering UG/PG programs, there are allied departments like Malayalam, Hindi, Arabic, French, Computer Science and Physical Education which teach courses mandatory for successfully completing the degree programs offered by the major departments. These non-major departments extend their support to the overall growth of the college by hosting co-curricular programs which are specifically connected to their discipline.

Mr. Habeebu Rehman KP   Asst Prof. of Physical Education
M.P.Ed, NET, NSNIS   #9447406059

Ms. OP Rajila   Asst Prof of Hindi
MA, NET, B.Ed   #8129337760

Mr. Praveen Raj K   Asst Prof of Malayalam
MA, BEd, NET   #9605052626

Dr. Anvar Koyamburavan   Asst Prof of Arabic
MA, NET   #9497364866

Mr. Khubaib Abdul Salam   Asst Prof of French (on contract)
MA (French)   #9560528054

SHORT-TERM COURSES

The departments in the college, in addition to the regular programs, offer short-term courses which are categorized into add-on courses and certificate courses. The add-on courses primarily aim at sharpening the skills of the learners in the disciplines they major in. These courses are exclusively designed by the departments for their own students with the aim of horning their skills in the discipline concerned.

The certificate courses, on the other hand, are meant for students from any departments and are basically meant to prepare them for competitive examinations and to equip them with better employability skills. All these short-term courses have their own well- stated objectives, modules, and course outcomes which are realized with the help of course work and systematic instruction. The details of all the

short-term courses offered by various departments in the college are given on the college website(https://gasckondotty.ac.in/courses/short-term/). The table gives brief information about them.

Dept of English	
Course Name & Code	**Course Type**
Literary & Critical Aptitude for Academic Achievements GASCKCENGA01	Add-on
Cambridge English Upskill Courses GASCKENGC1	Certificate
Dept of Mathematics	
Introduction to Latex GASCKMATA01	Add-on
Mathematics for Competitive Exams GASCKMATC01	Certificate
Dept of Urdu	
NCPUL DOEACC (NIELIT -Chandigarh) certification	Add-on
Diploma in Urdu language (NCPUL)	Certificate
Dept of THM	
GASCKBTHMC01: Food and Beverage Associate	Certificate
GASCKBTHMA02 Guest Service association	Add-on
Dept of Commerce	
GASCKCOM02 GST Course - (ICAI)	Certificate
Financial Accounting with Tally GASCKCOM01	Add-on
Dept of Physical Education	
Life Skill Course- (PRAGMATICA) GASCKPC01	Certificate 25

Dept of Computer Science	
Basic Computer Skills GASCKCSC01	Certificate
Dept of English/Mathematics	
Certificate Course in Research Methodology GASCKCCRM	Certificate

FEES

The fees that students have to pay generally fall into two categories. Fees to be paid to the Government, and Fees to be paid to the University. Besides this, the first year students are also required to pay contribution to the PTA. The Government fees include tuition fees, CDC, Fees, Library Fees, Lab fee, sports fee, magazine fee, Caution deposit, CDC fee etc. The fee to be paid to the University are fee related to examination, and mark lists, which is to be paid during the registration of each semester examination.

The students who are economically backward / belong to SC-ST, OEC community, who are blind etc are eligible for various fee concessions.

GOVERNMENT FEES

The Government Fees are to be paid once every year. First year students have to pay this while taking admission, and students of 2nd year / 3rd year have to pay during the beginning of the academic year.

FIRST YEAR

	BA / BCOM	BSC MATHS	BTHM	MA ENGLISH	MSC MATHS
Tuition fee	1050	1050	1050	1890	1890
Admission fee	80	80	80	160	160
Calendar fee	35	35	35	35	35
Library fee	105	105	105	105	105
Lab fee	0	160	420	0	0
Athletic fee	105	105	105	105	105
Stationary fee	55	55	55	55	55

Association fee	55	55	55	55	55
Magazine fee	55	55	55	55	55
V. edn	30	30	30	30	30
SAF	10	10	10	10	10
W.S	10	10	10	10	10
MI	10	10	10	10	10
CD	360	360	360	600	600
A. Form	55	55	55	55	55
U. U	85	85	85	85	85
Sports Affiliation	280	280	280	280	280
TOTAL	**2380**	**2540**	**2800**	**3540**	**3540**

I YEAR (admn)

Tuition fees	1050	1050	1050	1890	1890
CD	360	360	360	600	600
A. FORM	55	55	55	55	55
Spl . fee	550	710	970	630	630
TOTAL	**2015**	**2175**	**2435**	**3175**	**3175**

SECOND YEAR

	BA / BCOM	BSC MATHS	BTHM	MA ENGLISH	MSC MATHS
Tuition fee	1050	1050	1050	1890	1890
Admission fee	0	0	0	0	0
Calendar fee	35	35	35	35	35
Library fee	105	105	105	105	105
Lab fee	0	160	420	0	0
Athletic fee	105	105	105	105	105
Stationary fee	55	55	55	55	55
Association fee	55	55	55	55	55
Magazine fee	55	55	55	55	55
V.edn fee	30	30	30	30	30

SAF	10	10	10	10	10
W.S.	10	10	10	10	10
MI				10	10
CD	0	0	0	0	0
A. Form	0	0	0	0	0
U.U	85	85	85	85	85
Sports Affiliation	280	280	280	280	280
TOTAL	**1875**	**2035**	**2295**	**2725**	**2725**

THIRD YEAR

	BA / B. COM	BSC MATHS	BTHM
Tuition fee	1050	1050	1050
Admission fee	0	0	0
Calendar fee	35	35	35
Library fee	105	105	105
Lab fee	0	160	420
Athletic fee	105	105	105
Stationary fee	55	55	55
Association fee	55	55	55
Magazine fee	55	55	55
V. edn fee	30	30	30
SAF	10	10	10
W.S fee	10	10	10
MI fee	10	10	10
CD	0	0	0
A. Form	0	0	0
U.U	85	85	85
Sports Affiliation	280	280	280
TOTAL	**1885**	**2045**	**2305**

OTHER FEE / FINE	
Fine	15
Readmission	55
Late fee for TC	55
Duplicate TC	105
Duplicate ID	55

EXAMINATION FEE

Fee to the university is to be paid during the registration for each semester examination. Students writing arrears / improvement have to pay fee for that examination, and do not get fee concession for the paper.

