



# GOVERNMENT ARTS & SCIENCE COLLEGE – KONDOTTY

(accredited with A grade by NAAC)

[www.gasckondotty.ac.in](http://www.gasckondotty.ac.in)

(Established in 2013)

GOVT. ARTS AND SCIENCE COLLEGE KONDOTTY

VILAVIL-PARAPPUR



## COLLEGE HANDBOOK & CALENDAR

2024-25

## IMPORTANT CONTACT DETAILS

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**Internal Quality Assurance Cell (IQAC)**

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**College Office**

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Mobile : 91 920 763 0507  
E-mail: kondottygc@gmail.com  
gckondotty.dce@kerala.gov.in

**College Hours**

09.30 am - 04. 30 pm

**Office Hours**

10.00 am - 05.00 pm



## OUR VISION

**T**o strive to be one among the foremost centres of higher education by imparting distinctive quality teaching and learning, professional excellence and superb employability skills.



## OUR MISSION

**T**o mould the prospective students to be educationally, socially, culturally and politically adept and adaptable individuals.

**T**o achieve excellence in teaching, learning and research by capitalizing on the technological tools and by creating a conducive environment for self learning, independent pursuit of knowledge and innovative pedagogic practices.



## PERSONAL RECORD

Name	
Class & Department	
Roll Number	
Admission Number	
University Exam Reg. No.	
Blood Group	
Residential Address	
Contact number	
Name of Parent/Guardian	
Contact number	



# The Constitution of India

## PREAMBLE

**WE, THE PEOPLE OF INDIA,**  
having solemnly resolved to constitute India into a  
**SOVEREIGN SOCIALIST**  
**SECULAR DEMOCRATIC REPUBLIC**  
and to secure to all its citizens:

**JUSTICE**, social, economic and political;  
**LIBERTY** of thought,  
expression, belief, faith and worship;

**EQUALITY** of status and of opportunity;  
and to promote among them all  
**FRATERNITY** assuring the dignity of the  
individual and the unity and  
integrity of the Nation;

**IN OUR CONSTITUENT ASSEMBLY**  
this twenty-sixth day of November, 1949, do  
**HEREBY ADOPT, ENACT AND GIVE TO**  
**OURSELVES THIS CONSTITUTION.**



# Fundamental Duties of Indian Citizens

To abide by the constitution and respect its ideals and institutions, the National Flag and the National Anthem

To cherish and follow the noble ideals which inspired our national struggle for freedom

To uphold and protect the sovereignty, unity and integrity of india

To defend the country and render national service when called upon to do so

To promote harmony and the spirit of common brotherhood amongst all the people of india transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women

To value and preserve the rich heritage of our composite culture

To protect and improve the natural environment including forests, lakes, rivers and wildlife and to have compassion for living creatures

To develop the scientific temper, humanism and the spirit of inquiry and reform

To safeguard public property and to abjure violence

To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement



## PLEDGE

*India is my country and all Indians are my  
brothers and sisters.*

*I love my country and I am proud of its rich and  
varied heritage.*

*I shall always strive to be worthy of it.*

*I shall give my parents, teachers and all elders  
respect and treat everyone with courtesy.*

*To my country and my people,*

*I pledge my devotion.*

*In their well-being and prosperity alone lies my  
happiness.*

## PRINCIPAL'S MESSAGE

*Government Arts and Science College, Kondotty, abbreviated as GASCK, is intent on the mission of achieving excellence in teaching and learning by capitalizing on the state-of-the-art technological tools and by creating a conducive environment for self-learning, independent pursuit of knowledge and innovative pedagogic practices.*

*We strive to create and maintain safe, academic, social and physical environments which help all our students learn and succeed in their personal and professional domains. We encourage all our students to develop high expectations about themselves, their work and behavior and to put in sustained efforts to imbibe all our core values in their full measure and sense.*

*Our approach involves the strategy of working with parents to enable the learners to meet their individual needs, and to support them to fulfil their academic and co-curricular goals and dreams.*

*The asset of gasck is the dedicated team of vibrant teachers who have true penchant for teaching, learning and research, an equally active wing of administrative staff and a campus culture replete with mutual respect and love, collaborative learning academic ambience and friendly relationships.*

*I am pleased to welcome you all to the GASCK family and would love to see you join hands with us to achieve the vision and mission that the college stands for. I do believe that each of you can contribute your own considerable share to transform the college to a premier centre of learning, teaching and research.*

**Dr.Vinesh OP**  
Principal

## CONTENTS

<b>Titles</b>	<b>Page</b>
Important Contact Details	01
Our Vision & Mission	02
Personal Record	03
Preamble of Indian Constitution	04
Fundamental Duties	05
Pledge	06
Principal's Message	07
NAAC Accreditaion Certificate	10
College Profile (vision, mission, core values, motto, emblem , history & location)	11
Programmes Offered	14
Departments	14
Succession list of Principals	15
Office Staff	16
College Council	17
College Development Committee	17
Admissions	18
Facilities and Initiatives	18
Various Committees for 2024-25	26
PTA	33
Departments & Program details	34
Department of Commerce	34
Department of Tourism and Hotel Management	40
Department of Urdu	47
CABA MDTP Certificate Course	53
Department of English	56
Department of Mathematics	64



## CONTENTS

<b>Titles</b>	<b>Page</b>
Allied Departments	71
Short-term Courses	71
Fees Details	73
Scholarships	77
Applying for TC	81
College Library Rules	81
Identity Card	82
Attendance & Leave	82
College Rules	82
General Code of Ethics	83
Code of conduct for students	84
Tutoring Mentoring System	85
Clubs, Association & Forums	85
Timetable	91
Templates/Forms for students	91
Annual Plan Various Departments	92
College Almanac for 2024-25	98
Important Days	108
College Calendar Committee	110
Bus Time	110
Notes	111
Fundamental Rights	112



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
is pleased to declare the  
Government Arts and Science College, Kondotty  
Parappur, Vilayil, Kondotty, Dist. Malappuram,  
affiliated to University of Calicut, Kerala as  
Accredited  
with CGPA of 3.09 on four point scale  
at A grade  
valid up to December 27, 2026*

*Date : December 28, 2021*



*S. C. Dharma  
Director*

BC/SC/16/1<sup>st</sup> Cycle/KLCOGN109763

## COLLEGE PROFILE

Government Arts and Science College Kondotty, popularly known as GASCK, was established in 2013 as per GO (M.S) No.565/13/H.E.D dated 17/08/2013 and is located in a lush green village called Vilayil-Parappur which is about 12 KMs away from Kondotty town and 15 KMs far from Calicut International Airport. Affiliated to the University of Calicut, the college offers five undergraduate (UG) and two postgraduate (PG) programs which include new generation job-oriented programs like BTHM and Functional English. Within a short span of time, the college could find its niche in academic, social, cultural and athletic domains due to the committed and concerted efforts of the teachers, students, administrative staff and the local community around. The AISHE code of the college is C-48450. The college was accredited with A grade by NAAC in December 2021 and has been recognized under 2(F) and 12 (B) of UGC act 1956.

The college has been offering UG programs in Functional English, Mathematics, Urdu, Commerce, and Tourism & Hotel Management since its inception in 2013. The Departments of English and Mathematics started offering PG programmes in 2018. The college is blessed with a peaceful, academic and intellectual culture which is highly conducive to knowledge dissemination, creativity augmentation and overall individual development of learners.

Within a short span of time, the college has made significant marks in the academic, social and cultural growth of the areas and communities around. The college NSS Unit is functioning very actively and was chosen as one of the best units at the State level for innovative works and services for the year 2018-19. The alumni of the college are either working/pursuing their higher studies in and outside the country. Since there are 15 higher secondary schools in the nearby areas, the college is a main hope for higher education for thousands of students passing out from these schools. The distinctive feature of the college is that girl students form the majority of the student community of this institution and this is the only government college in the state with the program, Bachelor of Tourism and Hotel

Management (BTHM).

## **VISION**

To strive to be one among the foremost centres of higher education by imparting distinctive quality teaching and learning, professional excellence and superb employable skills.

## **MISSION**

- To mould the prospective students to be educationally, socially, culturally and politically adept and adaptable individuals.
- To achieve excellence in teaching, learning and research by capitalizing on the technological tools and by creating a conducive environment for self-learning, independent pursuit of knowledge and innovative pedagogic practices.

## **CORE VALUES**

- Excellent instructional practices
- Independent and lifelong learning
- Individual responsibilities
- Personal honesty and professional ethics

## **COLLEGE MOTTO**

'Learn to Prune' is the motto of the college which implies that learning has to bring about cognitive and qualitative changes in the learners so as to enable them to locate and realise the skills and habits they have to sharpen to be adaptable and adaptive to the ever-changing world.

## **LOCATION**

The campus is located in a remote village called Vilayil which is in Cheekode Panchayath, in Kondotty Taluk of Malappuram District, Kerala. The college is about 12 KMs away from Kondotty town and 15 kilometres from the Calicut International Airport. Kozhikode, the nearest major railway station to access the College, is about 32 Kilometres from the Campus.

## **COLLEGE EMBLEM**

The college emblem consists of an open book, a pen, two elephants and eight stars. The open book and the pen symbolise the

unrivalled position of reading and writing in acquiring and sharing knowledge. The elephants stand for the power that knowledge is capable of infusing to the learner in multiple ways and means and the eight starts stand for the core values or skills that learners have to strive for in the process of pursuing their studies: systematism, commitment, perseverance, adaptability, scholarship, obedience, sociability, indebtedness.

## **HISTORY**

As a bold step to further the right to and spread of education to the still side-lined sections in the society, the Government of Kerala in power in 2013, decided to set up Government Colleges in all Assembly Constituencies where there is no single Govt College. Mr. Mammed Unni Haji, the then MLA of Kondotty Constituency took commendable initiative to find free land in a suitable location for a centre of higher education in his constituency. When the local leaders like Mr. Gafoor Haji and Mr. Alavi Haji gave unparalleled support to bring the college to Vilayil, a village located at Cheeckode Panchayath and the Vidya Poshani Educational Trust (VPET) donated the required land setting an imitable model for the posterity, a centre of higher education was established in a remote village to serve and realise educational dreams of many underprivileged villages around the locality.

The committee of Madharul-Uloom Higher Secondary Madrasa, Cheriyaaparamb did all the required arrangements and facilities to start the college in 2013 in its building and the college was functioning there till it shifted to its own campus in September, 2016. Dr. K Abdul Hameed, retired Principal, EMEA College of Arts and Science, Kondotty was the first Special Officer of the college. Then, Dr. AK Abdul Gafoor of Govt College, Meenchantha, was given additional charge of Special Officer till the appointment of the first Principal Prof. K Jayakumar in 2013. The college, since then, has had remarkable contributions to its tremendous growth from successive Principals like Dr. Kunheenkutty, Dr. Vasudevan Nair, Dr. Abdul Latheef (in charge) Dr. Laila, Dr. Elizabeth, Dr. Muhammed Rafeeqe, Dr. Haridasan , Dr. Krishnankutty. and Dr. AK Abdul Gafoor.

# PROGRAMMES OFFERED

## I. UG PROGRAMMES

1. B.A. Functional English
2. B.A. Urdu Language & Literature
3. B. Com (Computer Application)
4. B.Sc. Mathematics with Statistics & Computer Science
5. BTHM Bachelor of Tourism & Hotel Management

## II. PG PROGRAMMES

1. M.A. English Language & Literature
2. M.Sc. Mathematics

## III. PhD PROGRAMMES

1. English
2. Mathematics

## ADD-ON COURSE

Diploma in Computer Applications, Business Accounting and Multilingual DTP offered by NCPUL DOEACC (NIELIT -Chandigarh)

## DEPARTMENTS

1. Department of Commerce
2. Department of English
3. Department of Mathematics
4. Department of Tourism and Hotel Management.
5. Department of Urdu
6. Department of Physical Education
7. Department of Arabic
8. Department of French.
9. Department of Hindi.
10. Department of Malayalam.
11. Department of Computer Science.
12. Department of Statistics

## SUCCESSION LIST OF PRINCIPALS

Sl.No.	Name	From	To
1	Dr. KUNHEENKUTTY.M	13-06-2014	23-09-2014
2	Dr. V. SURENDRAN NAIR	08-10-2014	31-03-2015
3	Dr. ABDUL LATHEEF.V (full additional charge)	01-04-2015	09-07-2015
4	Dr. ELIZABETH JOHN	10-07-2015	17-09-2015
5	Dr. ABDUL LATHEEF.V (full additional charge)	18-09-2015	10-12-2015
6	Dr. M. LAILA	11-12-2015	01-07-2016
7	Dr. ABDUL LATHEEF.V (full additional charge)	04-07-2016	28-03-2017
8	Dr. P. MOHAMED RAFEEL	29-03-2017	31-03-2017
9	Dr. ABDUL LATHEEF.V (full additional charge)	01-04-2017	31-05-2017
10	Dr. HARIDASAN. P	01-06-2017	29-12-2017
11	Dr. KRISHNANKUTTY	30-12-2017	13-06-2018
12	Dr. ABDUL GAFOOR. A. K	14-06-2018	31-05-2020
13	Dr. ABDUL LATHEEF V (full additional charge)	01-06-2020	31-04-2022
14	Dr. ABDUSSALAM K. (full additional charge)	1-05-2022	18.9.2022
15	Dr. ABDUL LATHEEF V. (full additional charge)	19.9.2022	31.03.2024
16	Mr. ABDULLATHEEF KAMPURAVAN (full additional charge)	01-04-2024	30-09-2024
17	Dr. VINESH OP (full additional charge)	01-10-2024	



## Administrative/ Non-Teaching Staff

### PRINCIPAL

Sl.No	Name	Phone No.
1	<b>Dr. Vinesh OP</b> PhD, M.Com, MBA in HRM, NET	9495234052

### OFFICE STAFF

Sl. No	Name	Designation	Section	Phone No.
1	Mr. Shine KS	Senior Superintendent		9249224915
2	Ms. Siji L	Head Accountant		8086132964
3	Kamarunnazeeda Yakkipparamban	Sr.Clerk	A1 - (Establishment)	9778034143
4	Bahir	Clerk	A2-Admission	9567670409
5	Jisha.PP	Sr.Clerk	A3- Purchase	9946814500
6	Ariffa Valiyaparambath	UD Typist	Fair Copy Section	9495845924
7	Sakkeena.B.K	Attender		9846998759
8	Rimshida. K	Office Attendant		9496275152
9	Rafiyath. P	Office Attendant		9633233073
10	Vanaja Oleriyen	Full Time Sweeper		9037677654
11	Appukuttan.B.P	Sanitation Worker		9747708665
12	Ramesh	Night Watchman		9946334923

## COLLEGE COUNCIL

The **College Council** consists of the Principal and Heads of the Department of each subject of study, two persons elected from the staff members, Librarian of the General Library and the Ministerial Head of Administrative Staff of the College Office. The Principal is the ex-officio President of the Council.

The Council is empowered to consider and report any questions concerning physical facilities, course of instruction, or rules of discipline referred to it by the Principal but it shall not interface in any manner with the general administration of the college which is vested in the Principal acting under the orders of the Director of Collegiate Education. All questions of promotion, term certificates and scholarships shall ordinarily be decided by the Council. All cases of serious misconduct on the part of students involving loss of their term certificates or their removal or expulsion from the College shall also be dealt with by the Principal, ordinarily in consultation with the College Council.

## COLLEGE DEVELOPMENT COMMITTEE

The CDC is a mandatory body which includes the District Collector as its Chairman and the Principal as Convener. Other members include the Vice President of PTA, the President of Alumni Association, Chairman of the College Union, the Executive Engineer of the PWD-Buildings Division and four persons nominated by the Director of Collegiate Education. The committee is responsible for identifying infrastructural requirements of the college on priority basis and utilising the funds available in matching grants heads. The committee also takes active role in assessing the overall needs of the college for ensuring quality in teaching and learning. The Committee has powers to accept donations from the public. The staffs of the college are also permitted to make collections towards the fund in the name of the “College Development Fund”. An amount equal to the funds raised by the Committee towards the college development fund will be given by the Government as grant.

## ADMISSION

The College is affiliated to the University of Calicut, Kerala. It follows the rules and regulations set by the University/Government in all matters related to admissions and conduct of the courses. Usually, the University announces the admission notification in June-July every year. Since the university of Calicut has centralised the undergraduate/post-graduate admissions, candidates seeking admission can apply online at <https://admission.uoc.ac.in/>

## FACILITIES AND INITIATIVES

The college has:

- Well stocked library with good collection of books of all disciplines of study offered in the college.
- Career Guidance and Placement Cell to extend all possible assistance to students for better educational and career prospects.
- Spacious and well-furnished seminar hall
- Broadband internet connectivity and Wi-Fi hotspots
- Computer laboratory
- Student's Store and Photocopying facility
- ORICE room for online classes
- Remedial Coaching Programme
- Canteen
- College Bus for transportation
- Food production lab for BTHM
- Food&Beverage Service lab for BTHM
- Front Office and Housekeeping lab for BTHM
- NSS & CWC
- Various clubs, forums, cells and initiatives to promote co-scholastic activities.
- DRP & ABHAYAM initiatives
- Moodle LMS
- Scholarship Cell
- Waste disposal system and mechanism
- Scheme for Earn to Learn (SEL)

- Earn While You Learn (EWYL)
- EMBASE
- Organic Farming
- Learn to Teach and Teach to Learn (LTTL)
- We With You
- ASAP & NSDC
- Hunger-Free Campus
- IEDC

## **COLLEGE LIBRARY**

The college library has a comprehensive collection of books. The reference section has adequate collection in the domain of languages, science, Tourism and Hotel management, Commerce and management. The college library will be open on all days from 9.30 am to 4.30 pm except public holidays.