EXAMINATION FEE - FIRST YEAR STUDENTS

	1st SEM	2nd SEM	TOTAL (Rs.)
B A Functional English	445	445	890
B A Urdu	445	445	890
B Sc. Maths	485	485	970
B Com	445	445	890
BTHM	1270	1270	2540
MA ENGLISH	585	585	1170
MSC MATHS	670	670	1340

EXAMINATION FEE - SECOND YEAR STUDENTS

	3rd SEM	4th SEM	TOTAL (Rs.)
B A Functional English	445	445	890
B A Urdu	445	445	890
B Sc. Maths	445	505	950
B Com	445	445	890
BTHM	1490	1155	2645
MA ENGLISH	585	910	1495
MSC MATHS	670	995	1665

EXAMINATION FEE - THIRD YEAR STUDENTS

	3rd SEM	4th SEM	TOTAL (Rs.)
B A Functional English	445	645	1090
B A Urdu	445	730	1175
B Sc. Maths	445	730	1175
B Com	485	690	1175
BTHM	1040	1755	2795

SCHOLARSHIPS

The college has many scholarships for the students. Scholarships are provided as lump sum grant, pocket money to meet their educational expenses for purchasing books, bus fair, examination fee, hostel expense etc. Most of these scholarships are available online through national scholarship portal www.scholarships.gov.in or through the scholarships website of the directorate of collegiate education www.dcescholarship.kerala.gov.in.

Scholarship Officer:

Mr. Shihabudheen P, Assistant Professor of Urdu, Mob 9946630680

IMPORTANT:

1. To continue receiving scholarships, the students have to maintain 75% or more monthly attendance.
2. Students will have to pass in every semester to continue to receive most of the scholarships.

The following are the important scholarships available for students:

1. E-Grants Scholarship
2. Post Metric Scholarship
3. Central Sector Scholarship
4. Suvarna Jubilee Scholarship
5. State Merit Scholarship
6. CH Muhammed Koya Minority Girls Scholarship
7. Prof. Joseph Mundasseri Cash Award scholarship
8. Snehapoorvam Scholarship

9. Sahitya Prathibha Scholarship Cash Award

10. Blind/ PH Scholarship

11. Samunnathi Scholarship

12. Board Scholarships

E-Grantz Scholarship

http://www.e-grantz.kerala.gov.in/

Target students: Scheduled castes, other eligible communities, OBCs and other communities who are socially and economically backward including forward castes.

No income limit for SC, ST and OEC. There is an annual income limit of Rs.100000/- for others.

For SC/ST : Lump sum grant, Monthly stipend (day scholars) + Pocket Money (hostelers) Reimbursement of Tuition Fee, Special fee and examination fee in full without income limit.

For UG 1190+600, For PG 1570+ 600

For other categories : UG: Reimbursement of tuition fee, special fee and exam fee

PG: Reimbursement of tuition fee, Monthly stipend, Lumpsum grant, special fee and exam fee

Post-Matric Scholarship For Minorities

Scholarship amount: Admission and Course/Tuition Fee and Maintenance allowance

Eligibility:

♦ Should be a first year student of Under Graduate or Post Graduate course

♦ Should belong to Minority Community

♦ Should have scored 50% or above in the qualifying Examination.

♦ The Annual Family Income should not exceed Rs. 2 Lakhs

♦ Scholarships will not be given to more than two students in a family.

Central Sector Scholarship

Rate of Scholarship 10000/-Annum

Eligibility:

1. Meritorious Scholarship (85 % and Above)
2. Lower Income
3. Online Registration started from 23/07/2018
4. Income limit 4.5 Lakh

Suvarna Jubilee Merit Scholarship

Scholarship amount: Rs.10,000 per year

Eligibility:

♦ Should be a first year student of Under Graduate or Post Graduate course
♦ Should belong to BPL family.
♦ Should have scored 50% or above in the qualifying Examination.

State Merit Scholarship

Scholarship Amount:

UG: Rs. 1250/- per annum

PG: Rs. 1,500/- per annum

Eligibility:

♦ Should be a first year student
♦ Should have scored 50% or above in the qualifying Examination.
♦ Family annual income should not exceed 1 Lakh.

C H Muhammedkoya Scholarship

Scholarships Amount

♦ Under Graduates: Rs. 5,000/Year
♦ Post Graduates: Rs. 6,000/Year
♦ Professional Courses: Rs. 7,000/Year
♦ Hostel Stipend: Rs. 13,000/Year

Eligibility Conditions:

1. Should belong to Muslim, Latin, Converted Christian community
2. Should be a GIRL student
3. hould have scored 50% or above in the qualifying Examination.