## **DRP**

The present student community prefers screen reading to print reading and to cater to this preference, the college initiated a distinctive practice called Digital Resource Pool. This is a repository of e-books in each faculty members' collection, their study notes, video or audio lectures, etc and made available on the college website for students to access and download at their own convenience. These e-resource collections, grouped and labelled systematically, can be used by our students and other students because their links are provided in the college website, student WhatsApp groups and display boards in the form of hyperlinks or QR codes

## **N-LIST (e-resources)**

The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The authorized users from colleges can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. The college has subscribed to N-List and it opens up chances for the staff and students to access thousands of e-resources like e-books, journals and doctoral theses etc. To get user details, contact the college N-List Coordinator/the Librarian.

## **Moodle LMS**

Modular Object-Oriented Dynamic Learning Environment (MOODLE) is designed to provide educators, administrators, and learners with an open, robust, secure and free platform to create and deliver personalized learning environments. It is a free and open-source learning management system (LMS) under the GNU General Public License. Developed on pedagogical principles, Moodle is used for blended learning, online education, flipped classroom and other e-learning projects across the globe. GASCK has its own customized version of Moodle known as GASCK LMS. It is well capacitated to meet the educational needs of its community of learners and teachers. Instructional practices like assignments, testing, attendance marking etc are fully done through this platform. To get your login details, you can contact either the class tutor or the Head of your department.

### **Scheme for Earn to Learn (SEL)**

SEL, an innovative initiative by the department of Tourism and Hotel Management, is started to support financially challenged students in the department to earn the money needed to meet their academic expenses by taking up part-time /weekend duties in leading five-star hotels or premium hospitality and event management firms. This benefit is also extended to students from other departments who have opted NSDC-certified add-on/ certificate courses offered by THM department. In addition to earning a reasonable amount, the scheme gives students an opportunity for industry exposure and experiential learning.

### **Earn While You Learn (EWYL)**

EWYL is a government funded novel project launched by the higher education department in the academic year 2021-22 to inculcate love for work and to foster employability skills among students by giving them the opportunity to undertake various works related to the institution they study in and getting reasonably paid for the work. As part of the program, students who have skills in works like data entry, painting, plumbing, gardening, wiring . photography etc are identified and assigned works for which they get a fixed amount per hour. The scheme has the double benefit of helping students earn while they are learning to meet their needs and getting many works completed in a timely manner.

### **Embase Pro Suit**

EMBASE Pro Suit a highly customized software pack which eases the

administration of an educational institution by bringing a number of services and utilities to a single platform. It covers admission, fee collection, accounting, students' management, staff management, attendance entry, library book management, admin-parent communications, tutors- parent communications, emergency notifications, live interactions, certificate generations and many more. The college has purchased this pack to make its administrative and academic services run smoothly and effectively.

### **WE WITH YOU**

There are hundreds of people around us whose financial condition is not as good as ours. WE With You is a Gasckian initiative to help the needy students in the college to excel in their studies by collecting funds from our own students and teachers. In the beginning of the academic year, the class tutors/mentors shortlist the neediest students from their class and forward the list to the project coordinator. After ensuring eligibility of the students for the help, different kinds of support are extended to students to meet their academic needs.

### **COLLEGE BUS**

The college bus, purchased using the LADS of T.V. Ibrahim, MLA-Kondotty constituency, has been running service since 2019. Two trips are available and students can board the bus either from Kondotty or Edavannappara. The timings of the bus and various stops are communicated to students from time to time. The pass for using college bus service can be obtained from the college store.

### **INTERNET CONNECTIVITY**

The college has NMIECT broadband connectivity available in the ORICE cum seminar hall, library, departments and office. Moreover, free browsing facility is provided to students in the library and select hotspots in the main academic block. The passwords for hotspot access can be had from the departments concerned.

### **COMPUTER LAB & SOFT LAB**

The computer lab is equipped to open the window towards the horizon of information technology. It has facility to meet the needs of students who learn computer science or IT courses in different departments. Free Wi-Fi is provided in the computer lab.

### **ORICE**

Expanded as Online Resource Initiative of Collegiate Education

(ORICE), is a programme of the Department of Collegiate Education, Govt. Of Kerala. The programme envisages that each college constitutes a full-fledged spacious room cum studio, which is suitable for the conduct of online classes, video conferences, and content dissemination and preparation. The project aims:

- To digitize and preserve the classes of the eminent academics of yester years in the field of higher education in Kerala for the use of future generations.
- To make available digitally the pedagogical techniques of eminent academics in various fields of study.
- To make available the lectures regarding emerging areas in various disciplines by eminent experts in the respective fields.
- The curriculum-based topic wise lectures in different subjects will be made available by the faculty having expertise in the different topics of the arts and science colleges and Universities in Kerala.
- The lectures of the Nobel Laureates and other scholars within India and abroad and their interaction with the faculty and students will be made available in the portal.

### **ANTI RAGGING CELL**

The anti-ragging cell in the college is constituted as per the UGC/Supreme Court/ the government instructions/norms to deal with cases of ragging on the campus and to take strict measures to prevent ragging. The college has a zero-tolerance policy towards ragging and conducts which can be interpreted as ragging as per the UGC Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions. Students should report instances of ragging to the convener, anti-ragging cell. Further details about ragging and lodging direct complaints can be had at

<https://www.ugc.ac.in/page/helpline.aspx> &

<https://www.antiragging.in/>

- Mr. Habeeburahman KP  
Assistant professor, Department of Physical Education  
Mob. No.9447406059
- National Anti-ragging Helpline 1800-180-5522 (24x7 Toll Free)
- E-mail: **helpline@antiragging.in**.

### **CAREER GUIDANCE AND PLACEMENT CELL**

It functions with the objectives of giving career guidance and



placement support to all the students. The cell acts as a booster to extend all possible assistance to career conscious students by conducting orientation programs, soft skill development sessions and interactions with professionals in various fields. Targeting the overall development, the following programs are conducted in the college

- Career Guidance Seminars
- Resume writing workshops
- Aptitude tests
- Group discussions
- Placement Assistance

### **COLLEGE WOMEN CELL**

The College Women Cell aims to ensure the welfare of the female students, facilitate redressal of their grievances and caters to the issues/ grievances concerning female students. CWC promotes all round development of students of the college, through events, and health care awareness, family care assistance, training for skill formation etc.

### **INTERNAL COMPLAINT COMMITTEE (ICC)**

ICC is meant to sensitize the employees about their fundamental right to have safe and healthy environment at their workplace/place of study. It is constituted to provide protection against sexual harassment of women at workplace and is bound to take steps to prevent occurrence of any such event. The committee also deal with redressal mechanism if any such case is reported. The ICC at the college consists of representatives from female teachers, administrative staff and girl students. The complaints of sexual harassment can be given in writing to the ICC Convener Dr. Manjusha OT, Associate Professor and Head, PG and Research Department of Mathematics

### **IQAC**

Internal Quality Assurance Cell , a body proposed by the National Assessment and Accreditation Council (NAAC), is perceived as a mechanism to build and ensure a quality culture at the institutional level. The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The IQAC is expected to channelize and systematize the efforts and measures of an institution towards academic excellence.

The IQAC structure consists of i)Principal ii)Few senior Administrative officers iii) Three to eight teacher iv) One or two members from the Management) v) One or two nominees from local society vi)One of the teachers as Members Secretary (Co-ordinator) and representatives from the student community as well. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college and facilitating the creation of a learner-centric environment conducive for quality education are key among the objectives of forming IQAC.

### **NATIONAL SERVICE SCHEME (NSS)**

NSS aims at individual development of the student volunteer through community service. It acts as bridge for students to get involved with the harsh problems of the communities around them and lend whatever helping hands they can by means of educational, cultural, social interactions and involvement. The NSS unit in the college is one among the best in the University, is actively and constructively intervening as a powerful agent for uplifting the society around the college in many dimensions. Ms. Thohir K, Asst. Prof of Commerce is the present unit Program Officer. Within a short span, the Unit has bagged university and state level awards for the best units.

### **EQUAL OPPORTUNITY CELL**

EOC has been established in the college to aid and advise the students belonging to marginalized sections including the Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Communities (OBCs), and minority communities with the aim of ensuring equity and equal opportunity to the community at large in the college so that social inclusion can be achieved. The major objectives of EOC are

- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
- To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
- To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination.
- To disseminate the information related to schemes and

programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.

### **Innovation and Entrepreneurship Development Centre (IEDC)**

IEDC was sanctioned in the College in the last quarter of 2022-23, and it was inaugurated on 30th January 2023. IEDCs works as the first launch pad for a student's entrepreneurial journey and provide them with access to cutting edge technology, world-class infrastructure, high-quality mentorship, early risk capital and global exposure. Innovation and Entrepreneurship Development Centre (IEDC) is a flagship initiative of Kerala Startup Mission to promote innovation and entrepreneurship among the student and academic fraternity in the educational institutions in the State of Kerala and considered as an umbrella programme that would play an instrumental role in fostering innovation culture in Academic institutions.

### **HUNGER-FREE CAMPUS**

The Hunger-Free Campus programme is a government initiative in Kerala, India aimed at combating hunger and ensuring food security among college students. The programme is part of the state government's efforts to address the socio-economic challenges faced by students, particularly those from marginalised backgrounds. The Hunger-Free Campus programme works with the help on canteens, run by kudumbha shree units on college campus. These kitchens provide nutritious meals to students at subsidised rates or sometimes even for free, depending on their financial situation. The aim is to ensure that no student remains hungry due to financial constraints.

### **ED CLUB**

The Entrepreneurship Development Club functions under the leadership of the Commerce department, mainly with the objective of promoting entrepreneurial traits among students. It provides a platform for realizing business opportunities by arranging industrial visits, business awareness classes, practical sessions on skill development training, interaction with entrepreneurs etc. Abdul Nazer K (Assistant Professor) is in charge of ED Club is in charge of ED club.

## VARIOUS COMMITTEES & CHARGES: 2024-25

### TEACHING, LEARNING & EVALUATION

Committees	Coordinator/ Convener / Secretary	Members	Responsibilities
Admission & Orientation/	Habeebu Rehman KP(UG) Ms. Saliha Rehmani (PG)	Principal Ms. Muhsina M Mr. Thohir. K Mr. Shihabudheen Mr. Sahad Dr. Ashraf PK SS- Office Section Clerk-Bahir	Admission and induction for the new students.
Mentoring/ Remedial/ Tutorial	Ms. Mumthaz C.H	Mr. Bassam K Prasad Dr Vandhana PT Ms. Aseena K Jeevani Counsellor	Prepare a plan for the tutorial work of the college and maintain record of the same.
Timetable	Ms. Mumthas	Mr. Abdul Nasar K Anupama Mr. Gireesh. Ms. Rasiya	Making master time table
College Exam Committee/F YUGP	Dr. Ashraf PK	Mr. Bassam K Ms. Shamla Sahad Dr. Mubeen Ms. Saliha	Conduct FYUG odd semester exams and prepare progress report. Supervise other Internal Exam/Audit Course/ Open course
University Exam	Mr. Shihabudheen P	Dr. Ratheesh K P	As per Guidelines
Moodle/ DRP/ Embase	Dr. Ratheesh KP	Muhsina M Shamla Basaam	
Program Guide (UG & PG)	Dr. Manjusha OT	Jeevesh Thohir Girish Shamla	Preparing / updating Programe Guides for UG and PG
ASAP & Skill Development	Mrs. Shamla	Shihabudheen P Mr. Anwar, Mr. Gireesh	Coordinate ASAP & skill related activities

## 2. RESEARCH, CONSULTANCY & EXTENSION

Research/ conference Committee	Dr.Manjusha OT	Dr. Abida Farooqui Dr. Vinesh OP Mr. Jeevesh V Dr. Ratheesh K PMumthaz CH Dr Indulekha	As per Guidelines
Information Officer	Mr. Shihabudheen P	Senior Superintendent	As per Guidelines
NSS	Mr. Thohir K	Mr.Anwar G Mr. Praveen Raj Jeevani counselor Ms. Aseena M	As per Guidelines
Library Advisory	Mr. Praveen Raj K	Dr. Vandana P T Mr. Jeevesh V Rasiya TP Dr. Indulekha	As per Guidelines
Media and digital wing	Dr.Vandana PT	Mr. Shihabudheen Mr. Praveen Raj. K	As per Guidelines
CBCSS	Dr. Ashraf PK	All ClassTutors, NSS PO	As per Guidelines

## 3. INFRASTRUCTURE & LEARNING RESOURCES

Computer & Accessories (Technical Committee)	Dr. Abdul Latheef V	Dr. Ratheesh K P Mr. Bassam K Mr. Jeevesh Mr. Mubeen M	To provide every- thing required for electronic Systems
Website	Dr. Abdul Latheef V	Ms. Anupama Mr. Girish C	Updating of college website.
ORICE/ E- content centre	Ms. Muhsina M	Mr. Aseena K Mr. Bassam Mr.Habeeburehman Dr.Abdul Latheef V	
CDC	Mr. Abdulatheef K	Dr. Abdul latheef V	As per Guidelines
Health Club and Fitness	Mr.Habeeburehman	Ms. Muhsina M Dr. Vandana Ms. Mumthaz CH Mr. Girish C	organise wellness programs

RUSA	Mr. Abdulatheef K	Dr.Abdul Latheef V Dr. Anwar Koyamburavan	
Infrastructure Management and Maintenance	Dr. Vinesh OP	Dr. Abdulatheef V Mr. Shihabudheen Dr. Abida Farooqui Dr. Ratheesh K P Praveen Raj. K	All Infrastructure management and maintenance

#### 4.STUDENT SUPPORT

Election Returning Officer	To be nominated	To be nominated	To conduct elections
Staff Advisor	To be nominated		
Fine Arts Advisor	To be nominated		
Staff Editor	To be nominated		
Committee for SC/ST	Ms. Rajila. OP	Ms. Shamla T Mr. Praveen Raj Mr. Abdul Nazar	
Minority Cell/OBC Cell	Mr.Shihabudheen P	Mr. Anwar Mr. Thohir KC Dr. Mubeen Ms. Muhsina M	
Liaison officer for PWD	Mr. Abdul Nasar K	Ms. Saliha	
Film Club	Mr. Praveen Raj K	Mr. Praveen Raj K Mr. Jeevesh	As per Guidelines
Nature Club	Mr. Thohir KC	Mr. PraveenRaj Ms.Saliha Lijo Mr. Haris	As per Guidelines
ED Club	Mr. Abdul Nasar K	Mr. Sahad Dr. Indulekha Mr.Bassam K Ms. Rasiya TP	As per Guidelines
Photography Club	Mr. Jeevesh V	Dr. Joymon Ms.Muhsina Mr. Prasad	
Tourism Club	Mr. Jeevesh V	Mr. Lijo Ms.Rajila	

College Handbook	Dr. Manjusha OT	Vice Principal Dr. Mubeen Ms. Shamla Mr. Jeevesh Mr. Bassam	Separate Proceedings will be issued later
Science Club	Dr. Vandana P T	Dr. Manjusha OT Ms. Anupama	As per Guidelines
Anti Harassment Cell/ICC	Ms. Rajila. OP	Ms. Shamla T Dr. Vinesh OP Dr. Abida Farooqui SS-Office Student-Rep	Separate proceedings will be issued later
Anti-Ragging Cell	Mr.Habeeburehman KP	All HoDs PTA Vice President, Studenents	Separate proceedings will be issued later
Anti Narcotic Cell/	NSS PO	Chairman, College Union Mr. Shihabudheen P Dr. Vinesh OP Dr. Indulekha Vice Chairman, College Union	Separate proceedings will be issued later
Placement & Career	Dr Ashraf PK	Jeevani Counselor Mr. Girish C Ms. Rajila , Mr.Jeevesh. V	Separate proceedings will be issued later
Scholarships	Ms. Aseena Abdulkareem	Ms. Muhsina M Ms. Rasiya Dr. Vandana Mr. Sahad Mr. Bassam K	Separate proceedings will be issued later
Ethics Committee	Dr Joymon	Dr. Abida Farooqui Ms. Rasiya TP Dr Ashraf PK	Separate proceedings will be issued later
Women's Cell/ Ladies Haven	Ms. Rasiya TP	Ms. Muhsina M Ms. Rasiya T P Ms. Jisha (office) Ms. Rajila Student Rep (union)	As per guidelines



Student Grievance	Ms. Aseena Abdulkareem	Dr. Mubeen M Ms. Rasiya TP Dr. Anwar Student Rep (union)	As per Guidelines
Student Amenities	Dr. Anvar K	Mr. Praveen Raj Mr. Prasad Mr. Girish . C SS (Office) Student Rep (union)	All basic facilities Bus, drinking water, etc
Student Counseling & Jeevani Centre	Ms. Hima J Babu	Dr. Abida Farooqui Ms. Aseena K Dr. Ratheesh K P Mr. Habeeburehman PTA Vice President HA (Office) Jeevani Counsellor	As per Guidelines
PTA Store	Mr. Abdul Nazar	Dr Ratheesh KP Mr. Shihabudheen P Dr. Indulekha Rep. from students	As per Guidelines
College Canteen	Mr. Thohir K	Ms. Shamla T Dr. Abdul latheef V Head of Accountant Rep. from students	As per Guidelines

## 5. GOVERNANCE AND LEADERSHIP

College Council	PRINCIPAL	1. ALL HOD'S 2. SS- office 3. Librarian 4. Staff Nominees	As per Guidelines
IQAC	Dr. Abida Farooqui	Members as per norms	As per Guidelines
Institutional Development and Planning	Dr. Abida Farooqui	IQAC Coordinator Dr. Abdul Latheef Mr. Shihabudheen P Mr. Abdul Latheef KSS (Office) SS (Office)	As per Guidelines
Purchase Committee	Mr. Abdul Latheef K	HOD'S -Major Depts SS- office Librarian	As per Guidelines

Discipline	Mr.Habeeburehman KP	All HOD'S NSS PO IQAC Coordinator	As per Guidelines
Staff Club	Ms. Muhsina M	Mr. Praveen Raj K Mr. Jeevesh Ms.ShamlaT Mr.Habeeburehman Dr. Vandhana PT Bahir -office	As per Guidelines
Staff Council Secretary	Ms. Rajila. OP		
AISHE (Nodal Officer)	Ms. Rajila. OP	Ms. Mumthaz CH Mr. Bassam	

## 6. INNOVATIVE PRACTICES

EWYL	Mr. Gireesh C	Mr. Abdul Nasar K IQAC coordinator,	As per Guidelines
IEDC	Mr. Abdul Nazer K. Ms. Muhsina		
YIP	Dr. Indulekha	EWYL coordinator ED Club coordinator	As per Guidelines
PTA (secretary)	Dr. Mubeen M	Dr. Abdul latheef V Mr. Shihabudheen P Mr. Abdul Nazar K Mr. Jeevesh	
Alumni Association Coordination	Mr. Shihabudheen P	Ms. Muhsina M Mr. Thohir K Mr. Sadique Mr. Sahad Mr. Prasad	As per Guidelines
We With You	Ms. Rasiya TP	All HOD's	
GLOW	Ms. Aseena Ms. Swaliha	Ms. Muhsina M Ms. Mumthas CH Mr. Ashraf PK	
SIP	Mr. Praveen	Dr Ratheesh KP Mr. Abdul Nazar	

Hunger Free Campus	Ms. Shamla T	Dr. Mubeen Mr. Mumthas CH Ms.Saliha Rehmani	
Green Campus Initiative	Thohir KC	IQAC Cordinator NSS PO Dr. Ratheesh. Mr. Aseena Mr. Sadique	
Campus Cleanliness and Beautification	NSS PO	Vice Principal Mr. Praveen Raj Mr. Shihabudheen P Ms.Saliha Rehmani NSS Secretary Student Union Rep.	
Student for Society (SFS)	Anvar K	Abdul Naser	
FDSI (Forum for Democratic and Social Justice)	Girish C		
CU Radio	Dr. Indulekha	Student Reps. Student Union members	
GCF	Mr. Gireesh C	Dr. Manjusha OT Ms. Muhsina Mr. Bassam K Ms. Shamla Mr.Jeevesh	
Attendance Monitoring	Dr. Ratheesh KP	Mr. Muhsina M Mr. Abdul Nazar K Ms. Rasiya TP Mr. Sadique Mr. Jeevesh	

## THE PARENT-TEACHERS ASSOCIATION

The Parent Teacher Association (PTA) consists of elected members of staff and parents with the Principal as its President and an elected parent member as the Vice President. The General Body of the PTA meets annually and the Executive Committee members meet periodically to transact business. The PTA fund is utilised for student welfare and for the overall development of the college

### THE FOUR-YEAR UNDERGRADUATE PROGRAMME (FYUGP)

The Four-Year Undergraduate Programme (FYUGP) is a new program that will be introduced at the University of Calicut for the 2024-2025 academic year. The program is designed to revitalize the educational landscape and is in line with the National Education Policy 2020.

The FYUGP offers a student-oriented approach with flexible course options. The program includes:

- Ability enhancement courses: General English and other languages
- Foundation courses: Basic knowledge
- Major courses: In-depth study
- Minor courses: Students can choose one or more minors

The program also includes a 4-year Undergraduate Degree Honours with Research stream for students who want to pursue a career in research. This stream includes a set number of courses, including 12 from a research project in the student's major discipline.

### PROGRAMME OUTCOMES (PO):

At the end of the graduate programme at Calicut University, a student would:

PO1	<b>Knowledge Acquisition:</b> Demonstrate a profound understanding of knowledge trends and their impact on the chosen discipline of study.
PO2	<b>Communication, Collaboration, Inclusiveness, and Leadership:</b> Become a team player who drives positive change through effective communication, collaborative acumen, transformative leadership, and a dedication to inclusivity.
PO3	<b>Professional Skills:</b> Demonstrate professional skills to navigate diverse career paths with confidence and

	adaptability.
PO4	<b>Digital Intelligence:</b> Demonstrate proficiency in varied digital and technological tools to understand and interact with the digital world, thus effectively processing complex information.
PO5	<b>Scientific Awareness and Critical Thinking:</b> Emerge as an innovative problem-solver and impactful mediator, applying scientific understanding and critical thinking to address challenges and advance sustainable solutions.
PO6	<b>Human Values, Professional Ethics, and Societal and Environmental Responsibility:</b> Become a responsible leader, characterized by an unwavering commitment to human values, ethical conduct, and a fervent dedication to the well-being of society and the environment.
PO7	<b>Research, Innovation, and Entrepreneurship:</b> Emerge as a researcher and entrepreneurial leader, forging collaborative partnerships with industry, academia, and communities to contribute enduring solutions for local, regional, and global development.

## DEPARTMENT & PROGRAM DETAILS

### DEPARTMENT OF COMMERCE

Department of commerce started functioning in the year 2013, the year of establishment of this College. The department offers undergraduate programme Bachelor of Commerce (BCom) with Computer Application, with a sanctioned strength of 40 students.

#### VISION

To be a hub of academic excellence for imparting quality education in commerce, management and related fields.

#### MISSION

- ♦ To inspire and empower the students to be innovative leaders capable of contributing to the success of organizations and betterment of communities.
- ♦ To give the students quality instruction, adequate training and opportunities to make them competent and qualified entrepreneurs.

#### PROGRAM OVERVIEW

Bachelor of Commerce (B.Com) is a 4-year UG Programme which

is divided in to eight semesters. In each semester students have to study five courses, along with a project report in the last semester. The courses cover Business Studies, Computerized Accounting, Auditing and Taxation. The programme also includes practical aspects like field visits and industrial visits.

### **PROGRAMME SPECIFIC OUTCOMES (PSO):**

At the end of B.Com Honours Programme at Calicut University, a student would:

PSO 1	Build a strong foundation on theories, principles, practices, and regulatory mechanisms in the areas of Commerce.
PSO 2	Exhibit the skills to analyze and apply the learned knowledge to carry out the functions of business, solve business-related problems, and ensure overall employability.
PSO 3	Use supportive and appropriate digital technologies to effectively manage the business and cope with the dynamic world of Commerce.
PSO 4	Develop and apply research attitude and skills to solve real-life problems in the world of Commerce.
PSO 5	Demonstrate a basic understanding of the latest concepts and trends in the field of Commerce such as Entrepreneurship, Professional Accounting, Investment and Financial Services, Marketing, Business Analytics, Tourism & Hospitality Management.
PSO 6	Demonstrate the necessary skills to present and communicate innovative business ideas and business data to become a financially sound and socially accountable citizen.

### **FACULTY MEMBERS**

1. Abdul Nazer K  
Assistant professor & Head  
Class Tutor: 3<sup>rd</sup> Year

M.Com ,BEd , NET  
# 9745053848

2. Dr. Vinesh OP  
Associate Professor

PhD, M.Com, MBA in  
HRM, NET  
# 9495234052

3. Mr. Thohir Kunnathuchalil  
Assistant Professor  
Class Tutor: 2nd Year

M.Com, NET, JRF CA (Inter),  
MBA (Fin), MA Economics  
# 70122 93330

4. Bassam K  
Assistant professor(Contract)  
Class tutor : 1<sup>st</sup> Year

M.Com , BEd , NET with  
JRF, M.Phil  
# 9497344012

## B.Com HONOURS PROGRAMME COURSE STRUCTURE FOR PATHWAYS

### Major with Multiple Disciplines

Semester	Course Code	Course Title	Total Hours	Hours/Week	Credits	Marks		
						Internal	External	Total
1	COM1CJ101/ COM1MN100	Core Course 1 in Major – Management Principles and Application	75	5	4	30	70	100
		Minor Course 1	75	5	4	30	70	100
		Minor Course 2	75	5	4	30	70	100
		Ability Enhancement Course 1 – English	60	4	3	25	50	75
		Ability Enhancement Course 2 – Additional Language	45	3	3	25	50	75
		Multi-Disciplinary Course 1 Other than Major	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>
2	COM2CJ101/ COM2MN100	Core Course 2 in Major – Financial Accounting	75	5	4	30	70	100
		Minor Course 3	75	5	4	30	70	100
		Minor Course 4	75	5	4	30	70	100
		Ability Enhancement Course 3 – English	60	4	3	25	50	75
		Ability Enhancement Course 4 – Additional Language	45	3	3	25	50	75
		Multi-Disciplinary Course 2 Other than Major	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>

3	COM3CJ201 COM3CJ202/	Core Course 3 in Major – Business Regulations	60	4	4	30	70	100
	COM3MN200	Core Course 4 in Major – Corporate Accounting	75	5	4	30	70	100
		Minor Course 5	75	5	4	30	70	100
		Minor Course 6	75	5	4	30	70	100
		Multi-Disciplinary Course 3 Kerala Knowledge System	45	3	3	25	50	75
		Value-Added Course 1 – English	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>22</b>			<b>550</b>
4	COM4CJ203	Core Course 5 in Major – Corporate Regulations and Governance	75	5	4	30	70	100
	COM4CJ204	Core Course 6 in Major Applied Costing and Control	75	5	4	30	70	100
	COM4CJ205	Core Course 7 in Major – Business Statistics	75	5	4	30	70	100
		Value-Added Course 2 – English	45	3	3	25	50	75
		Value-Added Course 3 – Additional Language	45	3	3	25	50	75
		Skill Enhancement Course 1 – English	60	4	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>
5	COM5CJ301	Core Course 8 in Major – Income Tax Law and Accounts	75	5	4	30	70	100
	COM5CJ302	Core Course 9 in Major – Management Accounting	75	5	4	30	70	100
	COM5CJ303	Core Course 10 in Major Principles of Marketing	60	4	4	30	70	100



		Elective Course 1 in Major	60	4	4	30	70	100
		Elective Course 2 in Major	60	4	4	30	70	100
		Skill Enhancement Course 2	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>23</b>			<b>575</b>
6	COM6CJ304/ <b>COM8MN320</b>	Core Course 11 in Major Auditing and Assurance	60	4	4	30	70	100
	COM6CJ305/ <b>COM8MN321</b>	Core Course 12 in Major Income Tax and GST	75	5	4	30	70	100
	COM6CJ306/ <b>COM8MN322</b>	Core Course 13 in Major Methodology for Business Research	75	5	4	30	70	100
		Elective Course 3 in Major	60	4	4	30	70	100
		Elective Course 4 in Major	60	4	4	30	70	100
		Skill Enhancement Course3	45	3	3	25	50	75
	COM6CJ 349	Internship in Major (Credit for internship to be awarded only at the end of Semester 6)	60		2	50	-	50
		<b>Total</b>		<b>25</b>	<b>25</b>			<b>625</b>
		<b>Total Credits for 3 Years</b>			<b>133</b>			<b>3325</b>
7	COM7CJ401	Core Course 14 in Major Economic Environment of Business	75	5	4	30	70	100
	COM7CJ402	Core Course 15 in Major Mergers, Acquisitions and Corporate Restructuring	75	5	4	30	70	100
	COM7CJ403	Core Course 16 in Major Forensic Accounting	75	5	4	30	70	100
	COM7CJ404	Core Course 17 in Major Organizational Behaviour	75	5	4	30	70	100

	COM7CJ405	Core Course 18 in Major International Business	75	5	4	30	70	100
		<b>Total</b>		<b>25</b>	<b>20</b>			<b>500</b>
8	COM8CJ406/ <b>COM8MN406</b>	Core Course 19 in Major Strategic Management	75	5	4	30	70	100
	COM8CJ407/ <b>COM8MN407</b>	Core Course 20 in Major Business Valuation Strategies	60	4	4	30	70	100
	COM8CJ408/ COM8MN408	Core Course 21 in Major Strategic Financial Management	60	4	4	30	70	100
	OR (instead of Core Courses 19 - 21 in Major)							
	COM8CJ 449	Project (in Honours Programme)	360*	13*	12	90	210	300
	COM8CJ 499	Research Project (in Honours with Research Programme)	360*	13*	12	90	210	300
		Elective Course 5 in Major / Minor Course 7	60	4	4	30	70	100
		Elective Course 6 in Major / Minor Course 8	60	4	4	30	70	100
		Elective Course 7 in Major / Major Course in any Other Discipline	60	4	4	30	70	100
	OR (instead of Elective Course 7 in Major, in the case of Honours with Research Programme)							
	COM8CJ 489	Advanced Methodology for Business Research	60	4	4	30	70	100
		<b>Total</b>		<b>25</b>	<b>24</b>			<b>600</b>
		<b>Total Credits for 4 Years</b>		<b>177</b>				<b>4425</b>

## DEPARTMENT OF TOURISM & HOTEL MANAGEMENT

Department of Tourism & Hotel Management of the college started functioning in the year 2013, the year of establishment of this College. The department offers undergraduate programme Bachelor of Tourism and Hotel Management (BTHM) with FRENCH as the second language. The sanctioned intake is 24 students. The department mainly aims to incubate the students who wish to see their career in Tourism and Hospitality industry. The department aims at equipping the learners with the theory, practical and the right attitude to be a hotelier, tour provider, travel assistant and other related positions in the Tourism and Hospitality industry.

### VISION

To be an exceptional centre of Tourism and Hospitality education by moulding the students to become great professionals and innovative entrepreneurs.

### MISSION

- ♦ To develop quality human resources in Tourism and Hospitality with adequate knowledge, skills and attitude.
- ♦ To prepare the students for employment and entrepreneurial opportunities by way of theoretical knowledge and practical training.

### PROGRAM OVERVIEW

BTHM (Bachelor of Tourism and Hotel Management) is a 4 year undergraduate (UG) program. The program consists of Eight semesters distributed over a period of 4 academic years. The courses are divided into four categories that are Common Course, Core Course, Complementary course and open course. Practical orientations to Food production, Food and Beverage Service, Accommodation Operation and Front office operation are the main attractions of this programme. After second semester every student has to go for one month Industrial exposure Training either at Travel Agency or Airport and after fourth semester every student has to go for five month industrial exposure training at Hotels. During the six semesters, students have to do a project. The programme also includes industrial visits to reputed Hotels. During the third or Fourth semester the students have to undertake a study tour of not less than seven days.

BTHM, being a professional program, has the following segments:

**Classroom Learning:** Theoretical sessions.

**Practical lab sessions:** Front Office, Food Production, F&B Service, and Housekeeping Operations.

**Learning from the field:** Industrial visit in the first year, Study tour in the second year to learn about tour operation.

**Learning by Doing:** One month Travel / Tourism internship training in the second year; and 20 weeks long Industrial Exposure Training (IET) in 5 star hotels/resorts in the 5th semester.

## FACILITIES

**1. Food Production Laboratory:** The Food production lab has facilities like kitchen work stations, Oven, LPG bank, and other equipments and utensils used in hotels, where students are trained as professional chefs.

**2. F&B Service Laboratory:** This lab trains the students in different styles of Food and Beverage Service.

**3. Front Office and Housekeeping Lab:** This lab trains the students for Front office Procedures and Housekeeping operation methods.

## UNIFORM

The students have two sets of Uniforms. Formal wear with black suit coat and pants, formal white full sleeve shirt, tie and formal black shoes is worn on Mondays and Thursdays. Chef uniform with safety boots is to be worn on days of Food production practical.

## PROGRAMME SPECIFIC OUTCOMES (PSO):

At the end of the Bachelor of Tourism and Hotel Management (BTHM) programme at Calicut University, a student would:

PSO01	<b>Operational Excellence in Hospitality Management:</b> Demonstrate proficiency in front office and housekeeping operations.
PSO 02	<b>Culinary and Food Service Expertise:</b> Graduates will acquire practical knowledge and skills in food science, nutrition, food production, and beverage service, enabling them to deliver high-quality culinary experiences and cater to diverse dietary preferences of guests.
PSO 03	<b>Versatile Hospitality Skills:</b> Graduates will possess diverse skills in hospitality operations, marketing, and management, making them adaptable to various roles within the industry

PSO 04	<b>Specialized Knowledge in Tourism Operations:</b> Students will gain specialized knowledge in tourism operations, including travel agency operations, tour guiding, destination management, and airfare ticketing, equipping them to design and manage various tourism products and services.
PSO 05	<b>Strategic Business Management in Tourism and Hospitality management:</b> Apply management principles for effective business operations in the tourism, event and hotel industry.
PSO 06	<b>Professional Development through Practical Experience:</b> Acquire hands-on experience and practical skills through internships, preparing for success in the tourism and hotel industry.