4. Family Annual income should not exceed 8 Lakhs.

5. Those who apply for Hostel stipend should be staying in recognized hostels.

6. Those who are eligible for hostel stipend will not be eligible for scholarship.

Higher Education Scholarship

Scholarship Amount:

♦ UG Rs 12000 First Year, Rs.18000 Second and 24000 Final year

♦ PG Rs.40000 First Year, Rs.60000 year Second year

Eligibility:

1. All first-year students

2. None creamy layer certificate

Prof. Joseph Mundassery Scholarship Award

Scholarship Amount:

Degree: Secured 80% Rs.15,000 Pg: Secured 75% Rs.15000

Eligibility

1. Should belong to Muslim, Christian, Sikh, Buddha, Parsis, Jain community

2. Family Annual income should not exceed 8 Lakhs

Vidyasamunnathi Merit Scholarship for Forward Caste

Scholarship Amount

♦ Rs.6000 per annum for UG

♦ Rs.10000 per Annum for PG

Web site: kswcfc.org

Snehapoorvam Scholarship

Scholarship amount: Rs.10000 per annum

Eligibility: Father / Mother is not alive

Blind /PH Scholarships

Scholarship amount:

♦ Fee Charges for Blind students with family annual income below Rs. 2.5 lakhs

- Hostel charges for all PH students who are hostellers and whose family annual income is below Rs. 4.5 lakhs/-
- Boarding charges for all PH students who are day scholars and whose family annual income is below Rs. 4.5 lakhs

Board Scholarships (Offline)

Eligibility: Students whose parents are
- Building & Other Construction workers
- Fisheries etc

Art Scholarship (Offline)

Eligibility:

For students who secured A Grade in state Kalotsav of Previous year

Items : Nadodi Nritham, Kerala Nadanam, Mohiniyattam, Lalitha ganam, Shasthreeya Sangeetham, Katha Kali

Sahithya Prathibha Scholarship(Offline)

Eligibility:

For students who secured A Grade in state Kalotsav of 2019-20

Katha Rachana, Kavitha Rachana, Upanyasam

RULES FOR ISSUING TRANSFER CERTIFICATE

No transfer certificate will be issued to those from whom there are any dues to the college. No fee will be levied from those who apply for T.C. within one year after leaving the college. A fee of Rs. 50 will be levied from those who apply for T.C. after the lapse of one year from the date of leaving the college. An additional fee of ` 100 will be levied from those who apply for duplicate copy of the T.C. with the recommendation of the First Class Magistrate.

Every student should take his/her T.C at the end of his/her course and produce it when he/she is admitted for the next course.

COLLEGE LIBRARY RULES

The General library is sub-divided into:

Reference library

Lending library

Reference library - Books in the reference library and books which are

rare and out of print are intended for reference and consultation only within the library and reading room. These shall not be removed from the library except with the special sanction of the Principal.

Lending Library - The issue of books from the lending library will be governed by the following rules:

i.   Each student is allowed to take two books at a time from the lending library.

ii.   No book shall be kept for more than fifteen days by a borrower. If the books is not returned when due or called for, a fine of Rs.1.00 per day of default will be levied.

iii. The Principal may recall any book loaned to a student at any time.

iv.   All markings, under linings etc., in the books are punishable with a fine or with replacement. Books should be returned intact.

v.   The students must satisfy himself as to whether book issued to him is in sound condition and if it is not, bring the matter to the notice of the Librarian. For all damages to books noticed at the time of their return to the library, the borrower will be held responsible and he will have to pay the cost of replacement along with fine levied by the Principal.

vi.   If a book is lost by the borrower he/she must pay the cost of replacement together with any fine that the Principal may impose upon him/her.

vii. All books taken by the teaching and non-teaching staff are to be returned in time for the annual stock verification.

IDENTITY CARD

Identity cards will be issued to the students at the time of admission. The card should be kept carefully and the same should be in possession whenever a student is inside the college campus and produce whenever demanded by any member of the staff. Duplicate identity card will be issued only in exceptional cases on payment of a fine of Rs.55.

ATTENDANCE AND LEAVE

1. Every student shall put in a minimum attendance of 75% of term days.

2. The college shall put in a minimum of 180 working days exclusive of examination days.

3. No student shall be absent from the College without leave

application. Where absence is due to unforeseen causes, the application for leave must be made as soon as possible and in no case later than the first day of return to the college.

4. All applications for leave from students will be entertained only if they are recommended by the Tutors concerned. The application should be accompanied by Medical Certificates if the absence is due to illness for more than 5 working days.

5. Students who absent themselves for one hour during the morning session will be reckoned as absent for half a day and similarly for the afternoon.

6. If a student is absent without leave for a month his/her name may be struck off from the rolls unless the Principal is satisfied that the failure to apply for leave was due to unavoidable reasons.

7. The Semester end Attendance Progress Certificate (APC) for admission to the University Examination will in no case be granted unless the student's progress and conduct have been satisfactory and unless the student has attended at least 75% of the total working days.

GENERAL CODE OF ETHICS

♦ Students have to keep the identity card and college Calendar with them always and produce the identity card when demand by the college authorities.

♦ Perfect discipline and decorum should be maintained in the class rooms and in the college campus

♦ Do not enter or leave a class in session without the permission of the teacher.

♦ Students shall not smoke, chew pan in the premises of the college. Do not   participate in

   o any agitation directed against constituted authority

   o any meeting likely to excite disloyalty or disaffection; towards the Government

   o any movement likely to promote communal ill-feeling

♦ Do not disfigure college walls, desks or benches with writing or engravings of any description. Students shall not loiter through the corridors or along the verandahs during class hours

♦ No meeting or entertainment shall be organized or any fund

collected in the College without the permission of the Principal

♦ Students who go over to other college or institutions to take part in acts of indiscipline such as demonstration or strikes will be punished.

♦ The dress worn shall always be clean, sober and dignified. All should observe strict modesty in dress and manners

♦ Students should take note of the notifications put on the notice boards every day before they leave the college. Failure to look at the notice board will not be an excuse for any omission or commission.

♦ In regard to all matters of conduct in and outside the college not specially mentioned herein, staff and students are expected to conduct themselves in such a way as to maintain the fair name of the college as well as their own.

♦ The Principal shall have the power to inflict the following punishments: fine, cancellation of attendance, forfeiture of educational concession and scholarship, suspension, compulsory issue of T. C. etc.

♦ Promotion to higher class, selection for University Examination and issue of progress, attendance or conduct certificates are matters absolutely within the discretion of the Principal.

♦ Irregular attendance, insubordination to teachers, habitual inattention to class work, obscenity in word or act are sufficient reasons for punishment measures.