## FACULTY MEMBERS

1. Mr. Jeevesh Viswambharan      MBA Travel and Tourism NET (JRF)  
Assistant Professor & Head      #9645899935
2. Mr Lijo Paul      MTM,NET  
Class Tutor: 1st Year      #9496741776
3. Mr. Prasad M      MHMCT  
Assistant Professor      # 8943076619  
(Contract)  
Class Tutor: 3rd Year
4. Mr. Sahad Hussain V      MHMCT  
Assistant Professor      #8157876757  
(Contract)  
Class Tutor 2nd Year

## BTHM HONOURS PROGRAMME COURSE STRUCTURE FOR PATHWAYS

Major with Multiple Disciplines

Semester	Course Code	Course Title	Total Hours	Hours/Week	Credits	Marks		
						Internal	External	Total
1	THM1CJ101/ THM1MN100	Core Course 1 in Major – <b>Travel Agency &amp; Tour Operations</b>	75	5	4	30	70	100

		Minor Course 1	75	5	4	30	70	100
		Minor Course 2	75	5	4	30	70	100
		Ability Enhancement Course 1– English	60	4	3	25	50	75
		Ability Enhancement Course 2 – Additional Language	45	3	3	25	50	75
		Multi-Disciplinary Course 1 – Other than Major	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>
2	THM2CJ101/THM2MN100	Core Course 2 in Major – <b>Front Office Operations</b>	75	5	4	30	70	100
		Minor Course 3	75	5	4	30	70	100
		Minor Course 4	75	5	4	30	70	100
		Ability Enhancement Course 3– English	60	4	3	25	50	75
		Ability Enhancement Course 4 – Additional Language	45	3	3	25	50	75
		Multi-Disciplinary Course 2 Other than Major	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>
3	THM3CJ201	Core Course 3 in Major– <b>Accommodation Operations</b>	60	5	4	30	70	100
	THM3CJ202/THM3MN200	Core Course 4 in Major – <b>Travel Geography</b>	75	5	4	30	70	100
		Minor Course 5	75	4	4	30	70	100
		Minor Course 6	75	5	4	30	70	100
		Multi-Disciplinary Course3 Kerala Knowledge System	45	3	3	25	50	75
		Value-Added Course 1 – English	45	3	3	25	50	75

		<b>Total</b>		<b>25</b>	<b>22</b>			<b>550</b>
4	THM4CJ203	Core Course 5 in Major – <b>Basics of Food Production</b>	75	5	4	30	70	100
	THM4CJ204	Core Course 6 in Major – <b>Basics of Food &amp; Beverage Service</b>	75	5	4	30	70	100
	THM4CJ205	Core Course 7 in Major – <b>Tourism Products and Resources of India</b>	75	5	4	30	70	100
		Value-Added Course 2 – English	45	3	3	25	50	75
		Value-Added Course 3 – Additional Language	45	3	3	25	50	75
		Skill Enhancement Course 1 – English	60	4	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>
5	THM5CJ301	Core Course 8 in Major <b>Advanced Food Production</b>	75	5	4	30	70	100
	THM5CJ302	Core Course 9 in Major <b>Food Science and Nutrition</b>	60	4	4	30	70	100
	THM5CJ303	Core Course 10 in Major <b>Tour Packaging and Study Tour</b>	75	5	4	30	70	100
		Elective Course 1 in Major	60	4	4	30	70	100
		Elective Course 2 in Major	60	4	4	30	70	100
		Skill Enhancement Course 2 <b>Life Skills for Hospitality Profession</b>	45	3	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>23</b>			<b>575</b>
6	THM6CJ304/ THM8MN320	Core Course 11 in Major <b>Food and Beverage Management</b>	75	5	4	30	70	100
	THM6CJ305/ THM8MN321	Core Course 12 in Major <b>Advanced Food &amp;</b>						

		<b>Beverage Services</b>	75	5	4	30	70	100
	THM6CJ306/ THM8MN322	Core Course 13 in Major <b>Event Management</b>	60	4	4	30	70	100
		Elective Course 3 in Major	60	4	4	30	70	100
		Elective Course 4 in Major	60	4	4	30	70	100
	THM6FS 113	Skill Enhancement Course 3 – <b>Hospitality Customer Service</b>	45	3	3	25	50	75
	THM6CJ 349	Internship in Major (Credit for internship to be awarded only at the end of Semester 6)	60		2	50	-	50
		<b>Total</b>		<b>25</b>	<b>25</b>			<b>625</b>
	Total Credits for Three Years			<b>133</b>				<b>3325</b>
7	THM7CJ401	Core Course 14 in Major <b>Destination Field Study and Report</b>	75	5	4	30	70	100
	THM7CJ402	Core Course 15 in Major <b>Travel Agency Training and Report</b>	75	5	4	30	70	100
	THM7CJ403	Core Course 16 in Major Online Course-1 <b>Tour Guiding and Leadership</b>	75	5	4	30	70	100
	THM7CJ404	Core Course 17 in Major <b>Tourism and Transportation</b>	75	5	4	30	70	100
	THM7CJ405	Core Course 18 in Major <b>Bakery and Confectionary</b>	75	5	4	30	70	100
		<b>Total</b>		<b>25</b>	<b>20</b>			<b>500</b>
8	THM8CJ406 (IET)	Core Course 19 in Major – <b>Industrial Exposure raining (Hotels)</b>	120* Days/	13*	12	90 internal and 210 for External Viva Voce		300



OR (INSTEAD of Industrial Exposure Training (Core Course 19) in major)								
THM8CJ 449	Project (in Honours programme)	** 360	13**	12	90	210	300	
THM8CJ 499	Project (in Honours with Research programme)	** 360	13**	12	90	210	300	
	Elective Course 5 in Major / Minor Course 7	60	4	4	30	70	100	
	Elective Course 6 in Major / Minor Course 8	60	4	4	30	70	100	
	Elective Course 7 in Major / Minor Course 9 / Major Course in any Other Discipline	60	4	4	30	70	100	
OR (instead of Elective Course 7 in Major, in the case of Honours with Research Programme)								
THM8CJ 489	Research Methodology in Hospitality Management	60	4	4	30	70	100	
	<b>Total</b>		<b>25</b>	<b>24</b>			<b>600</b>	
<b>Total Credits for Four Years</b>				<b>177</b>			<b>4425</b>	

## DEPARTMENT OF URDU

Department of Urdu has been functioning since the inception of the college in 2013 academic year. The department offers Undergraduate Programme in BA Urdu Language & literature. The sanctioned intake is 24 students per year. It is a course in arts stream and aims at equipping the learners linguistically competent to meet their personal, professional and academic needs. In addition, the department offers One year Certificate Course in Computer Application and Multilingual DTP (CABA MDTP), recognized by NIELIT (DOEACC) Chandigarh and One Year Diploma Course in Urdu which is offered by National Council for Promotion of Urdu Language under MHRD

### VISION

To be a Centre of excellence for Urdu Language and Literature studies by imparting quality instruction.

### MISSION

- ♦ To impart good skills to the students so as to enable them to meet professional, industrial and personal requirements.
- ♦ To enable them to prepare for lifelong learning by nurturing independent thinking and taste for the language and literature.

### PROGRAM OVERVIEW

Bachelor of Arts in Urdu is a 4-year under graduation program (UG) in Urdu language and literature. It is divided into eight semesters. In each semester students have to learn 5 courses along with a dissertation in the sixth semester. In the entire program, the courses are divided as Core Courses, Common Courses, Complementary Courses, Elective Courses and Open Courses. The program deals with areas like Urdu literary studies, poetic and prosaic genres, literary criticism, linguistics, writing for the media, translation etc.

### PROGRAMME SPECIFIC OUTCOMES (PSO):

At the end of the Bachelor of Tourism and Hotel Management (BTHM) programme at Calicut University, a student would:

PSO 01	The learners shall acquire profound knowledge in different genres of Urdu literature, its trends, movements etc and ability for critical and aesthetic analysis of the same.
PSO 02	The learners shall strengthen their communication skills and other linguistic capabilities.
PSO 03	The learners shall acquire the skill for using technology to gain employment and entrepreneurship.

PSO 04	The learners shall acquire problem solving skills at multiple levels.
PSO 05	The learners shall exhibit willingness for National and Community Services and ability for Disaster Management.
PSO 06	The learners shall exhibit moral and ethical awareness as well as a feeling for cultural pluralism.
PSO 06	The learners shall exhibit moral and ethical awareness as well as a feeling for cultural pluralism.
PSO 07	The learners shall acquire research inquisitiveness, scientific temperament and ability for logical thinking and analysis.

### FACULTY MEMBERS

1. M s.Mumthaz CH MA, B.Ed, NET  
Assistant Professor & Head #9048503682  
Class Tutor 2nd year
2. Mr. Shihabudheen P MA, M.Phil, M Ed, NET, SET,  
Asst. Professor CABA-MDTP, DJMC  
Class Tutor, 1st year # 99466 30680
3. Ms. Rasiya TP MA, MPhil, NET  
Assistant Professor #9539289891  
Class Tutor, 2nd year
4. Ms. Shamla T MA, B.Ed, NET, SET  
Asst. Professor # 9562472298  
Class tutor 3rd year

### BA URDU LANGUAGE AND LITERATURE HONOURS PROGRAMME COURSE STRUCTURE FOR PATHWAYS

Major with Minor

Semester	Course Code	Course Title	Total Hours	Hours/Week	Credits	Marks		
						Internal	External	Total
1	URD1CJ 101/ URD 1MN 100	Major -Core Course 1 – DASTAN	60	4	4	30	70	100
		Minor Course 1	60/75	4/5	4	30	70	100
		Minor Course 2	60/75	4/5	4	30	70	100

	ENG1FA 101(1 A)	GFC-Ability Enhancement Course 1– English	60	4	3	25	50	75
		GFC-Ability Enhancement Course 2 – Additional Language	45	3	3	25	50	75
		GFC-Multi-Disciplinary Course 1 – Other than Major	45	3	3	25	50	75
		<b>Total</b>		<b>22/24</b>	<b>21</b>			<b>525</b>
2	URD2CJ 102/ URD 2MN100	Major -Core Course 2 – MASNAVI, MARSIYA AUR RUBAYI	60	4	4	30	70	100
		Minor Course 3	60/75	4/5	4	30	70	100
		Minor Course 4	60/75	4/5	4	30	70	
	ENG2FA	GFC-Ability Enhancement Course 3– English	60	4	3	25	50	75
		GFC-Ability Enhancement Course 4 – Additional Language	45	3	3	25	50	75
		GFC- Multi-Disciplinary Course 2 – Other than Major	45	3	3	25	50	75
		<b>Total</b>			<b>21</b>			<b>525</b>
3	URD3CJ 201	Major -Core Course 3– AFSANA	60	4	4	30	70	100
	URD3CJ 202/ URD 3MN200	Major -Core Course 4– QASEEDA AUR NAZM	60	4	4	30	70	100
		Minor Course 5	60/75	4/5	4	30	70	100
		Minor Course 6	60/75	4/5	4	30	70	100
		GFC-Multi-Disciplinary Course 3 – Kerala Know- ledge System (English/	45	3	3	25	50	75

		Additional Language)						
	ENG3FV 108 (1A)	GFC-Value-Added Course 1 – English	45	3	3	25	50	75
		<b>Total</b>		<b>22/24</b>	<b>22</b>			<b>550</b>
4	URD4CJ 203	Major -Core Course 5– URDU NASAR: SAAKHT AUR ASAALEEB	75	5	4	30	70	100
	URD4CJ 204	Major -Core Course 6– GHAZAL	75	5	4	30	70	100
	URD4CJ 205	Major -Core Course 7 – TAREEKH E ZABAN E URDU AUR LISANIYAT	75	5	4	30	70	100
	ENG4FV 109 (1A)	GFC-Value-Added Course 2 – English	45	3	3	25	50	75
		GFC-Value-Added Course 3 – Additional Language	45	3	3	25	50	75
	ENG4FS 111 (1A)	GFC-Skill Enhancement Course 1 – English	60	4	3	25	50	75
		<b>Total</b>		<b>25</b>	<b>21</b>			<b>525</b>
5	URD5CJ 301	Major -Core Course 8 – ADAB E ATHFAL	60	4	4	30	70	100
	URD5CJ 302	Major -Core Course 9 – NOVEL	60	4	4	30	70	100
	URD5CJ 303	Major -Core Course 10 – GHAIR AFSANVI NASAR	60	4	4	30	70	100
		Major - Elective Course 1	60	4	4	30	70	100
		Major- Elective Course 2	60	4	4	30	70	100
		GFC-Skill Enhancement Course 2 CREATIVE WRITING IN URDU	45	3	3	25	50	75
		<b>Total</b>		<b>23</b>	<b>23</b>			<b>575</b>

6	URD6CJ 304/ URD 8MN304	Major -Core Course 11 – TAREEKH E ADAB E URDU	60	4	4	30	70	100
	URD6CJ 305/ URD 8MN305	Major -Core Course 12 – ADABI TANQEED	60	4	4	30	70	100
	URD6CJ 306/ URD 8MN306	Major -Core Course 13 – DRAMA	60	4	4	30	70	100
		Major -Elective Course 3	60	4	4	30	70	100
		Major-Elective Course 4	60	4	4	30	70	100
	URD6FS 113	GFC-Skill Enhancement Course 3 URDU AND INFORMATION TECHNOLOGY	60	4	3	25	50	75
	URD6CJ 349	Internship in Major, (Credit for internship to be awarded only at the end of Semester 6) /Study Visit to cultural or Linguistic areas within or outside Kerala.	60		2	5	-	45
		<b>Total</b>	<b>435</b>	<b>24</b>	<b>25</b>	<b>225</b>	<b>400</b>	<b>625</b>
		<b>Total Credits for Three Years</b>			<b>133</b>			<b>3325</b>
7	URD7CJ 401	Major -Core Course 14 – TAHQEEQ KE THAREEQAEKAR	75	5	4	30	70	100
	URD7CJ 402	Major -Core Course 15 – ADAB KE MUTHALAE KE THAREEQAEKAR	75	5	4	30	70	100
	URD7CJ 403	Major -Core Course 16 – DECCANI ADAB	75	5	4	30	70	100
	URD7CJ 404	Major -Core Course 17 – TEHREEKAT O RUJHANAT	75	5	4	30	70	100
	URD7CJ 405	Major -Core Course 18 – FILMI SHAIRI	75	5	4	30	70	100
		<b>Total</b>		<b>25</b>	<b>20</b>			<b>500</b>

8	URD8CJ 406/ URD8MN 406	Major -Core Course 19 – TARJUMA AUR AMALI TARJUMA	75	5	4	30	70	100
	URD 8CJ 407/ URD 8MN407	Major - Core Course 20 – KERALA MEIN URDU	60	4	4	30	70	100
	URD 8CJ 408/ URD 8MN408	Major -Core Course 21 – JADEED URDU SHAIRI	60	4	4	30	70	100
	OR Project/ Research Project (instead of Core Courses 19 – 21 in Major)							
	URD8CJ 449	Project (in Honours programme)	360	13*	12	90	210	300
		URD8CJ 499 Project (in Honours with Research programme)	360	13*	12	90	210	300
		Elective Course 5 in Major / Minor Course 7	60	4	4	30	70	100
		Elective Course 6 in Major / Minor Course 8	60	4	4	30	70	100
		Elective Course 7 in Major / Minor Course 9 /						
		Major Course in any Other Discipline	60	4	4	30	70	100
OR (instead of Elective Course 7 in Major, in the case of Honours with Research Programme)								
	URD8CJ 489	Research Methodology in Urdu	60	4	4	30	70	100
		<b>Total</b>		<b>25</b>	<b>24</b>			<b>600</b>
		<b>Total Credits for Four Years</b>			<b>177</b>			<b>4425</b>

## CABA MDTP CERTIFICATE COURSE

The one year Certificate Course in Computer Applications, Business Accounting & Multilingual DTP is shortly known as CABA-MDTP. NIELIT (DOEACC Society Chandigarh) is accrediting the CABA MDTP Centres. Dept. of Urdu is offering a one year Certificate Course in Computer Applications, Business Accounting & Multilingual DTP as an add-on Course. The department started offering this from July 2022 with the support of National Council of Promotion of Urdu Language (NCPUL). The NCPUL is an autonomous body under the Ministry of Human Resource Development (HRD), Department of secondary and higher education, Government of India.

### **NCPUL-DOEACC Certification.**

This course has been designed for transformation of Urdu speakers into productive human resources and making them part of the employable technological work force in the emerging IT scenario and penetration of computer education to grass root level. The course contents have been enriched with

- a. Information Technology Basics.
- b. Python Language with emphasis on Machine Learning and Artificial Intelligence
- c. Financial Accounting using Tally
- d. Emerging Information Technology Trends
- e. Web-Designing with HTML, DHTML and Java Script
- f. web Development using PHP
- g. Database concepts with MS- Access
- h. Converge of Urdu and DTP Software: Inpage
- I. Multimedia Applications with varied tools like Corel Draw, Photoshop, Dreamweaver and Illustrator
- j. Exposure to Personality Development

CABA-MDTP course is a modular course. The course contents of CABA-MDTP include those of DOEACC 'O' Level and CCC of DOEACC in addition to Multilingual –DTP. The contents have been designed keeping in view that there will be number of career options possible for an individual after successfully completing the Course. The students can appear for the semester examination in this Centre.



### Course structure:

This course consists of six theory modules, One Practical and One Project. The structure of the Course is indicated below:-

1. **Module I** : Fundamentals of Information Technology
2. **Module II** : Internet of technology and Web Design
3. **Module III** : Financial Accounting using Tally & Personality Development
4. **Module IV** : Emerging trends in IT
5. **Module V** : Multilingual DTP
6. **Module VI** : Artificial Intelligence and Machine Learning Python
7. **Module VII** : Practical & Project Work

### Schedule

The course will be organized in two batches of 40 students. The Class timing is from 9.00 am to 6:00 PM. One batch will be in the morning and another in the evening. The four teaching hours in a day are divided as 2 hours each for theory and practical.

### Fee Structure

Admission Fee, Examination Fee 885/-

Monthly fee of Rs. 250x12=3000/-

Total : 860+3000= 3885/-

Final examination (1st and 11nd semester) consists of objective and subjective type questions. NIELIT Chandigarh will prepare the question paper for IT component under the guidance of controller of examination. The question papers will be sent to the NCPUL centre, Examiner in sealed envelopes and shall be opened under the supervision of centre in charge and examiner

### Award of Diploma

All successful students will be awarded “Certificate in computer applications. Business accounting and multilingual DTP at the end of the academic session jointly by NCPUL and NIELIT Chandigarh.