♦ Staff and students shall not misuse cell phones in the class room.

♦ Two-wheelers and Four wheelers shall be parked only at the parking area.

CODE OF CONDUCT FOR STUDENTS

♦ Be punctual, regular and responsible learners

♦ Be modest in your dressing, manners and appearance

♦ Never involve yourself in any form of activities amounting to ragging

♦ Be respectful and modest in your behavior

♦ Abstain from all kinds of malpractices in examination

♦ Keep the classrooms and campus clean and tidy

♦ Maintain discipline on the campus

♦ Wear ID tags while on the campus

- Handle institutional properties with care
- Uphold academic integrity and develop passion for learning
- Observe the rules and regulations of the college
- Check the college website/notice board regularly

TUTORIAL / MENTORING SYSTEM

1) Each teacher will be in charge of a batch of students.
2) Students are encouraged to consult his/her tutor/mentor on all matters pertaining to academic life and studies.
3) The tutors/mentors are expected to have intimate knowledge of their ward, the circumstances and ways of their life, from frequent personal interaction.
4) The Tutors/mentors are expected to have frequent contacts with their ward, during and outside college hours and to report any remission in their progress and conduct immediately it is noticed, so that the Principal may bring the fact to the notice of their guardians or parents in time and take suitable action.

STANDARD OPERATING PROCEDURE (SOP)

As a part of a series of initiatives to improve the quality and standard of the college, we have formulated a Standard Operating Procedure for various communications and activities between various stakeholders of the college. SOP will ensure that files and communication move through proper channel and reach the right authority . The SOP is a guide to all stakeholders to access various services from the college. There are different Forms / Proforma as per the SOP. Details of SOP and Forms for various purposes are available in the college website.

CLUBS, FORUMS AND ASSOCIATIONS

The works and activities of the various clubs and associations in the college help to maintain a productive co-scholastic environment on the campus. There are mainly 5 associations in the college namely, the Functional English, the Commerce, the Mathematics, the Urdu and the Tourism and Hotel Management Associations. The different clubs/forums working in the campus help to keep the campus life busy and active. The main clubs are:

TOURISM CLUB

Tourism club functioning under the department of tourism and hotel management, aims to promote tourism and hospitality among the students of the college. It encourages activities related to nature, outdoor events, conservations, responsibility and sustainability of tourism products. The club helps the students in understanding the tourism industry and its endless career opportunities. The main objectives of the club are to explore the industry at its peak and mould them to be right professionals. The activities and programs of the club provide attention to career building, leadership and services for pupils of department of BTHM but not limited to those with a specific BTHM background. Mr. Jeevesh Viswambharan (Assistant Professor) is in charge of Tourism Club.

FAITH

Forum for Active Innovation in Tourism and Hospitality is the club comprising of all students of BTHM. Divergent activities are organised by the club including Food Fest, Onam, Id, Christmas, and New Year celebrations, World Chef Day, World Food Day, world Tea Day etc. Mr. Prasad M (Assistant Professor) is in charge of FAITH

NATURE CLUB

Nature Club functions as a dedicated service programme to create awareness among students, faculty and staff about nature and related issues. It aims at bringing together nature lovers for promoting, monitoring and operating environmental and sustainable activities in and around the campus and for the society.It also promotes environmental awareness and spreads environmental education among students. The club has its own organising committee with active student members in important positions. Nature club volunteers from all departments together stand for a noble cause, encourage efforts to protect and conserve biodiversity, execute small scale projects within the campus and contribute in environmental awareness and conservation drives. The club's active participation in organising various events such as nature camps, trips, campus beautification etc. help foster a deeper connection between students and nature.
Co ordinator of Nature club is Mr. Praveen Raj, Assistant professor , is in charge of Nature Club

ED CLUB

The Entrepreneurship Development Club functions under the

leadership of the Commerce department, mainly with the objective of promoting entrepreneurial traits among students. It provides a platform for realizing business opportunities by arranging industrial visits, business awareness classes, practical sessions on skill development training, interaction with entrepreneurs etc. Abdul Nazer K (Assistant Professor) is in charge of ED Club is in charge of ED club.

PHOTOGRAPHY CLUB

The photography club, under department of tourism and hotel management, works to polish the photography skills of the students. This club is a platform for the students who want to capture beauty and creativity. The club aims to develop an eagle's eye among the students for minute observation, artist's taste and poet's expression. It also encourages the students to express their ideas and emotions through photograpy. Mr. Jeevesh Viswambharan (Assistant Professor)   is in charge of photography Club

ALUMNI

The college Alumni,   known as GASCKA (Government Arts and Science College Kondotty Alumni) is registered under the Societies Act 1860 with the Registration No: MPM/CA/181/202. Though very young, GASCKA has been active in organizing many useful programs related to career opportunities and higher education. A grand alumni meet is held annually in which new office bearers of GASCKA are selected, members who have made remarkable academic or professional achievements are appreciated and department-wise alumni gatherings are arranged. The major focus of the Alumni is to support the college to achieve its mission and vision. To realize this goal, the Alumni involves in or organizes social welfare activities , financial assistance, career guidance and orientation for higher studies.

STAFF CLUB

The college staff club consists of all teaching and non-teaching staff and is a platform for creating a better work environment and strengthening mutual rapport among the staff. The club celebrates special occasions like Onam, Christmas , Eid etc, extends financial support to students and the needy, arranges recreational events , feasts, trips and also acts a strong agent to ensure the smooth functioning of the college. The staff club secretary and other members are selected in the beginning of each academic year.