### Details of the Faculty members

Name of the Faculty	Nature	Educational Qualification
Bejoy CB	Senior Faculty	MCA
Ruby Mol M	Senior Faculty	M.Sc Computer Science, NET
Rashida K	Junior Faculty	M.Sc Computer Science

### Diploma in Urdu

Dept. of Urdu offering One year Diploma Course in Urdu through English and Hindi medium as a certificate Course with the Support of NCPUL.

Intake Capacity 80

Total Fee : 200/-

Centre in charge : Shihabudheen P  
(Assistant Professor of Urdu)

For more details : +91 9946630680

## DEPARTMENT OF ENGLISH

The Department of English, started in 2013, was upgraded as Post-Graduate Department in 2017. The Department offers BA Functional English and MA English Language & Literature.

The programmes aim at equipping the learners linguistically competent to meet their personal, professional and academic needs in English at global standards. With the help of systematic instruction, deft use of e-contents and incorporation of web tools to instructional practices, the department ensures that each of its students is well armed linguistically to use English in real life or life-like situations with distinct mastery. In addition to this, the department takes care to host a number of interactive programs and student-centric activities capable of nurturing and pruning their holistic development like professionalism, personality, creativity and extensive academic enrichment.

The department has consistently organized many creative and academic activities to give the students enough exposure and extensive practice in many aspects of learning, communication and life skills. Regular visits to Newspaper bureaus/ Media broadcasting Centres to learn the practical sides of mass media, translating Malayalam works of reputed writers to English, publishing a full-fledged English Newspaper and a print magazine, arranging talks of academics at national and international levels and interactive sessions with great scholars and native speakers, hosting national seminars on specific topics and conducting regular inter-departmental contests make the list pretty long.

### VISION

To be a unique centre of excellence in English language education and English studies and research.

### .MISSION

- ◆ To impart quality education in the disciplines of English language and literature to the students from different social, cultural and educational background.
- ◆ To equip the learner with exceptional skills in English language and

literature to meet their personal and professional needs.

### **PROGRAM OVERVIEW: BA Functional English**

Bachelor of Arts (BA) in Functional English is a 4- year under graduation program (UG) in English with orientations on practical communication skills, media studies/journalism, ELT, Business English, English literature and content writing. It is divided in to eight semesters. In each semester students have to learn 5 courses along with a dissertation in the sixth semester. The program consists of core, complementary, elective and common courses which are designed to meet specific learning objectives/outcomes. In the end of each Semester, University conducts the end Semester Examinations and the results are published in due time.

Though a major share of the courses taught is somewhat related to English literature, the program's orientations include practical communication skills, media studies/journalism, ELT, Business English and content writing.

### **PROGRAMME SPECIFIC OUTCOMES (PSO):**

At the end of the B.A. Functional English Honours programme at Calicut University, a learner would:

PSO 01	Demonstrate a sound understanding of terminologies, theories, and concepts related to language education, communication, linguistics, translation, media, public relations, and cultural studies.
PSO 02	Communicate in English in diverse professional, academic, social, cultural and interpersonal contexts with good mastery over the four macro skills: (LSRW).
PSO 03	Analyse and interpret literary and non-literary texts critically by identifying the aesthetic richness, philosophic profundity, semantic properties, and cultural nuances.
PSO 04	Demonstrate abilities in applying English language skills in various professional settings, such as education, media, publishing, advertising, and public relations.
PSO 05	Utilize language learning technologies and digital communication tools to augment language acquisition, communication skills, creativity, and critical thinking.

PSO 06	Articulate a spirit of research and show the ability to conduct an in-depth investigation, critically analyse diverse perspectives by applying relevant methodologies, and keep updated on the recent developments and trends in the English language, literature, media studies and communication skills.
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## **FACULTY MEMBERS**

Dr. Abida Farooqui  
Associate Professor & Head

PhD, MPhil , NET (JRF)  
PGDHRM  
#9446764091

Dr. Abdul Latheef Vennakkadan  
Assistant Professor  
Class Tutor: 1st year MA

PhD, MA. (Eng) MA (Ling)  
PGCTE, PGDCE., Dip  
TESOL(UK), NET, BEd.  
#7034070214

Mr. Adulatheef Kampuravan  
Assistant Professor

MA, B.Ed, NET  
# 8592063007

Ms. Muhsina M  
Assistant Professor  
Class Tutor: 2nd year MA

MA, M Phil, BEd, NET  
#9895379590

Mrs. Saliha Rehmani  
Assistant Professor  
Class Tutor: 3rd year BA

MA, NET  
#7306356267

Dr. Indulekha KR  
Assistant Professor

PhD, MPhil, MA, BEd, NET  
#9495591438

Mr. Gireesh. C  
Assistant Professor  
Class Tutor: 2nd year BA

MA, NET, B.Ed  
#9447007248

Ms. Abdulkareem Aseena K  
Assistant Professor  
Class Tutor: 3rd Year BA

MA, NET  
#9633411242

Ms.Hima J Babu  
Class Tutor: 1st Year BA

MA, NET, B.Ed  
#9497265068

# BA FUNCTIONAL ENGLISH HONOURS PROGRAMME

## COURSE STRUCTURE FOR PATHWAYS

Major with Minor

Semester	Course Code	Course Title	Total Hours	Hours/Week	Credits	Marks		
						Internal	External	Total
1	FEN1MN100	Introduction to Functional English I	60	4	4	30	70	100
	ENG1FA 101 (1A)	Ability Enhancement Course 1– English	60	4	3	25	50	75
	Minor 1	Group 1- Professional English English for Digital Communication (vocational minor)	60	4	4	30	70	100
	Minor 2	Group 2- English for Career English for BUSINESS communication	60	4	4	30	70	100
	MDC	Vocabulary in Use	45	3	3	25	50	75
		Ability Enhancement Course 2 – Additional Language	45	3	3	25	50	75
		<b>Total</b>		<b>22</b>	<b>21</b>			<b>525</b>
2	FEN2MN100	Core Course 2 in Major – Introduction to Functional English II	60	4	4	30	70	100
	Minor 3	AI and English Language Learning	60	4	3	25	50	75
	Minor 4	Professional English For Career Advancement	60	4	4	30	70	100
	ENG2 FA 103(1A)	Ability Enhancement Course 3– English	60	4	4	30	70	100
		Ability Enhancement Course 4 – Additional Language	45	3	3	25	50	75

		Multi-Disciplinary Course 2 – Other than Major	45	3	3	25	50	75
		<b>Total</b>		<b>22</b>	<b>21</b>			<b>525</b>
3	FEN3CJ 201	Core Course 3 in Major– British Literature from Chaucer to Romantics	60	4	4	30	70	100
	FEN3CJ 202/ FEN3MN200	Core Course 4 in Major – English Praxis	60	4	4	30	70	100
	Minor 5	Writing for Media	60	4	3	25	50	75
	Minor 6	Trade Language 1	60	4	3	25	50	75
	MDC	Multi-Disciplinary Course 3 Kerala Knowledge System	45	3	3	25	50	75
	ENG3FV 108 (1A)	Value added course 1	45	3	3	25	50	75
		<b>Total</b>		<b>22</b>	<b>20</b>			<b>550</b>
4	FEN4CJ 203	Core Course 5 in Major- Introduction to Phonetics	60	4	4	30	70	100
	FEN4CJ 204	Core Course 6 in Major – Writing for Academic Purpose	60	4	4	30	70	100
	FEN4CJ 205	Core Course 7 in Major – Introduction to Journalism	60	4	4	30	70	100
	ENG4FV 109 (1A)	Value-Added Course 2 English	45	3	3	25	50	75
		Value-Added Course 3 Additional Language	45	3	3	25	50	75
	ENG4FS 111 (1A)	Skill Enhancement Course 1 – English	60	4	3	25	50	75
		<b>Total</b>		<b>22</b>	<b>21</b>			<b>525</b>
5	FEN5CJ 301	Core Course 8 in Major – Content Writing: Principles and Practice	60	4	4	30	70	100

	FEN5CJ 302	Core Course 9 in Major – English Language Teaching (ELT)	60	4	4	30	70	100
	FEN5CJ 303	Core Course 10 in Major– Literary Criticism and Theory	60	4	4	30	70	100
		ElectiveCourse 1 in Major	60	4	4	30	70	100
		ElectiveCourse 2 in Major	60	4	4	30	70	100
		Skill Enhancement Course 2	45	3	3	25	50	75
		<b>Total</b>		<b>23</b>	<b>23</b>			<b>575</b>
6	FEN6CJ 304/ FEN8MN304	Core Course 11 in Major– British Literature from the 19th Century to the Present	60	4	4	30	70	100
	FEN6CJ 305/ FEN8MN305	Core Course 12 in Major– Introduction to Linguistics	60	4	4	30	70	100
	FEN6CJ 306/ FEN8MN306	Core Course 13 in Major– Divergent Narrat	60	4	4	30	70	100
		ElectiveCourse 3 in Major	60	4	4	30	70	100
		ElectiveCourse 4 in Major	60	4	4	30	70	100
	FEN6FS 113	Skill Enhancement Course 3 – Translation for Visual Media	45	3	3	25	50	75
	FEN6CJ 349	Internship in Major (Credit for internship to be awarded only at the end of Semester 6)	60		2	50		50
		<b>Total</b>		<b>23</b>	<b>25</b>			<b>625</b>
		<b>Total credits for 3 years</b>			<b>133</b>			<b>3325</b>
7	FEN7CJ 401	Core Course 14 in Major– Advanced English Language Teaching	60	4	4	30	70	100
	FEN7CJ 402	Core Course 15 in Major– Fundamentals of Aesthetics	60	4	4	30	70	100



	FEN7CJ 403	Core Course 16 in Major– Digital Humanities	60	4	4	30	70	100
	FEN7CJ 404	Core Course 17 in Major– Advanced Linguistic	60	4	4	30	70	100
	FEN7CJ 405	Core Course 18 in Major– Philosophy of Communication	60	4	4	30	70	100
		<b>Total</b>		<b>20</b>	<b>20</b>			<b>500</b>
8	FEN8CJ 406/ FEN8MN406	Core Course 19 in Major– Philosophical Reflections on Language	60	4	4	30	70	100
	FEN8CJ 407/ FEN8MN407	Core Course 20 in Major– Advanced Course in Translation	60	4	4	30	70	100
	FEN8CJ 408/ FEN8MN408	Core Course 21 in Major– Advanced Creative Writing	60	4	4	30	70	100
	Or (instead of core courses 9-21 in major)							
	FEN8CJ 449	Project (in Honours programme)	360	12	12	60	140	200
	FEN8CJ 499	Research Project (in Honours with Research programme)	360	12	12	90	210	300
		Elective Course 5 in Major / Minor Course 7	60	4	4	30	70	100
		Elective Course 6 in Major / Minor Course 8	60	4	4	30	70	100
		Elective Course 7 in Major / Minor Course 9 / Major Course in any Other Discipline	60	4	4	30	70	100
	OR (instead of Elective Course 7 in Major, in the case of Honours with Research Programme)							
	FEN8CJ 489	Methodology of Research in Humanities	60	4	4	30	70	100
		<b>Total</b>		<b>24</b>	<b>24</b>			<b>600</b>
		<b>Total Credits for Four Years</b>			<b>177</b>			<b>4425</b>

## **PROGRAM OVERVIEW: MA English Language & Literature**

MA English is a 2-year post graduate course in English language and literature. . It is divided into four semesters in each of which students have got to study four courses along with a dissertation in the last semester. The courses cover English literary studies, theories, criticism and pedagogy, Linguistics, ELT, writing for the media and other courses.

### **PROGRAM OBJECTIVES**

The program aims at giving ample exposure and in-depth familiarity with diverse aspects of literature written across the world in different genres. The sixteen courses to be done to complete the program intend to prepare the learners to appreciate literature written in English and other regional languages, to critically analyze literary texts to uncover semantic underpinnings dexterously woven between lines, and to get profound insights to the organisation, complexity and workings of the English language. Another primary objective of the program is to ensure the students advanced mastery over all the four macro skills of English.

### **PROGRAM OUTCOMES**

By successfully completing the program, learners are expected to develop:

- ◆ Very good command over all the macro skills of English.
- ◆ An aptitude for and Interest in English language and Literature.
- ◆ Critical and analytical faculties to read and interpret literatures written in English.
- ◆ Creative abilities to produce their own literary works.
- ◆ Life skills and critical thinking abilities to meet varied challenges in life.

### **PhD**

The Department of English became an approved Centre for Research in English Studies under University of Calicut in 2024. The admission to PhD programs in English is done based on the guidelines of Calicut university, norms of UGC and Kerala Government.

The admission notification, from time to time, can be seen in the given link

<https://dor.uoc.ac.in/>

Research Supervisors

1. Dr. Abdul Latheef V
2. Dr. Abida Farooqui

## DEPARTMENT OF MATHEMATICS

The Department of Mathematics, established in 2013, was upgraded as a Post-Graduate Department in 2017. The Department offers BSc Mathematics, a UG degree program with Statistics and Computer Science as complementary subjects, and MSc Mathematics. The sanctioned intake for BSc is 24 whereas MSc has a sanctioned strength of 12 students.

### VISION

To be one of the best mathematical centres in the country by creating eminent mathematicians with research aptitude, knowledge and social commitment.

### MISSION

- ♦ To provide excellent foundation for acquiring mathematical knowledge by imparting quality education.
- ♦ To create congenial academic ambience that stimulates students' critical as well as analytical thinking and mathematical reasoning.

### PROGRAM OVERVIEW (BSc Maths)

BSc Mathematics is a 4-year graduate program in Mathematics. The course is divided into 8 semesters of which first 4 semesters contain English and second language (Malayalam/Arabic/Hindi/Urdu) courses. Statistics and Computer Science are included in the curriculum as subsidiary papers. Mathematics papers include Calculus, Geometry, Vector Calculus, Analysis, Algebra, Number Theory, Discrete Mathematics and Linear Programming.

### PROGRAMME SPECIFIC OUTCOMES (PSO):

At the end of the B.Sc. Mathematics Honours Programme at Calicut University, a student would:

PSO 1	Programme Specific Outcome (Major)
PSO 2	Advanced Mathematical Knowledge: Understand core mathematical abstract concepts/theories and demonstrate a high level of mathematical rigor and logical reasoning
PSO 3	Modelling and Problem-Solving Skills: Apply mathematical techniques to solve complex problem situations across

	various domains and interpret the result, demonstrating critical thinking and analytical skills.
PSO 4	Computational Proficiency: Apply mathematical understanding to solve problems and explicitly work out step by step either by self or by software based computational tools.
	Programme Specific Outcome (Minor)
PSO 5	Mathematics Proficiency: Demonstrate a strong understanding of mathematical principles and problem solving
PSO 6	Interdisciplinary Integration: Integrate Mathematics with relevant disciplines to develop more holistic approaches to solve problems, leading to innovative solutions and advancements in various fields.