FAIR

The Forum for Active Involvement in Research (FAIR) is a venture of the department of English for catering to the needs and aspirations of both student and teaching communities in terms of research. It functions as a platform to disseminate novel ideas, share one's perspectives regarding the emerging trends in language, literature, literary and cultural theory, ELT, cultural studies and translation studies. FAIR conducts scholarly paper presentation sessions on the last Monday of every month. The presentation is followed by discussions, queries, and intellectual deliberations to ensure the active involvement of each participant. Dr. AI Vilayathulla (Associate Professor) is in charge of FAIR

PACE

Platform for Accelerating Communicative in English (PACE) is an initiative of the Department of English. Being situated in a rural locality, majority of the student community of the college belongs to socially underprivileged sections. One major hurdle that impedes the educational and career related growth of the students and other stakeholders of the college is their poor communication skills in English language. PACE tries to address this challenge by organizing diverse programs like Speaking Drills, Vocabulary Quizzes, Elocution Competitions, and Basic Grammar Sessions for better communication skills. Mr . Muhsina , Assistant professor , is in charge of PACE

COLLEGE COUSELLING CELL/ JEEVANI

CCS/Jeevani Initiative provides a happy and comfortable environment for students to discuss their problems regarding their academic and social life. The cell also provides individual couselling sessions, motivational talks, interactive sessions, psychiatry and therapy sessions to help the students deal with mental stress and allied issues. This centre for mental wellbeing tries to mitigate students' stress, help them reach appropriate solutions, guides them to take responsible decisions, and enables them to become self-actualized individuals.

LTTL

Learn to Teach and Teach to Learn (LTTL) is another innovative scheme in the college in which students who have a flavor for teaching, preferably PG students, are given chances to teach UG

students in the college. The scheme aims at horning the pedagogic skills of prospective teachers by providing them chances to practice theoretical concepts they learn in the classroom. In addition, it promotes concept of peer teaching and remedial learning. The scheme occasionally undertakes extension activities involving teaching and training school students in the neighbourhood by students from various departments from the college.

ELF

English Literary Forum is a platform for students of the department (with minimal teacherly supervision) for enhancing their literary potentials, language skills, creative writing abilities etc. It organizes diverse activities such as a regular weekly gathering, welcome party, farewell party etc. and occasionally guest talks, presentation sessions, postgraduate seminars, workshops etc. The membership is open to all the students in the department and each member is expected to strictly attend, and actively contribute to all the ELF sessions including the regular sessions on Wednesdays (2.30 p.m. - 3.30 p.m.) Dr . A I Vilayathulla, Associate professor , is in charge of ELF.

URDU WRITERS FORUM

It is a forum formulated with the aim of developing the skills of creative writing among the students. The forum has been active since 2018-19 academic year. It conducts various programs and competitions like presentations, discussions , workshops with specific focus on writing abilities and creative talents. Mrs. Rasiya TP, is the faculty in charge of the forum.

GHAZAL CLUB

This club has been actively functioning in the department since the academic year 2018-19. Its main purpose is to develop the musical skills of students to sing urdu kawalies and gazals. The club also aims at developing better Urdu communication skills among the students. Mushairas, Ghazal Singing Competitions etc. The in charge of the forum is Mrs. Mumthaz CH, Asst. Professor of Urdu.

Sci Pi Club

Sci- Pi , the Mathematics club was started in the college on 23-09-2015 with the aim of promoting cross- curricular thinking and holistic development of students .It also aims to stimulate mathematical

curiosity and a positive attitude towards Mathematics . All UG students were members of the club by default. Dr. Ashraf PK (Assistant Professor) is in charge of Sci Pi Club

Scheme for Earn to Learn (SEL)

The SEL wing is to support financially backward students in the BTHM programme and other students who opted for NSDC-certified Certificate/Add-on courses from the Department of Tourism and Hotel Management. It also gives such students an opportunity for experiential learning with financial benefits by engaging in leading five-star hotels and other premium hospitality and event management firms.

Magamalhar-a Cultural Club

Department of Tourism and Hotel Management formed a club for all students at the college with the interest and intention of showcasing and encouraging cultural activities like music, dance, artwork and other extraordinary stage performances.

TIME TABLE

TIME	9.30-10.30	10.30-11.20	11.30-12.30		1.30-2.30	2.30-3.30
PERIOD	I	II	III		IV	V
MONDAY				12.30 - 1.30 LUNCH BREAK		
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						

TEMPLATES/FORMS

Application forms/templates for various student-related services like TC, CD, Leaves, CC Certificates etc can be downloaded from the download section of the college website. https://gasckondotty.ac.in/downloads/

ANNUAL PLAN 2023-24
VARIOUS DEPARTMENTS

DEPARTMENT OF COMMERCE

Sl No	Proposed Date	Programme
1	14-08-2023	Entrepreneur interaction
2	30-08-2023	Entrepreneur interaction
3	07-09-2023	Certificate course in GST & Income Tax in association with ICAI
4	11-09-2013	Kona Kona Shiksha - NISM (SEBI Investor Awareness Class)
5	11-09-2013	Kona Kona Shiksha - NISM (SEBI Investor Awareness Class)
6	18-09-2013	Field visit to IIM, Calicut, for Second year students
7	25-09-2013	Competitive Examination Coaching (Online)
8	29-09-2013	Commerce Online Newspaper (September)
9	02-10-2023	Study Tour for final year UG Students
10	11-10-2023	National Seminar
11	12-10-2023	National Seminar
12	13-10-2023	National Seminar
13	16-10-2023 to 20-10-2023	Internal Examination
14	24-10-2023	International webinar on Intellectual property rights
15	31-10-2023	Commerce Online Newspaper (October)
16	02-11-2023	Monthly Table talk Series – Inauguration
17	10-11-2023	Management Meet (Inter-department)
18	16-11-2023	Workshop on Project report preparation for UG Students
19	30-11-2023	Commerce Online Newspaper (November)
20	06-12-2023	Monthly Table Talk 2
21	20-12-2023	Quiz Competition.
22	26-12-2023	SIIS: Financial Management Practices (For Students)
23	29-12-2023	Commerce Online Newspaper (December)
24	03-01-2024	Monthly Table talk – 3
25	22-01-2024	SIIS: Experiential Learning – COMTAXMAN – Tax consultancy services in direct tax and indirect tax service and financial planning