## FACULTY MEMBERS

Dr. Manjusha OT  
Associate Professor & Head

MSc, Ph. D, NET, SET, B.Ed  
#9846259354

Dr. Joymon Joseph. P  
Associate Professor

PhD,MSc,NET  
#9447313010

Dr. Ratheesh K.P.  
Associate Professor  
Class Tutor : 2nd Year B.Sc

PhD, UGC-CSIR(JRF-NET),  
MSc, SET, BEd  
#9497493857

Dr. Ashraf PK  
Associate Professor  
Class Tutor: 1st year B.Sc

PhD,MSc, BEd,NET, SET  
#9497385907

Dr. Mubeen M  
Assistant Professor

MSc Mathematics, UGC NET, Ph.D  
#9497712938

Class Tutor 1st Year [& 2nd Year M.Sc](#)

Dr. Vandana PT  
Assistant Professor  
Class Tutor: 3rd year B.Sc

M.Sc., M.Phil., Ph.D  
#9447276843

Ms. Niranjana KK  
Assistant Professor (Contract)

Msc (Statistics)  
#7025433367

Anupama T  
Assistant Professor (Contract)

M.Sc Computer Science, UGC NET  
#9544183443

## B.Sc MATHEMATICS HONOURS WITH RESEARCH PROGRAMME

### COURSE STRUCTURE FOR PATHWAYS

Major with Minor

Semester	Course Code	Course Title	Total Hours	Hours/ Week	Credits	Marks		
						Internal	External	Total
1	MAT1CJ101 /MAT1MN100	Core Course 1 in Major – Differential Calculus	60	4	4	30	70	100
	CSC1MN 102	Python Programming	75	5	4	30	70	100
	STA1MN101	Descriptive Statistics for Data Science	75	5	4	30	70	100
	ENG1FA 101(2 )	Ability Enhancement Course 1– English (with Theory T & Practicum P)	60	4	3	25	50	75
		Ability Enhancement Course 2 – Additional Language	45	3	3	25	50	75
		Multi-Disciplinary Course 1 Mathematics for Competitive Exams Part-1	45	3	3	25	50	75
		<b>TOTAL</b>						<b>525</b>
2	MAT2CJ101/ MAT2MN100	Core Course 2 in Major – Integral Calculus	60	4	4	30	70	100
	CSC2MN 102	Introduction to Data Science	75	5	4	30	70	100
	STA2MN101	Probability theory I	75	5	4	30	70	100
	ENG2FA 103(2)	Ability Enhancement Course 3– English	60	4	3	25	50	75
		Ability Enhancement Course 4 – Additional Language	45	3	3	25	50	75
		Multi-Disciplinary Course 1 – Mathematics for Competitive Exams Part-2	45	3	3	25	50	75

		<b>TOTAL</b>						<b>525</b>
3	MAT3CJ201	Core Course 3 in Major– Multi Variable Calculus (with Theory T & Practicum P)	75	5	4	30	70	100
	MAT3CJ202/ MAT3MN200	Core Course 4 in Major– Matrix Algebra	60	4	4	30	50	100
	CSC3MN 202	Introduction to AI and Machine Learning	75	5	4	30	70	100
	STA3MN201	Statistical inference using R	75	5	4	30	70	100
		Multi-Disciplinary Course 3 – Kerala Knowledge System	45	3	3	25	50	75
	ENG3FV108 (2)	Value- Added Course 1 – English	45	3	3	25	50	75
		<b>TOTAL</b>						<b>550</b>
4	MAT4CJ203	Core Course 5 in Major Real Analysis I	45+ 30	3+ 2	3+ 1	30	70	100
	MAT4CJ204	Core Course 6 in Major – Basic Linear Algebra	60	4	4	30	70	100
	MAT4CJ205	Core Course 7 in Major – Fundamentals of Python and SageMath (with Theory T & Practical P)	45+ 30 (T+P)	3+ 2 (T+P)	3+ 1 (T+P)	30	70	100
	ENG4FVI09 (2)	Value-Added Course 2 -English	45	3	3	25	50	75
		Value-Added Course 3 Additional Language	45	3	3	25	50	75
	ENG4FSI 11 (2)	Skill Enhancement Course 1 - English	30+ 30	2+ 2	2+ 1	25	50	75
		<b>Total</b>		<b>24</b>	<b>21</b>			<b>525</b>
5	MATSCJ301	Core Course 8 in Major -Real Analysis II	45+ 30	3+ 2	3+ 1	30	70	100

	MATSCJ302	Core Course 9 in Major Abstract Algebra I	60	4	4	30	70	100
	MAT5CJ303	Core Course 10 in Major-Complex Analysis I	60	4	4	30	70	100
		Elective Course 1 in Major	60	4	4	30	70	100
		Elective Course 2 in Major	60	4	4	30	70	100
		Skill Enhancement Course 2	45	3	3	25	50	75
		<b>Total</b>		<b>24</b>	<b>23</b>			<b>575</b>
6	MAT6CJ304/ MAT8MN304	Core Course 11 in Major - Complex Analysis II (For choosing this course as minor from other departments, students must have acquainted themselves with necessary contents of MAT5CJ303, as prerequisites)	60	4	4	30	70	100
	MAT6CJ305/ MAT8MN305	Core Course 12 in Major - Elementary Number Theory	60	4	4	30	70	100
	MAT6CJ306/ MAT8MN306	Core Course 13 in Major- Methods of Differential Equations	60	4	4	30	70	100
		Elective Course 3 in Major	60	4	4	30	70	100
		Elective Course 4 In Major	60	4	4	30	70	100
	MAT6FSI13	Skill Enhancement Course 3 - Data Science with Python1	45	3	3	25	50	75
	MAT6CJ349	Internship in Major (Credit for internship to be awarded only at the end of Semester 6)	60		2	50	-	50

		<b>Total</b>		<b>23</b>	<b>25</b>			<b>625</b>
		<b>Total Credits for Three Years</b>			<b>133</b>			<b>3325</b>
7	MAT7CJ401	Core Course 14 in Major - Mathematical Analysis	45+30	3+2	3+1	30	70	100
	MATICJ402	Core Course 15 in Major - General Topology	45+30	3+2	3+1	30	70	100
	MAT7CJ403	Core Course 16 in Major - Abstract Algebra II	45+30	3+2	3+1	30	70	100
	MATICJ404	Core Course 17 in Major - Linear Algebra	45+30	3+2	3+1	30	70	100
	MAT7CJ405	Core Course 18 in Major - Discrete Mathematics	45+30	3+2	3+1	30	70	100
		<b>Total</b>		<b>25</b>	<b>20</b>			<b>500</b>
8	MAT8CJ406/ MAT8MN406	Core Course 19 in Major-Basic Measure Theory	45+30	3+2	3+1	30	70	100
	MAT8CJ407 / MAT8MN407	Core Course 20 in Major - Number Theory	60	4	4	30	70	100
	MAT8CJ408/ MAT8MN408	Core Course 21 in Major - Differential Equations	60	4	4	30	70	100
	OR (instead of Core Courses 19 to 21 in Major)							
	MAT8CJ449	Project (in Honours programme)	360*	13*	12	90	210	300
	OR (instead of Core Courses 19 to 21 in Major)							
	MAT8CJ499	Project (in Honours with Research programme)	360*	13*	12	90	210	300
		Elective Course 5 in Major I Minor Course 7	60	4	4	30	70	100
		Elective Course 6 in Major I Minor Course 8	60	4	4	30	70	100
		Elective Course 7 in Major Minor Course 9 Major Course in any Other Discipline	60	4	4	30	70	100



	OR (instead of Elective Course 7 in Major, in the case of Honours with Research Programme)						
MAT8CJ489	Research Methodology in Mathematics	60	4	4	30	70	100
	<b>Total</b>		<b>25</b>	<b>24</b>			<b>600</b>
	<b>Total Credits for Four Years</b>			<b>177</b>			<b>4425</b>

## PROGRAM OVERVIEW: MSc Maths

M.Sc. Mathematics is a 2-year post graduate (PG) programme in Mathematics. It is divided into 4 semesters and covers 15 core courses, 4 elective courses and a project in the last semester. The courses offered include Mathematical Analysis, Algebra, Number Theory, Discrete Mathematics and Linear Programming.

## PROGRAM OBJECTIVES

The main objective of this program is to enhance mathematical skills and understand the fundamental concepts of pure and applied mathematics. It aims to nurture the interests of the students towards problem solving aptitude and to cultivate a mathematical way of problem solving. Further, it aims at motivating students for research in mathematical sciences.

## PROGRAM OUTCOMES

By successfully completing the program, learners are expected to develop:

- ♦ Students master the mathematical way of problem solving.
- ♦ Students attain the ability to identify, formulate and solve challenging problems in Mathematics.
- ♦ Students become employable; they will be eligible for career opportunities in R&D, teaching and other various industries.
- ♦ Students are aware of their professional, social and ethical responsibilities.

## PhD

The Department of Mathematics became an approved Centre for Research in Mathematics under University of Calicut in 2024. The admission to PhD programs in Mathematics is done based on the guidelines of Calicut university, norms of UGC and Kerala Government.

The admission notification, from time to time, can be seen in the given link

<https://dor.uoc.ac.in/>

## ALLIED DEPARTMENTS

In addition to the major departments offering UG/PG programs, there are allied departments like Malayalam, Hindi, Arabic, French, Computer Science and Physical Education which teach courses mandatory for successfully completing the degree programs offered by the major departments. These non-major departments extend their support to the overall growth of the college by hosting co-curricular programs which are specifically connected to their discipline.

Mr. Habeebu Rehman KP M.P.Ed, NET, NSNIS	Asst Prof. of Physical Education #9447406059
Ms. OP Rajila MA, NET, B.Ed	Asst Prof of Hindi #8129337760
Mr. Praveen Raj K MA, BEd, NET	Asst Prof of Malayalam #9605052626
Dr. Anvar Koyamburavan PhD, MA, NET	Asst Prof of Arabic #9497364866

## SHORT-TERM COURSES

The departments in the college, in addition to the regular programs, offer short-term courses which are categorized into add-on courses and certificate courses. The add-on courses primarily aim at sharpening the skills of the learners in the disciplines they major in. These courses are exclusively designed by the departments for their own students with the aim of honing their skills in the discipline concerned.

The certificate courses, on the other hand, are meant for students from any departments and are basically meant to prepare them for competitive examinations and to equip them with better employability skills. All these short-term courses have their own well- stated objectives, modules, and course outcomes which are realized with the help of course work and systematic instruction. The details of all the

short-term courses offered by various departments in the college are given on the college website( <https://gasckondotty.ac.in/courses/short-term/>). The table gives brief information about them.

<b>Dept of English</b>	
<b>Course Name &amp; Code</b>	<b>Course Type</b>
Literary & Critical Aptitude for Academic Achievements GASCKCENGA01	Add-on
Cambridge English Upskill Courses GASCKENGCI	Certificate
<b>Dept of Mathematics</b>	
Introduction to Latex GASCKMATA01	Add-on
Mathematics for Competitive Exams GASCKMATC01	Certificate
<b>Dept of Urdu</b>	
NCPUL DOEACC (NIELIT -Chandigarh) certification	Add-on
Diploma in Urdu language (NCPUL)	Certificate
<b>Dept of THM</b>	
GASCKBTHMC01: The Incredible India Tourist Facilitator Certification (IITFC) (Under Ministry of Tourism, govt. of India)	Certificate
GASCKBTHMA02 Guest Service association	Add-on
<b>Dept of Commerce</b>	
GASCKCOM02 GST Course - (ICAI)	Certificate
Financial Accounting with Tally GASCKCOM01	Add-on
<b>Dept of Physical Education</b>	
Life Skill Course- (PRAGMATICA) GASCKPC01	Certificate 25

<b>Dept of Computer Science</b>	
Basic Computer Skills GASCKCSC01	Certificate
<b>Dept of English/Mathematics</b>	
Certificate Course in Research Methodology GASCKCCRM	Certificate

## FEES

The fees that students have to pay generally fall into two categories. Fees to be paid to the Government, and Fees to be paid to the University. Besides this, the first year students are also required to pay contribution to the PTA. The Government fees include tuition fees, CDC, Fees, Library Fees, Lab fee, sports fee, magazine fee, Caution deposit, CDC fee etc. The fee to be paid to the University are fee related to examination, and mark lists, which is to be paid during the registration of each semester examination.

The students who are economically backward / belong to SC-ST, OEC community, who are blind etc are eligible for various fee concessions.

## GOVERNMENT FEES

The Government Fees are to be paid once every year. First year students have to pay this while taking admission, and students of 2nd year / 3rd year have to pay during the beginning of the academic year.

### FIRST YEAR

	<b>BA / BCOM</b>	<b>BSC MATHS</b>	<b>BTHM</b>	<b>MA ENGLISH</b>	<b>MSC MATHS</b>
Tuition fee	1050	1050	1050	1890	1890
Admission fee	80	80	80	160	160
Calendar fee	35	35	35	35	35
Library fee	105	105	105	105	105
Lab fee	0	160	420	0	0
Athletic fee	105	105	105	105	105
Stationary fee	55	55	55	55	55

Association fee	55	55	55	55	55
Magazine fee	55	55	55	55	55
V. edn	30	30	30	30	30
SAF	10	10	10	10	10
W.S	10	10	10	10	10
MI	10	10	10	10	10
CD	360	360	360	600	600
A. Form	55	55	55	55	55
U. U	85	85	85	85	85
Sports Affiliation	280	280	280	280	280
<b>TOTAL</b>	<b>2380</b>	<b>2540</b>	<b>2800</b>	<b>3540</b>	<b>3540</b>

### **I YEAR (admn)**

Tuition fees	1050	1050	1050	1890	1890
CD	360	360	360	600	600
A. FORM	55	55	55	55	55
Spl . fee	550	710	970	630	630
<b>TOTAL</b>	<b>2015</b>	<b>2175</b>	<b>2435</b>	<b>3175</b>	<b>3175</b>

### **SECOND YEAR**

	<b>BA / BCOM</b>	<b>BSC MATHS</b>	<b>BTHM</b>	<b>MA ENGLISH</b>	<b>MSC MATHS</b>
Tuition fee	1050	1050	1050	1890	1890
Admission fee	0	0	0	0	0
Calendar fee	35	35	35	35	35
Library fee	105	105	105	105	105
Lab fee	0	160	420	0	0
Athletic fee	105	105	105	105	105
Stationary fee	55	55	55	55	55
Association fee	55	55	55	55	55
Magazine fee	55	55	55	55	55
V.edn fee	30	30	30	30	30

SAF	10	10	10	10	10
W.S.	10	10	10	10	10
MI				10	10
CD	0	0	0	0	0
A. Form	0	0	0	0	0
U.U	85	85	85	85	85
Sports Affiliation	280	280	280	280	280
<b>TOTAL</b>	<b>1875</b>	<b>2035</b>	<b>2295</b>	<b>2725</b>	<b>2725</b>

### THIRD YEAR

	<b>BA / B. COM</b>	<b>BSC MATHS</b>	<b>BTHM</b>
Tuition fee	1050	1050	1050
Admission fee	0	0	0
Calendar fee	35	35	35
Library fee	105	105	105
Lab fee	0	160	420
Athletic fee	105	105	105
Stationary fee	55	55	55
Association fee	55	55	55
Magazine fee	55	55	55
V. edn fee	30	30	30
SAF	10	10	10
W.S fee	10	10	10
MI fee	10	10	10
CD	0	0	0
A. Form	0	0	0
U.U	85	85	85
Sports Affiliation	280	280	280
<b>TOTAL</b>	<b>1885</b>	<b>2045</b>	<b>2305</b>

<b>OTHER FEE / FINE</b>	
Fine	15
Readmission	55
Late fee for TC	55
Duplicate TC	105
Duplicate ID	55

### **EXAMINATION FEE**

Fee to the university is to be paid during the registration for each semester examination. Students writing arrears / improvement have to pay fee for that examination, and do not get fee concession for the paper.

### **EXAMINATION FEE - FIRST YEAR STUDENTS**

	<b>1<sup>st</sup> SEM</b>	<b>2<sup>nd</sup> SEM</b>	<b>TOTAL (Rs.)</b>
B A Functional English	445	445	890
B A Urdu	445	445	890
B Sc. Maths	485	485	970
B Com	445	445	890
BTHM	1270	1270	2540
MA ENGLISH	585	585	1170
MSC MATHS	670	670	1340

### **EXAMINATION FEE - SECOND YEAR STUDENTS**

	<b>3<sup>rd</sup> SEM</b>	<b>4<sup>th</sup> SEM</b>	<b>TOTAL (Rs.)</b>
B A Functional English	445	445	890
B A Urdu	445	445	890
B Sc. Maths	445	505	950
B Com	445	445	890
BTHM	1490	1155	2645
MA ENGLISH	585	910	1495
MSC MATHS	670	995	1665

## EXAMINATION FEE - THIRD YEAR STUDENTS

	3 <sup>rd</sup> SEM	4 <sup>th</sup> SEM	TOTAL (Rs.)
B A Functional English	445	645	1090
B A Urdu	445	730	1175
B Sc. Maths	445	730	1175
B Com	485	690	1175
BTHM	1040	1755	2795

## SCHOLARSHIPS

The college has many scholarships for the students. Scholarships are provided as lump sum grant, pocket money to meet their educational expenses for purchasing books, bus fair, examination fee, hostel expense etc. Most of these scholarships are available online through national scholarship portal [www.scholarships.gov.in](http://www.scholarships.gov.in) or through the scholarships website of the directorate of collegiate education [www.dcescholarship.kerala.gov.in](http://www.dcescholarship.kerala.gov.in).

### Scholarship Officer:

Ms. Abdulkareem Aseena K, Assistant Professor of English, Mob: 9633 411 242

### IMPORTANT:

1. To continue receiving scholarships, the students have to maintain 75% or more monthly attendance.
2. Students will have to pass in every semester to continue to receive most of the scholarships.

The following are the important scholarships available for students:

1. E-Grants Scholarship
2. Post Metric Scholarship
3. Central Sector Scholarship
4. Suvarna Jubilee Scholarship
5. State Merit Scholarship
6. CH Muhammed Koya Minority Girls Scholarship
7. Prof. Joseph Mundasseri Cash Award scholarship



8. Snehapoorvam Scholarship
9. Sahitya Prathibha Scholarship Cash Award
10. Blind/ PH Scholarship
11. Samunnathi Scholarship
12. Board Scholarships

### **E-Grantz Scholarship**

<http://www.e-grantz.kerala.gov.in/>

**Target students:** Scheduled castes, other eligible communities, OBCs and other communities who are socially and economically backward including forward castes.

No income limit for SC, ST and OEC. There is an annual income limit of Rs.100000/- for others.

**For SC/ST :** Lump sum grant, Monthly stipend (day scholars) + Pocket Money (hostelers) Reimbursement of Tuition Fee, Special fee and examination fee in full without income limit.

For UG 1190+600, For PG 1570+ 600

**For other categories :** UG: Reimbursement of tuition fee, special fee and exam fee

PG: Reimbursement of tuition fee, Monthly stipend, Lumpsum grant, special fee and exam fee

### **Post-Matric Scholarship For Minorities**

Scholarship amount: Admission and Course/Tuition Fee and Maintenance allowance

#### **Eligibility:**

- ♦ Should be a first year student of Under Graduate or Post Graduate course
- ♦ Should belong to Minority Community
- ♦ Should have scored 50% or above in the qualifying Examination.
- ♦ The Annual Family Income should not exceed Rs. 2 Lakhs
- ♦ Scholarships will not be given to more than two students in a family.

### **Central Sector Scholarship**

Rate of Scholarship 10000/-Annum

**Eligibility:**

1. Meritorious Scholarship (85 % and Above)
2. Lower Income
3. Online Registration started from 23/07/2018
4. Income limit 4.5 Lakh

**Suvarna Jubilee Merit Scholarship**

Scholarship amount: Rs.10,000 per year

**Eligibility:**

- ◆ Should be a first year student of Under Graduate or Post Graduate course
- ◆ Should belong to BPL family.
- ◆ Should have scored 50% or above in the qualifying Examination.