26	26-01-2024	International Customs Duty Day (Classes On GST)
27	31-01-2024	Commerce Online Newspaper (January)
28	06-02-2024	Monthly Table Talk 4
29	16-02-2024	Union Budget Analysis (2024)
30	19-02-2024	Kerala State Budget Analysis (2024)
31	19-02-2024 to 23-02-2024	Internal Examination
32	28-02-2024	Commerce Online Newspaper (February)
33	15-03-2024	World Consumer Day (banners and awareness programs)
34	21-03-2024	Online Magazine
35	29-03-2024	Commerce Online Newspaper (March)

DEPARTMENT OF TOURISM & HOTEL MANAGEMENT

1	01–06-2023	1. Lecture Schedules & Portion Allocation 2. Timetable Preparation
2	20-07-2023	Preparation of students list & allocating guides for supervising UG Research Project.
3	25-07-2023	Finalization of Tour programme of 2nd year BTHM Students.
4	16-08-2023	Orientation Session for 1st year BTHM Students
5	13-09-2023	Field trip for 1st year BTHM Students
6	26-10-2023	World Tourism day celebrations
7	15-11-2023	One Day National Seminar-Sustainable Tourism & Green Investment
8	18-10-2023 to 31-10-2023	Study Tour -2nd Year BTHM Covering Delhi-Srinagar-Sonmarg-Pahalgam-Agra
9	15-11-2023	One Day National Seminar-Sustainable Hospitality
10	25-01-2024	National Tourism Day Celebrations
11	09-02-2024 to 11-02-2024	Industry Visit for 1st year BTHM Students

DEPARTMENT OF URDU

1	31-07-2023	Premchand day
2	06-09-2023	Sarvar day
3	25-10-2023	International Seminar On Urdu Adab:Jadeed Rujhanath
4	26-10-2023	International Seminar On Urdu Adab:Jadeed Rujhanath

5	27-10-2023	International Seminar On Urdu Adab:Jadeed Rujhanath
6	09-11-2023	Youm _e _ Iqbal
7	05-12-2023	Interaction with a working Journalist
8	27-12-2023	Yaad e Ghalib
9	02-01-2024	Talk on the contribution of Urdu Novelist Zulaikha Husain
10	08-02-2024	Media Visit

DEPARTMENT OF ENGLISH

1	01-06-2023	Lecture Schedules & Syllabus Allocation
2	10-06-2023	Plan for Add on & Certificate Courses
3	27-06-2023	Final BAFE Class Magazine Release
4	10-08-2023	Bridge Course for BA Functional English (2023-25 Batch)
5	18-08-2023	ELF Session on Sandy Solan's The Lemon Tree: An Arab, A Jew and the Heart of the Middle East by A. K. Aseena
6	30-08-2023	M-Base Introduction to new admissions (both UG PG)
7	13-09-2023	Responses to Manipur: Student Presentations on Civil Responsibility Awareness (Final MA Class)
8	03-10-2023	Field visit of a publication / newspaper unit (BAFE Sem 5)
9	16-10-2023	School Visit of BAFE Sem 5 Students for practice teaching to UP School Students
10	31-10-2023	Publication of an issue of a sample newspaper
11	03-11-2023	A Session on Research in Humanities & Social Sciences: An Interdisciplinary Approach by Dr. M. S. Sajid (JNU PhD in Public Health) under the auspices of FAIR
12	19-09-2023	Theatre Workshop for Final BAFE Students
13	18-09-2023 to 22-09-2023	Assignments / Seminar for UG & PG - Odd Sem
14	31-10-2023	Publication of Internal Grades (UG & PG) -Odd Sem
15	01-11-2023 02-11-2023 & 03-11-2023	Grievance Redressal and Publication of Final Internal Grades- Odd Sem

16	19-10-2023 20-10-2023	Two-Day National Seminar on Re-Imagining the Narratives of Alterity: Aesthetics, Politics and the Contemporary
17	28-09-2023	Inter-Collegiate Pre-Seminar Paper- Presentation Workshop for Young Researchers (Postgraduate & PhD Level) on Narratives of Alterity
18	02-10-2023	Staging Play Adaptations by Final BAFE Students
19	22-11-2023	Study Tour for PG Students
20	30-11-2023	Study Tour for UG Students
21	01-11-2023	Lecture Schedules & Syllabus Allocation (Even Semester)
22	10-11-2023	Young Researchers' Workshop on Ethics & Methodology in Research under the auspices of FAIR
23	27-11-2023	Young Researchers' Workshop on Settling on a Topic: Experience Sharing under the auspices of FAIR
24	06-11-2023	Assignments / Seminar for UG & PG - Even Sem
25	19-02-2024 to 23-02-2024	Internal Examinations for UG & PG- Even Sem
26	04-03-2024	Publication of Internal Grades (UG & PG) - Even Sem
27	04-03-2023 to 06-03-2023	Grievance Redressal and Publication of Final Internal Grades - Even Sem
28	05-12-2023	Young Researchers' Workshop on Research Paper Writing: Issues & Hurdles under the auspices of FAIR

Routine Activities of Clubs & Forums

29		PACE: Group Discussion # Extempore Speech # Vocabulary Quiz # Just a Minute Games
30		Reader's Hub:# Exchanging Books # Sharing Reading Experience # Book Exhibitions # Invited Online Talks
31		TWEET:# TWEET WhatsApp Groups for Writing Skill Enhancement # Translation of Lyrics and Movie Songs # Photo Foot-Script Competitions
32		ELF# Weekly Sessions of Book-Talks# Weekly Events of Enhancing Discussion and Debating Skills# Weekly Practice of Anchoring, Chairing and Managing Stage Events# Weekly Events of Literary Quiz, Songs,