**State Merit Scholarship**

Scholarship Amount:

UG: Rs. 1250/- per annum

PG: Rs. 1,500/- per annum

**Eligibility:**

- ◆ Should be a first year student
- ◆ Should have scored 50% or above in the qualifying Examination.
- ◆ Family annual income should not exceed 1 Lakh.

**C H Muhammedkoya Scholarship**

Scholarships Amount

- ◆ Under Graduates: Rs. 5,000/Year
- ◆ Post Graduates: Rs. 6,000/Year
- ◆ Professional Courses: Rs. 7,000/Year
- ◆ Hostel Stipend: Rs. 13,000/Year

**Eligibility Conditions:**

1. Should belong to Muslim, Latin, Converted Christian community
2. Should be a GIRL student
3. Should have scored 50% or above in the qualifying Examination.

4. Family Annual income should not exceed 8 Lakhs.
5. Those who apply for Hostel stipend should be staying in recognized hostels.
6. Those who are eligible for hostel stipend will not be eligible for scholarship.

### **Higher Education Scholarship**

Scholarship Amount:

- ◆ UG Rs 12000 First Year, Rs.18000 Second and 24000 Final year
- ◆ PG Rs.40000 First Year, Rs.60000 year Second year

**Eligibility:**

1. All first-year students
2. None creamy layer certificate

### **Prof. Joseph Mundassery Scholarship Award**

**Scholarship Amount:**

Degree: Secured 80% Rs.15,000 Pg: Secured 75% Rs.15000

**Eligibility**

1. Should belong to Muslim, Christian, Sikh, Buddha, Parsis, Jain community
2. Family Annual income should not exceed 8 Lakhs

### **Vidyasamunnathi Merit Scholarship for Forward Caste**

**Scholarship Amount**

- ◆ Rs.6000 per annum for UG
- ◆ Rs.10000 per Annum for PG

Web site: kswcfc.org

### **Snehapoorvam Scholarship**

**Scholarship amount:** Rs.10000 per annum

Eligibility: Father / Mother is not alive

### **Blind /PH Scholarships**

**Scholarship amount:**

- ◆ Fee Charges for Blind students with family annual income below Rs. 2.5 lakhs

- ◆ Hostel charges for all PH students who are hostellers and whose family annual income is below Rs. 4.5 lakhs/-
- ◆ Boarding charges for all PH students who are day scholars and whose family annual income is below Rs. 4.5 lakhs

### **Board Scholarships (Offline)**

**Eligibility:** Students whose parents are

- ◆ Building & Other Construction workers
- ◆ Fisheries etc

### **Art Scholarship (Offline)**

**Eligibility:**

For students who secured A Grade in state Kalotsav of Previous year

Items : Nadodi Nritham, Kerala Nadanam, Mohiniyattam, Lalitha ganam, Shasthreeya Sangeetham, Katha Kali

### **Sahithya Prathibha Scholarship(Offline)**

**Eligibility:**

For students who secured A Grade in state Kalotsav of 2019-20

Katha Rachana, Kavitha Rachana, Upanyasam

## **RULES FOR ISSUING TRANSFER CERTIFICATE**

No transfer certificate will be issued to those from whom there are any dues to the college. No fee will be levied from those who apply for T.C. within one year after leaving the college. A fee of Rs. 50 will be levied from those who apply for T.C. after the lapse of one year from the date of leaving the college. An additional fee of ` 100 will be levied from those who apply for duplicate copy of the T.C. with the recommendation of the First Class Magistrate.

Every student should take his/her T.C at the end of his/her course and produce it when he/she is admitted for the next course.

## **COLLEGE LIBRARY RULES**

The General library is sub-divided into:

Reference library

Lending library

Reference library - Books in the reference library and books which are

rare and out of print are intended for reference and consultation only within the library and reading room. These shall not be removed from the library except with the special sanction of the Principal.

*Lending Library* - The issue of books from the lending library will be governed by the following rules:

- i. Each student is allowed to take two books at a time from the lending library.
- ii. No book shall be kept for more than fifteen days by a borrower. If the book is not returned when due or called for, a fine of Rs.1.00 per day of default will be levied.
- iii. The Principal may recall any book loaned to a student at any time.
- iv. All markings, under linings etc., in the books are punishable with a fine or with replacement. Books should be returned intact.
- v. The student must satisfy himself as to whether book issued to him is in sound condition and if it is not, bring the matter to the notice of the Librarian. For all damages to books noticed at the time of their return to the library, the borrower will be held responsible and he will have to pay the cost of replacement along with fine levied by the Principal.
- vi. If a book is lost by the borrower he/she must pay the cost of replacement together with any fine that the Principal may impose upon him/her.
- vii. All books taken by the teaching and non-teaching staff are to be returned in time for the annual stock verification.

### **IDENTITY CARD**

Identity cards will be issued to the students at the time of admission. The card should be kept carefully and the same should be in possession whenever a student is inside the college campus and produce whenever demanded by any member of the staff. Duplicate identity card will be issued only in exceptional cases on payment of a fine of Rs.55.

### **ATTENDANCE AND LEAVE**

1. Every student shall put in a minimum attendance of 75% of term days.
2. The college shall put in a minimum of 180 working days exclusive of examination days.
3. No student shall be absent from the College without leave

application. Where absence is due to unforeseen causes, the application for leave must be made as soon as possible and in no case later than the first day of return to the college.

4. All applications for leave from students will be entertained only if they are recommended by the Tutors concerned. The application should be accompanied by Medical Certificates if the absence is due to illness for more than 5 working days.
5. Students who absent themselves for one hour during the morning session will be reckoned as absent for half a day and similarly for the afternoon.
6. If a student is absent without leave for a month his/her name may be struck off from the rolls unless the Principal is satisfied that the failure to apply for leave was due to unavoidable reasons.
7. The Semester end Attendance Progress Certificate (APC) for admission to the University Examination will in no case be granted unless the student's progress and conduct have been satisfactory and unless the student has attended at least 75% of the total working days.

### **GENERAL CODE OF ETHICS**

- ◆ Students have to keep the identity card and college Calendar with them always and produce the identity card when demand by the college authorities.
- ◆ Perfect discipline and decorum should be maintained in the class rooms and in the college campus
- ◆ Do not enter or leave a class in session without the permission of the teacher.
- ◆ Students shall not smoke, chew pan in the premises of the college.  
Do not participate in
  - o any agitation directed against constituted authority
  - o any meeting likely to excite disloyalty or disaffection; towards the Government
  - o any movement likely to promote communal ill-feeling
- ◆ Do not disfigure college walls, desks or benches with writing or engravings of any description. Students shall not loiter through the corridors or along the verandahs during class hours
- ◆ No meeting or entertainment shall be organized or any fund

collected in the College without the permission of the Principal

- ◆ Students who go over to other college or institutions to take part in acts of indiscipline such as demonstration or strikes will be punished.
- ◆ The dress worn shall always be clean, sober and dignified. All should observe strict modesty in dress and manners
- ◆ Students should take note of the notifications put on the notice boards every day before they leave the college. Failure to look at the notice board will not be an excuse for any omission or commission.
- ◆ In regard to all matters of conduct in and outside the college not specially mentioned herein, staff and students are expected to conduct themselves in such a way as to maintain the fair name of the college as well as their own.
- ◆ The Principal shall have the power to inflict the following punishments: fine, cancellation of attendance, forfeiture of educational concession and scholarship, suspension, compulsory issue of T. C. etc.
- ◆ Promotion to higher class, selection for University Examination and issue of progress, attendance or conduct certificates are matters absolutely within the discretion of the Principal.
- ◆ Irregular attendance, insubordination to teachers, habitual inattention to class work, obscenity in word or act are sufficient reasons for punishment measures.
- ◆ Staff and students shall not misuse cell phones in the class room.
- ◆ Two-wheelers and Four wheelers shall be parked only at the parking area.

### **CODE OF CONDUCT FOR STUDENTS**

- ◆ Be punctual, regular and responsible learners
- ◆ Be modest in your dressing, manners and appearance
- ◆ Never involve yourself in any form of activities amounting to ragging
- ◆ Be respectful and modest in your behavior
- ◆ Abstain from all kinds of malpractices in examination
- ◆ Keep the classrooms and campus clean and tidy
- ◆ Maintain discipline on the campus
- ◆ Wear ID tags while on the campus

- ◆ Handle institutional properties with care
- ◆ Uphold academic integrity and develop passion for learning
- ◆ Observe the rules and regulations of the college
- ◆ Check the college website/notice board regularly

### **TUTORIAL / MENTORING SYSTEM**

- 1) Each teacher will be in charge of a batch of students.
- 2) Students are encouraged to consult his/her tutor/mentor on all matters pertaining to academic life and studies.
- 3) The tutors/mentors are expected to have intimate knowledge of their ward, the circumstances and ways of their life, from frequent personal interaction.
- 4) The Tutors/mentors are expected to have frequent contacts with their ward, during and outside college hours and to report any remission in their progress and conduct immediately it is noticed, so that the Principal may bring the fact to the notice of their guardians or parents in time and take suitable action.

### **STANDARD OPERATING PROCEDURE (SOP)**

As a part of a series of initiatives to improve the quality and standard of the college, we have formulated a Standard Operating Procedure for various communications and activities between various stakeholders of the college. SOP will ensure that files and communication move through proper channel and reach the right authority. The SOP is a guide to all stakeholders to access various services from the college. There are different Forms / Proforma as per the SOP. Details of SOP and Forms for various purposes are available in the college website.

### **CLUBS, FORUMS AND ASSOCIATIONS**

The works and activities of the various clubs and associations in the college help to maintain a productive co-scholastic environment on the campus. There are mainly 5 associations in the college namely, the Functional English, the Commerce, the Mathematics, the Urdu and the Tourism and Hotel Management Associations. The different clubs/forums working in the campus help to keep the campus life busy and active. The main clubs are:

#### **TOURISM CLUB**

Tourism club functioning under the department of tourism and hotel management, aims to promote tourism and hospitality among the



students of the college. It encourages activities related to nature, outdoor events, conservations, responsibility and sustainability of tourism products. The club helps the students in understanding the tourism industry and its endless career opportunities. The main objectives of the club are to explore the industry at its peak and mould them to be right professionals. The activities and programs of the club provide attention to career building, leadership and services for pupils of department of BTHM but not limited to those with a specific BTHM background. Mr. Jeevesh Viswambharan (Assistant Professor) is in charge of Tourism Club.

### **FAITH**

Forum for Active Innovation in Tourism and Hospitality is the club comprising of all students of BTHM. Divergent activities are organised by the club including Food Fest, Onam, Id, Christmas, and New Year celebrations, World Chef Day, World Food Day, world Tea Day etc. Mr. Prasad M (Assistant Professor) is in charge of FAITH

### **NATURE CLUB**

Nature Club functions as a dedicated service programme to create awareness among students, faculty and staff about nature and related issues. It aims at bringing together nature lovers for promoting, monitoring and operating environmental and sustainable activities in and around the campus and for the society. It also promotes environmental awareness and spreads environmental education among students. The club has its own organising committee with active student members in important positions. Nature club volunteers from all departments together stand for a noble cause, encourage efforts to protect and conserve biodiversity, execute small scale projects within the campus and contribute in environmental awareness and conservation drives. The club's active participation in organising various events such as nature camps, trips, campus beautification etc. help foster a deeper connection between students and nature.

Co ordinator of Nature club is Mr . Praveen Raj, Assistant professor , is in charge of Nature Club

### **CIVIL SERVICE ASPIRANTS GROUP(CSAG)**

CSAG was started in the college in 2024 with the aim of identifying and guiding students who can contribute towards nation building through civil services and help them inculcate in them the right spirit to go ahead to pursue their civil service aspirations. In order to motivate these young Civil Services Examination aspirants, talks and interactive

sessions with rank holders in UPSC exams, speeches of IAS officers are facilitate

### **PHOTOGRAPHY CLUB**

The photography club, under department of tourism and hotel management, works to polish the photography skills of the students. This club is a platform for the students who want to capture beauty and creativity. The club aims to develop an eagle's eye among the students for minute observation, artist's taste and poet's expression. It also encourages the students to express their ideas and emotions through photography. Mr. Jeevesh Viswambharan (Assistant Professor) is in charge of photography Club

### **ALUMNI**

The college Alumni, known as GASCKA (Government Arts and Science College Kondotty Alumni) is registered under the Societies Act 1860 with the Registration No: MPM/CA/181/202. Though very young, GASCKA has been active in organizing many useful programs related to career opportunities and higher education. A grand alumni meet is held annually in which new office bearers of GASCKA are selected, members who have made remarkable academic or professional achievements are appreciated and department-wise alumni gatherings are arranged. The major focus of the Alumni is to support the college to achieve its mission and vision. To realize this goal, the Alumni involves in or organizes social welfare activities, financial assistance, career guidance and orientation for higher studies.

### **STAFF CLUB**

The college staff club consists of all teaching and non-teaching staff and is a platform for creating a better work environment and strengthening mutual rapport among the staff. The club celebrates special occasions like Onam, Christmas, Eid etc, extends financial support to students and the needy, arranges recreational events, feasts, trips and also acts a strong agent to ensure the smooth functioning of the college. The staff club secretary and other members are selected in the beginning of each academic year.

### **FAIR**

The Forum for Active Involvement in Research (FAIR) is a venture of the department of English for catering to the needs and aspirations of both student and teaching communities in terms of research. It functions as a platform to disseminate novel ideas, share one's perspectives regarding the emerging trends in language, literature,

literary and cultural theory, ELT, cultural studies and translation studies. FAIR conducts scholarly paper presentation sessions on the last Monday of every month. The presentation is followed by discussions, queries, and intellectual deliberations to ensure the active involvement of each participant.

### **PACE**

Platform for Accelerating Communicative in English (PACE) is an initiative of the Department of English. Being situated in a rural locality, majority of the student community of the college belongs to socially underprivileged sections. One major hurdle that impedes the educational and career related growth of the students and other stakeholders of the college is their poor communication skills in English language. PACE tries to address this challenge by organizing diverse programs like Speaking Drills, Vocabulary Quizzes, Elocution Competitions, and Basic Grammar Sessions for better communication skills.

### **COLLEGE COUSSELLING CELL/JEEVANI**

CCS/Jeevani Initiative provides a happy and comfortable environment for students to discuss their problems regarding their academic and social life. The cell also provides individual counselling sessions, motivational talks, interactive sessions, psychiatry and therapy sessions to help the students deal with mental stress and allied issues. This centre for mental wellbeing tries to mitigate students' stress, help them reach appropriate solutions, guides them to take responsible decisions, and enables them to become self-actualized individuals.

### **LTTL**

Learn to Teach and Teach to Learn (LTTL) is another innovative scheme in the college in which students who have a flavor for teaching, preferably PG students, are given chances to teach UG students in the college. The scheme aims at honing the pedagogic skills of prospective teachers by providing them chances to practice theoretical concepts they learn in the classroom. In addition, it promotes concept of peer teaching and remedial learning. The scheme occasionally undertakes extension activities involving teaching and training school students in the neighbourhood by students from various departments from the college.

### **ELF**

English Literary Forum is a platform for students of the department (with minimal teacherly supervision) for enhancing their literary

potentials, language skills, creative writing abilities etc. It organizes diverse activities such as a regular weekly gathering, welcome party, farewell party etc. and occasionally guest talks, presentation sessions, postgraduate seminars, workshops etc. The membership is open to all the students in the department and each member is expected to strictly attend, and actively contribute to all the ELF sessions including the regular sessions on Wednesdays (2.30 p.m. - 3.30 p.m.)

### **URDU WRITERS FORUM**

It is a forum formulated with the aim of developing the skills of creative writing among the students. The forum has been active since 2018-19 academic year. It conducts various programs and competitions like presentations, discussions, workshops with specific focus on writing abilities and creative talents. Mrs. Rasiya TP, is the faculty in charge of the forum.

### **GHAZAL CLUB**

This club has been actively functioning in the department since the academic year 2018-19. Its main purpose is to develop the musical skills of students to sing urdu kawalies and gazals. The club also aims at developing better Urdu communication skills among the students. Mushairas, Ghazal Singing Competitions etc. The in charge of the forum is Mrs. Mumthaz CH, Asst. Professor of Urdu.

### **Sci Pi Club**

Sci- Pi, the Mathematics club was started in the college on 23-09-2015 with the aim of promoting cross- curricular thinking and holistic development of students. It also aims to stimulate mathematical curiosity and a positive attitude towards Mathematics. All UG & PG students were members of the club by default.

### **Scheme for Earn to Learn (SEL)**

The SEL wing is to support financially backward students in the BTHM programme and other students who opted for NSDC-certified Certificate/Add-on courses from the Department of Tourism and Hotel Management. It also gives such students an opportunity for experiential learning with financial benefits by engaging in leading five-star hotels and other premium hospitality and event management firms.

### **Magamalhar-a Cultural Club**

Department of Tourism and Hotel Management formed a club for all students at the college with the interest and intention of showcasing and encouraging cultural activities like music, dance, artwork and other

extraordinary stage performances.

### **GASCK Creativity Fest (GCF)**

GCF is a collaborative effort of the institution that stems from the ideals of the creative solidarity of the learners, faculty members and the larger public. Originally devised as a part of the decennial celebrations of the College, the fest has now become a landmark of the creative venture of the institution. It visualises a platform for exhibiting the latent aesthetic talents and opens a wider spectrum for discussion on art and culture. The discourse surrounding the Fest triggers positive thought process on the learners and gradually equips them to be democratic members of the community at large. The primary aims of the Creativity Fest range from in-depth discussions, critical analyses to the individual performances leading to group dynamics in our public systems of life. The first edition of the Fest titled 'Sarga' was successfully organised by the learning community in 2023. Diverse cultural sessions were displayed by the learners in the campus followed by various individual sessions from the public. Science Exhibition, Food Expo, theatre and martial performances were the highlights of the day. One of the major attractions of the first edition was its inclusion of the local artists in the forum and debate session.