		DEPARTMENT OF MATHEMATICS
1	01-06-2023	Lecture Schedules & Portion Allocation
2	01-06-2023	Timetable Preparation
3	05-06-2023	UG/PG Program Guide Preparation
4	06-06-2023	Plan for Open, Add on & Certificate Courses
5	06-07-2023	Training on Latex for UG/PG project
6	12-07-2023	PG student's departmental seminars
7	28-07-2023	MERIT DAY- APPRECIATION TO UG TOPPERS
8	21-08-2023	Orientation Program for UG Students
9	16-08-2023	Assignments / Seminar for UG & PG - Odd Sem
10	17-08-2023	Bridge Course Programme to First year UG students
11	26-09-2023	Internal Examinations for UG & PG- Odd Sem
12	05-09-2023	Induction programme for First year UG/PG students
13	07-09-2023	Mathematics club Sci-pi Inauguration
14	21-09-2023	MERIT DAY - PG TOPPERS
15	16-10-2023	National Seminar on Algebraic Graph Theory - Modern Research Methodological Analysis (offline)
16	17-10-2023	National Seminar on Algebraic Graph Theory - Modern Research Methodological Analysis (offline)
17	26-10-2023	Two-day training on "Mathematics for competitive examinations" (For all students including alumni)
18	27-10-2023	Two-day training on "Mathematics for competitive examinations" (For all students including alumni)
19	21-10-2023	Publication of Internal Grades (UG & PG) -Odd Sem
20	26-10-2023	Grievance Redressal and Publication of Final Internal Grades- Odd Sem
21	01-11-2023	Lecture Schedules & Portion Allocation (Even Semester)
22	15-11-2023	Study Tour for UG/PG Students
23	10-11-2023	Science Club -Programme- Invited Talk
24	22-12-2023	National Mathematics Day Celebration (Dec-22)
25	10-01-2024	Intercollegiate Quiz for UG students
26	24-01-2024	Field visit Kerala School of Mathematics
27	30-01-2024	UG/PG students project presentation
28	08-02-2024	Assignments / Seminar for UG & PG - Even Sem

29	15-02-2024	Internal Examinations for UG & PG- Even Sem
30	29-02-2024	Publication of Internal Grades (UG & PG) - Even Sem
31	28-02-2024	National Science Day Celebration
32	14-03-2024	Pi-Day Celebration
33	18-03-2024	Grievance Redressal and Publication of Final Internal Grades - Even Sem

ALLIED DEPARTMENT
MALAYALAM DEPARTMENT

1	07-11-2023	Agriculture development in College Campus.
2	22-12-2023	Chingam 1. Karshakadinam (Hounaring local farmers)
3	09-01-2024	Seminar & Debate about Nature day & farmers day associated with Mathrubhoomi Seed
4	17-01-2024	One day Camp

ANNUAL PLAN 2023-24
CLUBS, ASSOCIATION & FORUMS

ED CLUB

1	07-11-2023	Women entrepreneurs meet
2	02-11-2023	An Interactive Session "My story as an entrepreneur"
3	13-12-2023	Interaction of Students with Successful Entrepreneurs
4	22-12-2023	Farmers day Celebration and Experience Sharing, Video making
5	09-01-2024	Workshop on Innovative business ideas.
6	17-01-2024	Industrial Visit

EARN WHILE YOU LEARN (EWYL)

1	20-09-2023 - 20-03-2024	Video Editing For Orice By The Students
2	10-09-2023	Communicative English Course For UG Students
3	15-09-2023	Toilet Cleaning Liquid Manufacturing - B.Com
4	25-09-2023	Event Management Initiative -BTHM

FORUM FOR DEMOCRATIC AND SOCIAL JUSTICE (FDSJ)

1	20-09-2023	Debate On Indian Democracy
2	11-10-2023	National Seminar On Human Rights & Democracy
3	10-12-2023	Human Rights- Observation

FILM CLUB

1	20-09-2023	Debate On Indian Democracy
2	11-10-2023	National Seminar On Human Rights & Democracy
3	10-12-2023	Human Rights- Observation

MINORITY & OBC CELL

1	17-10-2023	Minority & OBC Development officers class
2	01-11-2023	State Seminar

WOMEN CELL

1	14-08-2023	Awareness about menstrual cup
2	11-10-2023	International day of girl child (publishing the latest news regarding achievements and atrocities against women)
3	25-11-2023	Elimination of violence against women (Flash mob)
4	08-03-2024	International Women's Day Celebration

PLACEMENT & CAREER GUIDANCE CELL

1	01-08-2023	Expanding frontiers of Education (Third year students)
2	31-10-2023	Communication skill (First year students)
3	13-12-2023	Higher Education (Third & Second year students)
4	06-01-2024	Mega Job Fair

NSS

1	19-08-2023	World Photography Day
2	28-08-2023	Onam Celebration
3	26-08-2023	Women Equality Day
4	29-08-2023	National Sports Day
5	05-09-2023	Teachers Day
6	08-09-2023	Literacy Day
7	10-09-2023	World Suicide Prevantation Day

8	14-09-2023	Hindi Day
9	16-09-2023	Wolrd Ozone Day
10	21-09-2023	International Day Of Peace
11	22-09-2023	Welfare Of Cancer Patients
12	24-09-2023	Nss Day (Clean Campus)
13	26-09-2023	World Environmental Health Day
14	01-10-2023	Old Age Day (VISIT OLD AGE HOME)
15	02-10-2023	Gandhi Jayanthi
16	09-10-2023	Postal Day
17	10-10-2023	Mental Health Day
18	10-10-2023	International Girl Day
19	15-10-2023	World Students Day
20	16-10-2023	World Food Day(FRUITS FEST)
21	01-11-2023	Kerala Piravi
22	14-11-2023	Childrens Day
23	25-11-2023	Violence Against Women
24	26-11-2023	Constitution Day Of India
25	01-12-2023	World Aids Day
26	03-12-2023	International Day For Person With Disability
27	05-12-2023	International Volunteer Day
28	10-12-2023	Human Rights Day
29	21-12-2023	Orientation Program For Nss 7 Days Camp
30	23-12-2023 to 29-12-2023	Nss Seven Days Camp
31	25-12-2023	Xmas Celebrations
32	01-01-2024	New Year
33	12-01-2024	National Youth Day
34	15-01-2024	Indian Army Day
35	25-01-2024	National Voters Day
36	26-01-2024	Happy Republic Day
37	04-01-2024	World Cancer Day
38	14-01-2024	Valentine's Day
39	20-02-2024	World Day Of Social Justice
40	27-12-2024	World Substainable Energy Day
41	28-12-2024	National Science Day
42	01-03-2024	Zero Discrimination Day
43	08-03-2024	International Women's Day
44	08-03-2024	No Smoking Day
45	16-03-2024	National Vaccination Day