### **GLOW**

GLOW is the name of a project initiated as a part of the decennial celebrations of Government Arts and Science College, Kondotty. The project has been designed so as to ensure basic mathematical and linguistic skills in students. As a part of the project, a system of testing was developed which was administered to the students of lower primary classes in the neighborhood of the college. Students thus shortlisted are given classes during weekends and public holidays. A team of students selected from the college are the student tutors. The project holds the very noble vision that every student should be equipped with the basic linguistic and mathematical skills before entering the upper primary level.

## TIME TABLE

TIME	9.30-10.30	10.30-11.20	11.30-12.30		1.30-2.30	2.30-3.30
PERIOD	I	II	III		IV	V
MONDAY				12.30 - 1.30 LUNCH BREAK		
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						

## TEMPLATES/FORMS

Application forms/templates for various student-related services like TC, CD, Leaves, CC Certificates etc can be downloaded from the download section of the college website. <https://gasckondotty.ac.in/downloads/>

# ANNUAL PLAN 2024-25

## VARIOUS DEPARTMENTS

### DEPARTMENT OF COMMERCE

SI No	Proposed Date	Programme
1	14-08-2024	Entrepreneur interaction
2	30-08-2024	Entrepreneur interaction
3	06-09-2024	Field visit Fab Lab, Kochi
4	11-09-2024	Kona Kona Shiksha - NISM (SEBI Investor Awareness Class)
5	11-09-2024	Kona Kona Shiksha - NISM (SEBI Investor Awareness Class)
6	23-09-2024	Field visit to IIM, Calicut, for 1st year students
7	25-09-2024	Inter Department Management Meet
8	30-09-2024	Commerce Online Newspaper (September)
9	03-10-2024	Study Tour for final year UG Students
10	09-10-2024	National Seminar
11	10-10-2024	National Seminar
12	11-10-2024	National Seminar
13	24-10-2024	International webinar on Intellectual property rights
14	30-10-2024	Commerce Online Newspaper (October)
15	04-11-2024	Monthly Table talk Series – Inauguration
16	11-11-2024	Management Meet (Inter-department)
17	14-11-2024	Commerce International Webinar
18	18-11-2024	Workshop on Project report preparation for UG Students
19	29-11-2024	Commerce Online Newspaper (November)
20	06-12-2024	Monthly Table Talk - 2
21	20-12-2024	Inter Collegiate B-Quiz Competition.
22	26-12-2024	SIIS: Financial Management Practices (For Students)
23	30-12-2024	Commerce Online Newspaper (December)
24	03-01-2025	Monthly Table talk – 3
25	06-01-2025	Workshop on Startups
26	22-01-2025	SIIS: Experiential Learning – COMTAXMAN – Tax consultancy services in direct tax and indirect tax service and financial planning
27	26-01-2025	International Customs Duty Day (Classes On GST)

28	31-01-2025	Commerce Online Newspaper (January)
29	06-01-2025	Monthly Table Talk 4
30	17-02-2025	Union Budget Analysis (2025)
31	20-02-2025	Kerala State Budget Analysis (2025)
32	28-02-2025	Commerce Online Newspaper (February)
33	17-03-2025	World Consumer Day (banners and awareness programs)
34	21-03-2025	Online Magazine
35	28-03-2025	Commerce Online Newspaper (March)

DEPARTMENT OF TOURISM & HOTEL MANAGEMENT		
1	13-08-2024	Archaeological site Visit
2	29-08-2024	Association Inauguration and Seminar
3	23-09-2024	Tourism Club activity- Inauguration and seminar
4	24-09-2024	Tourism Club activity - Competition
5	27-09-2024	World Tourism Day Celebration
6	16-10-2024	National Tour for second year UG Students
7	18-10-2024	Seminar about Tourism products of Kerala
8	21-10-2024	Chef day Celebrations
9	28-10-2024	Fire and safety awareness class
10	05-11-2024	Industrial Visit For first UG Students
11	08-11-2024	Workshop on Project report preparation for UG Students
12	12-10-2024	Expert Talk
13	26-11-2024	Inter Departmental Travelogue writing Competition
14	10-12-2024	Food Fest
15	12-12-2024	Expert Talk on Uses of AI in Hospitality Sector
16	16-12-2024	Quiz Competition
17	06-01-2025	Travel Agency Visit
18	24-01-2025	National Tourism Day Celebration
19	28-01-2025	Best Out of waste: Environment Sustainability Competition
20	04-02-2025	Flower Arrangement Workshop
21	11-02-2025	Cooking Competition
22	18-02-2025	Intra College Culinary Competition
23	05-03-2025	Career Counseling for Final year Batch
24	12-03-2025	International Women's Day Celebration
25	19-03-2025	Session on How to Appear for Interviews



		<b>DEPARTMENT OF URDU</b>
1	31-07-2024	Premchand day
2	06-09-2024	Sarvar day
3	25-10-2024	National Seminar On Urdu Adab aur tahrik azadi
4	26-10-2024	National Seminar On Urdu Adab aur tahrik azadi
5	27-10-2024	National Seminar On Urdu Adab aur tahrik azadi
6	09-11-2024	Youn _e _ Iqbal
7	05-12-2024	Interaction with a working Journalist
8	27-12-2024	Yaad e Ghalib & World Urdu day
9	02-01-2025	Talk on the contribution of Urdu Novelist Zulaikha Husain
10	08-02-2025	Media Visit

		<b>DEPARTMENT OF ENGLISH</b>
1	18-07-2024	Erudite Lecture Series - 1 Dr. Nagesh
2	05-08-2024	Inter-collegiate Competition (Seminar Presentations)
3	07-08-2024	PACE- Words and Stories
4	22-08-2024	Theatre Camp for Final UG students
5	14-08-2024	Street Play – Performance by Final UG students.
6	30-08-2024	Career Guidance Session- Final UG
7	04-09-2024	Academic Cluster -2024 (Collaboration with other Colleges)
8	10-09-2024	Erudite Lecture Series – 2
9	23-09-2024	Inter-collegiate Creative Workshop
10	11-11-2024	Journal Release (Publication of Articles from the Department)
11	14-11-2024	National Seminar
12	18-11-2024	National Seminar
13	28-11-2024	ACE- Word War (Vocabulary Fest)
14	13-12-2024	Erudite Lecture -3
15	13-12-2024	Collaborative Learners Summit (PG students )
16	13-02-2025	ACE - Love you , Language - Express thyself
17	13-03-2025	ELF- Debate

		DEPARTMENT OF MATHEMATICS
1	03-06-2024	Lecture Schedules & Portion Allocation
2	03-06-2024	Timetable Preparation
3	11-06-2024	UG/PG Program Guide Preparation
4	19-06-2024	Plan for Open, Add on & Certificate Courses
5	12-07-2024	Training on Latex for UG/PG project
6	19-07-2024	PG student's departmental seminars
7	06-07-2024	MERIT DAY- APPRECIATION TO UG TOPPERS
8	23-07-2024	Orientation Program for UG Students
9	05-08-2024	Assignments / Seminar for UG & PG - Odd Sem
10	07-08-2024	Bridge Course Programme to First year UG students
11	09-08-2024	Internal Examinations for UG & PG- Odd Sem
12	16-08-2024	Induction programme for First year UG/PG students
13	27-08-2024	Mathematics club Sci-pi Inauguration
14	29-08-2024	MERIT DAY - PG TOPPERS
15	02-09-2024	National Seminar on Algebraic Graph Theory - Modern Research Methodological Analysis (offline)
16	05-09-2024	National Seminar on Algebraic Graph Theory - Modern Research Methodological Analysis (offline)
17	12-09-2024	Two-day training on "Mathematics for competitive examinations" (For all students including alumni)
18	26-09-2024	Two-day training on "Mathematics for competitive examinations" (For all students including alumni)
19	27-09-2024	Publication of Internal Grades (UG & PG) -Odd Sem
20	29-09-2024	Grievance Redressal and Publication of Final Internal Grades- Odd Sem
21	02-10-2024	Lecture Schedules & Portion Allocation (Even Semester)
22	16-10-2024	Study Tour for UG/PG Students
23	17-10-2024	Science Club -Programme- Invited Talk
24	26-10-2024	National Mathematics Day Celebration (Dec-22)
25	27-10-2024	Intercollegiate Quiz for UG students
26	21-10-2024	Field visit Kerala School of Mathematics
27	26-10-2024	UG/PG students project presentation
28	01-11-2024	Assignments / Seminar for UG & PG - Even Sem
29	08-02-2025	Internal Examinations for UG & PG- Even Sem

30	15-02-2025	Publication of Internal Grades (UG & PG) - Even Sem
31	29-02-2025	Grievance Redressal and Publication of Final Internal Grades - Even Sem
32	28-02-2025	National Science Day Celebration
33	14-03-2025	Pi-Day Celebration
34	18-03-2025	Grievance Redressal and Publication of Final Internal Grades - Even Sem

## **ALLIED DEPARTMENT**

### **MALAYALAM DEPARTMENT**

1	21-07-2024	Agriculture development in College Campus.
2	17-08-2024	Chingam 1. Karshakadinam (Hounaring local farmers)
3	22-08-2024	Theater workshop
4	18-02-2025	Seminar & debate about Nature day & farmers day associated with Mathrubhoomi Seed

## **ANNUAL PLAN 2024-25 CLUBS, ASSOCIATION & FORUMS**

### **ED CLUB**

1	03-10-2024	Orientation to newly admitted members of ED Club
2	05-11-2024	Student entrepreneur meet cum expo
3	05-12-2024	A day with Entrepreneurs
4	01-01-2025	Seminar on Startups and Incubation
5	12-02-2025	Industrial Visit

### **EARN WHILE YOU LEARN (EWYL)**

1	10-01-2025	COLLEGE ARTS FEST
2	12-02-2025	GCF
3	Year 24-25	COMMERCE DEPT. TOILET CLEANING LIQUID MANUFACTURING UNIT
4	10-01-2025	COLLEGE ARTS FEST

### **FORUM FOR DEMOCRATIC AND SOCIAL JUSTICE (FDSJ)**

1	02-09-2024	Panel Discussion on Hema Committee report
2	11-09-2024	Elocution – Social Justice
3		Legal Awareness Session- Malappuram Legal Authority
4	26-11-2024	Constitution : Challenges and Future. Erudite Talk
5	12-12-2024	Debate on Indian Emergency : A reality check

<b>FILM CLUB</b>		
1	26/09/2024	Inauguration of Film club by Dr. Sreedevi Aravind, Assistant Professor, Film Studies, Malayalam University, Tirur
2	26/09/2024	Talk on Film Students for UG & PG students
3	03/10/2024	Film Screening
4	07/11/2024	Film Screening
5	12/12/2024	Film screening
6	25/01/2025	Film screening
<b>MINORITY &amp; OBC CELL</b>		
1	01-07-2024	Scholarship orientation
2	17-10-2024	Minority & OBC Development officers class
3	01-11-2024	State Seminar

# COLLEGE ALMANAC FOR 2024-25

JUNE-2024		
Date	Day of the week	Particulars
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	Bakrid
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	

		JULY-2024	
Date	Day of the week	Particulars	
1	Monday		
2	Tuesday		
3	Wednesday		
4	Thursday		
5	Friday		
6	Saturday		
7	Sunday		
8	Monday		
9	Tuesday		
10	Wednesday		
11	Thursday		
12	Friday		
13	Saturday		
14	Sunday		
15	Monday		
16	Tuesday	Muharam	
17	Wednesday		
18	Thursday		
19	Friday		
20	Saturday		
21	Sunday		
22	Monday		
23	Tuesday		
24	Wednesday		
25	Thursday		
26	Friday		
27	Saturday		
28	Sunday		
29	Monday		
30	Tuesday		
31	Wednesday		

		<b>AUGUST-2024</b>
<b>Date</b>	<b>Day of the week</b>	<b>Particulars</b>
1	Thursday	
2	Friday	
3	Saturday	Karkadaka Vavu
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	Independence day
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	Sree Narayanaguru Jayanthi
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	Sreekrishna Jayanthi
27	Tuesday	
28	Wednesday	Ayyankali Jayanthi
29	Thursday	
30	Friday	
31	Friday	

SEPTEMBER-2024		
Date	Day of the week	Particulars
1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	First Onam
15	Sunday	Thiruvonam
16	Monday	Meeladunnabi
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	Sreenarayana guru samadi
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	



		OCTOBER - 2024
Date	Day of the week	Particulars
1	Tuesday	
2	Wednesday	Gandi Jayanthi
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Mahanavami
13	Sunday	Vijayadasami
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	Deepavali

NOVEMBER - 2024		
Date	Day of the week	Particulars
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

DECEMBER - 2024		
Date	Day of the week	Particulars
1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	Christmas
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

JANUARY - 2025		
Date	Day of the week	Particulars
1	Wednesday	
2	Thursday	Mannam Jayanthi
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	Republic Day
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

FEBRUARY - 2025		
Date	Day of the week	Particulars
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	Shivarathri
27	Thursday	
28	Friday	

		MARCH - 2025
Date	Day of the week	Particulars
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	Eidul Fithr

## IMPORTANT DAYS

Jan 10	World Laughter Day
Jan 12	National Youth Day
Jan 25	India Tourism Day / Indian voter Day
Jan 26	Republic Day
Jan 30	Martyr's Day
Feb 4	World Cancer Day
Feb 20	World Social Justice Day
Feb 28	National Science Day
Mar 3	National Defence Day
Mar 4	National Security Day
Mar 8	World Women's Day/ Literacy Day
Mar 15	World Consumer Day
Mar 21	World Forestry Day / International Days for the Elimination of Racial Discrimination
Mar 22	World Water Day
Mar 27	World Theater Day
Apr 7	World Health Day
Apr 18	World Heritage Day
Apr 22	Earth Day
Apr 23	World Books Day / UN English Language Day
May 1	World Labour Day
June 01	World Milk Day
June 05	World Environment Day
June 21	International Day of Yoga
June 26	International Day Against Drug Abuse and Illicit Trafficking
June 29	National Statistics Day
July 11	World Population Day
July 15	World Youth Skill Day

July 28	World Nature Conservation Day
Aug 2	International Friendship Day
Aug 6	Hiroshima Day
Aug 12	International Youth Day
Aug 15	Independence Day
Aug 19	World Photography Day
Aug 29	National Sports Day
Aug 30	Small Industry Day
Sep 5	Teacher's Day
Sep 8	World Literacy Day
Sep 14	Hindi Day
Sep 27	World Tourism Day
Oct 2	Gandhi Jayanthi
Oct 3	World Habitat Day/World Nature Day
Oct. 10	World Mental Health Day
Oct.11	International Day of the Girl Child
Oct. 16	World Food Day
Oct 20	International Chef Day
Oct 24	UN Day
Oct 30	World Thrift Day
Nov 9	World Urdu Day / Legal Service Day
Nov 11	National Education Day
Nov 14	Children's Day
Nov 17	World Students Day
Nov 26	Constitution Day
Dec 1	World AIDS Day
Dec 10	Human Rights Day
Dec 23	Farmers Day (Kisan Day)



## COLLEGE CALENDAR COMMITTEE 2024-25

SL.NO	NAME	OFFICE
1	Dr. Manjusha OT	Convener
2	Dr Abdul Latheef	Member
3	Mr. Bassam K	Member

### College Bus Timing

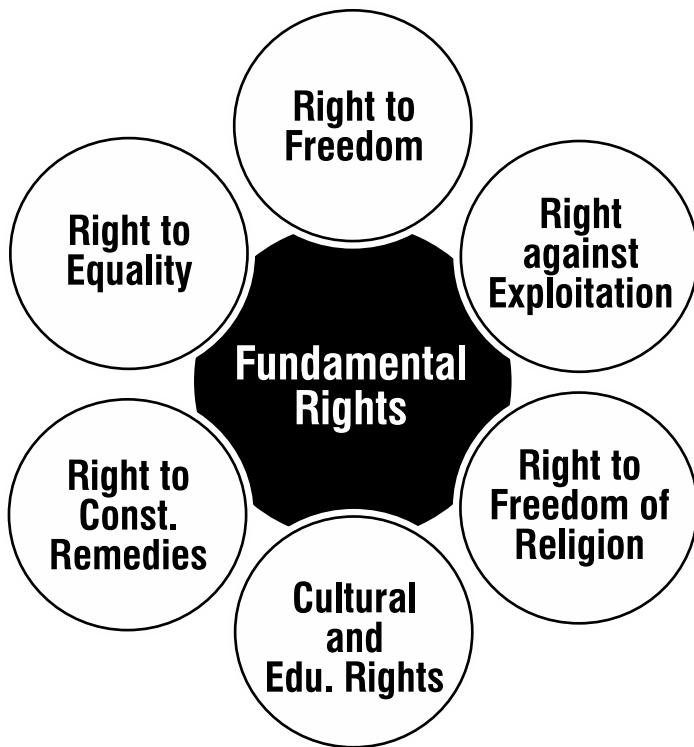
#### MORNING

College Bus Starting from College			
Stop	Kizhissery Jn.	Kondotty (Near Private Bus Stand)	Edavannapara
Time	08.30am	08.45 am	09.10 am

#### EVENING

Starting time from College	Route
03.40 pm	College - Hajiyarpadi-Kondotty

## NOTES





## GOVERNMENT ARTS & SCIENCE COLLEGE - KONDOTTY

(accredited with A grade by NAAC)

[www.gasckondotty.ac.in](http://www.gasckondotty.ac.in)

(Established in 2013)

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