COLLEGE ALMANAC FOR 2023-24

JUNE-2023

Date	Day of the week	Particulars
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	Bakrid
29	Thursday	
30	Friday	

Date	Day of the week	Particulars
JULY-2023		
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	Karkadakavavu
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	Muharam
29	Saturday	
30	Sunday	
31	Monday	

Date	Day of the week	AUGUST-2023 Particulars
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	
15	Tuesday	Independence day
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	First Onam
29	Tuesday	Thiruvonam
30	Wednesday	Third Onam
31	Thursday	Sree Narayanaguru Jayanthi

Date	Day of the week	Particulars
		SEPTEMBER-2023
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	Sreekrishna Jayanthi
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	Sreenarayana guru samadi
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	Meeladunnabi
28	Thursday	
29	Friday	
30	Saturday	

OCTOBER - 2024

Date	Day of the week	Particulars
1	Sunday	
2	Monday	Gandi Jayanthi
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	Internal exam starts 5th Sem
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	Mahanavami
24	Tuesday	Vijayadashami
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

Date	Day of the week	Particulars
		NOVEMBER - 2023
1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	Internal exam starts 1st Sem
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	Internal exam starts 3rd Sem
28	Tuesday	
29	Wednesday	
30	Thursday	

Date	Day of the week	Particulars
DECEMBER - 2023		
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	Christmas
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

	JANUARY - 2024	
Date	**Day of the week**	**Particulars**
1	Monday	
2	Tuesday	Mannam Jayanthi
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	Republic Day
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	
31	Wednesday	

Date	Day of the week	Particulars
FEBRUARY - 2024		
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	Internal exam starts 6th Sem
27	Tuesday	
28	Wednesday	
29	Thursday	

	MARCH - 2024	
Date	Day of the week	Particulars
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	Shivarathri
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	Internal exam starts 4th Sem
27	Wednesday	
28	Thursday	Maundy Thursday
29	Friday	Good Friday
30	Saturday	
31	Sunday	

IMPORTANT DAYS

Jan 10	World Laughter Day
Jan 12	National Youth Day
Jan 25	India Tourism Day / Indian voter Day
Jan 26	Republic Day
Jan 30	Martyr's Day
Feb 4	World Cancer Day
Feb 20	World Social Justice Day
Feb 28	National Science Day
Mar 3	National Defence Day
Mar 4	National Security Day
Mar 8	World Women's Day/ Literacy Day
Mar 15	World Consumer Day
Mar 21	World Forestry Day / International Days for the Elimination of Racial Discrimination
Mar 22	World Water Day
Mar 27	World Theater Day
Apr 7	World Health Day
Apr 18	World Heritage Day
Apr 22	Earth Day
Apr 23	World Books Day / UN English Language Day
May 1	World Labour Day
June 01	Wold Milk Day
June 05	World Environment Day
June 21	International Day of Yoga
June 26	International Day Against Drug Abuse and Illicit Trafficking
June 29	National Statistics Day
July 11	World Population Day
July 15	World Youth Skill Day

July 28	World Nature Conservation Day
Aug 2	International Friendship Day
Aug 6	Hiroshima Day
Aug 12	International Youth Day
Aug 15	Independence Day
Aug 19	World Photography Day
Aug 29	National Sports Day
Aug 30	Small Industry Day
Sep 5	Teacher's Day
Sep 8	World Literacy Day
Sep 14	Hindi Day
Sep 27	World Tourism Day
Oct 2	Gandhi Jayanthi
Oct 3	World Habitat Day/World Nature Day
Oct. 10	World Mental Health Day
Oct.11	International Day of the Girl Child
Oct. 16	World Food Day
Oct 20	International Chef Day
Oct 24	UN Day
Oct 30	World Thrift Day
Nov 9	World Urdu Day / Legal Service Day
Nov 11	National Education Day
Nov 14	Children's Day
Nov 17	World Students Day
Nov 26	Constitution Day
Dec 1	World AIDS Day
Dec 10	Human Rights Day
Dec 23	Farmers Day (Kisan Day)

COLLEGE CALENDAR COMMITTEE 2023-24

SL.NO	NAME	OFFICE
1	Dr. Abdul Latheef	Convener
2	Mr. Bassam K	Member

College Bus Timing

MORNING

Bus Starting from Kondotty			
Stop	Kondotty (Near Private Bus Stand)	Kizhissery Jn.	Hajiyarpadi Jn.
Time	08.15 am	08.40 am	08.45 am

Bus Starting from Edavannapara		
Stop	Edavannapara (Near Hotel Fariz)	Cheekode
Time	09.10 am	09.15 am

EVENING

Starting time from College	Route
03.40 pm	Edavannapara
04.10 pm	Kondotty

NOTES

Right to
Freedom

Right
against
Exploitation

Right to
Equality

Fundamental
Rights

Right to
Freedom of
Religion

Right to
Const.
Remedies

Cultural
and
Edu. Rights

GOVERNMENT ARTS & SCIENCE COLLEGE KONDOTTY

(accredited with A grade by NAAC)

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